

The Minutes of Fenny Compton Parish Council Meeting – 19th October 2015

The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 19th October 2015 commencing at 7.45pm.

Present: Miss Deborah Lea in the Chair, Jon Dutton, Michael Guest, Derek Carless, Samantha Parkes, Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **New Councillors to sign their Declaration of Acceptance of Office Forms:**
Derek Carless and Samantha Parkes signed their Declaration of Acceptance of Office Forms. They also completed their Notification of Pecuniary Interests Forms. The Clerk will forward the documents to the Monitoring Officer.
2. **Apologies:** Mike Davies & Ian Hartwell.
3. **Minutes of the last meeting:** Michael Guest, seconded by Jon Dutton, proposed acceptance of the Minutes to the Parish Council Meeting held on the 21st September 2015.
4. **Declaration of Interests:** None.
5. **Open Forum:** None.
6. **Matters Arising:**
 - a) **Farmers Market:** Mike Davies will report back at the next meeting. MD
 - b) **Allotment Provision:** Jon Dutton reported that he had chased the Allotments Association for information on three occasions and was still awaiting their response. JD
 - c) **Land Registry:** A meeting is still to be organised between Deborah Lea, Mike Davies and Michael Guest to discuss where all the documents will be held. DL/MD & MG
 - d) **Highways:** The Clerk had asked for an update on the signs by Manor Court. The signs are with the District Council construction team for fitting. They have been asked to prioritise the fitting of these signs. The hedge has been cut back by Mick Jones by the Station Road 30mph speed signs. A resident requested the reinstatement of a wooden post on Church Street, which had been removed during works to the footpath. They also asked for another post to be installed in this area. The Clerk passed on this request to the Highways Department. The Clerk had also asked the Highways to inspect the footpath on Brook Street and High Street as highlighted in the letter from Mr Purse at the last meeting. The Chair is to look at the overgrown hedge reported by Brian Peers. DL
 - e) **Street lighting:** The Clerk had asked Annette Mackie for an update on the light opposite the Doctor's surgery. She confirmed that she had been to site three times and on each occasion this particular lantern was not on during the day. She concluded that their contractor is correct in what they say, for they have been to site when requested and have also not see this lantern on during the daytime - there is no fault with the actual lantern. Michael Guest reported that he has not been successful in obtaining a quote for the unmetered electricity supply. Edf have promised a reply by tomorrow. There is an organisation called Crown Commercial Services who provide a buying resource for government departments for their energy. The Parish Council would need to sign up to be a member and the organisation are sending out the relevant forms. However, their current source of electricity is through Edf. Michael confirmed that he will continue to progress this matter further. CL/MG
 - f) **Police Report:** Nothing to report.
 - g) **Standing Orders:** Mike Davies is still in the process of updating the Standing Orders. MD
 - h) **Email addresses:** The two new Parish Councillors will need new email addresses. MD
 - i) **Empty homes:** No new updates.
 - j) **WALC:** Legal Topic Notes Updates on Legal Proceedings, Staff Pensions and Section 137. Mike Davies is to look at this documentation. MD
 - k) **Neighbourhood Plans:** The Clerk has organised for Matthew Neale to attend the Parish Council meeting in November. CL
 - l) **Fly Tipping:** Deborah Lea asked Brian Peers to mark on a map any incidents of fly tipping he comes across.
 - m) **Defibrillator:** Sam Parkes volunteered to research the potential provision and funding of

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a defibrillator.

- n) **War Memorial:** Sarah Richardson agreed to undertake the research required.
- o) **Tree work:** The Clerk had received a quote from Andrew Saunders for work needed to be carried out to the trees by the small school gate on Memorial Road. Parish Council agreed to the quote by Andrew Saunders for £130.00, subject to gaining the relevant permission from the District Council, this was proposed by Michael Guest, seconded by Deborah Lea and agreed by all. CL
- p) **Traffic Management:** The Clerk has replied to Mr Purse and asked for the footways on Brook Street and High Street to be inspected by the Highways Department.
- q) **Warwickshire Flood summit:** Brian Peers agreed to attend this meeting.

7. Correspondence:

- a) **South East Waterways:** Invitation to their upcoming Autumn Waterway Forum.
- b) **Warwickshire County Council:** An invitation to the Warwickshire Flood Summit to be held on 23/10/2015.
- c) **Stratford on Avon District Council - Monitoring Officer:** An information sheet regarding some aspects of the members' code of conduct. Circulate to all Parish Councillors. CL
- d) **VASA:** Joint Healthy South Warwickshire Funding. This funding stream has just been launched. Pass to Mike Davies. MD
- e) **Stratford on Avon District Council:** Details of the Food for Thought initiative.
- f) **Helen Hide Wright – Avon Dassett Parish Council:** The Avon Dassett Parish Council have asked if the Parish Council would be interested in having a joint discussion on what mitigation could be sought to reduce the impact from the proposed Gaydon Lighthorne Heath development including the higher volumes of HGV traffic. At a recent meeting about the proposed development at Gaydon/Lighthorne Heath, it was noted that funds will be available to reduce the impact of the scheme and it is likely that the local parishes will be affected by increased traffic, including HGV's. It is their view that a coordinated approach from the neighbouring Parishes would have more success. Therefore they would like to know if the Parish Council would be interested in meeting to discuss this idea. The Parish Council agreed that they should attend. Derek Carless agreed to attend the meeting on the Parish Council's behalf. DC
- g) **Warwickshire Rural Housing Association:** Annual Report.
- h) **VASA:** VASA Annual General Meeting, 4 November 2015, St. Andrew's Parish Centre, Shottery, starting at 10.30am.
- i) **Stratford on Avon District Council:** Parish & Partner Briefing - October 2015. Circulated to Parish Councillors. CL
- j) **Care Choices Ltd:** Warwickshire Guide 2015/16 - Adult Care and Support Services.
- k) **WALC:** Annual Report.
- l) **Warwickshire County Council:** Consultation under Regulation 18 Town and Country Planning (Local Planning) (England) Regulations 2012. Warwickshire Minerals Plan (2017-2032).
- m) **Warwickshire County Council:** Warwickshire Cares Better Together (WCBT) & Community Resilience. Warwickshire County Council are currently working hard to map community assets around the county which in turn will inform their community resilience plan as part of the Warwickshire Cares Better Together campaign. Michael Guest agreed to complete the online survey. MG
- n) **Hilary Birkbeck:** Email to give his support to the application by Tony Curtis for a section 106 agreement.
- o) **WALC:** Elections for 3 Directly Elected members of Smaller Councils' Committee 2016-2017.
- p) **Stratford on Avon District Council:** Stratford-on-Avon Community Infrastructure Levy (CIL). Submission Charging Schedule Consultation. Friday 16 October – 5pm Friday 13 November 2015. The District Council is undertaking a 4 week public consultation on the CIL Submission Charging Schedule. Circulate to all Parish Councillors. CL
- q) **Stratford on Avon District Council:** This information is addressed to Parish Councils which represent Local Service Villages (LSVs) which are at, near to or beyond the level of new housing which is proposed in the Councils draft Core Strategy. The planning

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officer's approach which has been deployed over recent weeks in the consideration of applications for housing within these LSVs has had to change because representations have been made on the LSV policies following the recent consultation on the Core Strategy revisions. In addition appeal decisions have not supported this approach, principally because of the absence of a 5 year land supply of housing which means all the housing related planning policies are 'out of date'. In practice this means officers can no longer apply the same degree of weight to the LSV housing number as has been the case in recent weeks. Proposals are now being assessed as per the sustainability test in the NPPF. Until the Core Strategy has been adopted and a 5 year land supply of housing the LSV policies, along with all the other housing related policies in the Core Strategy will remain of little use to the case officers. The Council is aware of the community, Parish Council and Ward Member expectations in this regard and appreciate how these local frustrations are likely to be expressed during Planning Committee meetings. Committees will continue to form their own view on these applications but it is hoped that by sharing this revised position, along with the reasons for the change that the case officer's perspective is better understood than it otherwise would have been. Circulate to all Parish Councillors.

8. Planning:

- a) **Notice of Decision. Permission with Conditions 15/02969/FUL:** Erection of small cottage (amendment to 14/01686/FUL). Land South of The Cottage, Mill Lane, Fenny Compton. Mr and Mrs Twaddle.
- b) **Planning Application 15/03506/TREE:** T1-17: Leylandii: remove. T18-T23: Apple: remove. T19: Plum: remove. T20: Rowan: remove. Claraden Cottage, Bridge Street, Fenny Compton. Miss Lesley Ross. No Representation
- c) **Planning Application 15/03573/TREE:** T1: Conifer: fell. 3 Mill Lane, Fenny Compton. Mr Adrian Outhwaite. No Representation.
- d) **Planning Application 15/03433/FUL:** Proposed Two Storey and Part Single Storey Rear Extension with Associated Internal and External Works. Claraden Cottage, Bridge Street, Fenny Compton. Mr and Mrs A Spencer. No Representation.
- e) **Planning Application 15/03275/FUL:** Side extension to replace existing timber garage and create new garage and study. 16 Northend Road, Fenny Compton. Dr Andrew Smith. No Representation.
- f) **Planning Application 15/03354/FUL:** Construction of a detached dwelling house including a new access. Contone House, Bridge Street, Fenny Compton, Warwickshire CV47 2XY. Mr J M Lambert. The plans for this application had not been received by the time of the meeting, therefore the Parish Councillors will consider this application when they are received or are available on the District Council website.

9. County and District Councillor's Report:

Councillor Williams gave the following report.

The plans for expanding the metropolitan districts of Birmingham into a larger Combined Authority are not proceeding as smoothly as the government would have liked. There is a reluctance from the counties south of Birmingham to support this idea, most authorities choosing to remain independent of the West Midlands Combined Authority. As far as Warwickshire is concerned Stratford on Avon District, Warwick District, Rugby Borough, North Warwickshire Borough and Warwickshire County Council have all elected not to make any commitment to the proposed new authority.

The District Council having elected to become a Shadow Member of the West Midlands Combined Authority were advised that such a position could only be taken up if WCC had elected to be a member of the Combined Authority. At a meeting of the District Council the full council rejected their former support for the West Midlands Combined Authority.

A proposal was made earlier in the year that the County Council would alter funding for school transport. The County Council has to save £92 million over a four year period and part of the process requires that they should not continue funding any operation which is not obligatory. Last Thursday, the Cabinet took the decision that funding for school transport to Grammar Schools or funding for the provision of transport to nursery schools for under 5s would not continue. The Grammar School scenario will not be applied to any existing students but will

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come into effect for any new students starting in September 2016.

Councillor Williams was pleased to report that, subject to final confirmation, Aqueous, The Village Violin School and Fenny Compton Scout Group were all successful in their applications for a community grant.

The Public Consultation upon the Local Plan, but not including the Gypsy and Traveller options, is now almost ready to be sent to the Government Inspector for evaluation. It is expected that the final report will be issued in the spring of next year.

10. **Finance:**

- a) **Clerk's Salary Review:** The Clerk's agreed salary scale increase has resulted in an increase in her monthly pay to £329.60 or £659.20 every two months. The Clerk asked for the amendment to standing orders to be signed.
- b) **Poppy Wreath:** The poppy wreath will be sent to Fiona Merrick for collection. A donation of £50 was agreed.
- c) **Financial Regulations:** Michael Guest checked the bank statements.

Bank Balances 19th October 2015

Commuted sum on deposit	£4,253.15
Deposit Account	£20,290.81
Higher interest fixed term deposit	£15,000.00
Current Account	£342.18
Partial Withdrawal High Interest Deposit	£11,155.55

Transfers

20/10/15: Business Call to Current Account	£3850.00
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Interest Income included in Bank Balances

Business Call Account	£1.60
Commuted Sum	£0.17

Cheques paid since the last meeting

None.

Cheques requiring payment

1864: MFM Services: Mowing the playing field and play area.	£224.00
1865: Fenny Compton Village Hall: Donation.	£2200.00
1866: M Jones: Grasscutting and Landscape Maintenance.	£490.00
1867: The Utility Warehouse: Pavilion Electric.	£29.59
1868: Playsafety Limited: Annual Play Equipment Inspection Fee.	£110.40
1869: Fenny Compton Village Hall: Hire of Hall 2015/16.	£135.00
1870: E-ON: Streetlight Electricity. July – October 2015.	£581.11
1871: Information Commissioner: Data Protection Registration Renewal Fee.	£35.00
1872: Royal British Legion: Poppy Wreath.	£50.00

Payments Received

None

Jon Dutton, seconded by Michael Guest, proposed acceptance of the financial statement, which was agreed.

11. **Updates:**

- a) **Flood Prevention:** Michael Guest reported that thanks to Severn Trent Water the gully under the Slade has been jetted. Thanks should also be given to Jim Peers who has cleaned his portion of the stream. The County Council have issued a flood prevention strategy, which Michael has replied to. Aqueous have been working with Warwickshire County Council to introduce flood prevention measures for the west side of the village. The east side of the village is protected by the alleviation scheme in Halls Yard. The County Council commissioned a consultant to recommend solutions to alleviate the flooding risk to the rest of the village. The summary of their conclusions and

MG

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recommendations are as follows: There is a 1 in 5 year risk of significant (25 properties) flooding from rainfall in the total catchment area. A combination of additional storage capacity, and local property protections will be required to mitigate the flooding risk. (Brook Street has been identified as one possible site for PLP). There now needs to be further discussion between WCC, the consultants and Aqueous/FCPC to agree the next steps. It is also likely that discussions will need to be held with the residents and landowners of Fenny Compton. A meeting with Michael Guest, Councillor Williams and the County Council is due to be held on the 23rd November to agree the next steps.

- b) **Playing Field:** Jon Dutton had looked at the pavilion water twice since the last meeting and on both occasions the water was switched off. Jon Dutton agreed to read the electricity meter. JD
- c) **Play Equipment:** The RoSPa Play inspection report has been received and forwarded to Mike Davies. MD
- d) **Superfast Broadband:** Councillor Williams reported that Fenny Compton will get Superfast Broadband in July 2016.

- 12. **Any Other Business:**
 - a) None.