

## The Minutes of Fenny Compton Parish Council Meeting – 20<sup>th</sup> February 2017

### **The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 20<sup>th</sup> February 2017 commencing at 7.45pm.**

**Present:** Miss Deborah Lea in the Chair, Jon Dutton, Michael Guest, Derek Carless, Sam Parkes, Neil Andrew, Ian Hartwell, Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** None.
2. **Minutes of the last meeting:** Ian Hartwell seconded by Neil Andrew, proposed acceptance of the Minutes to the Parish Council Meeting held on the 16<sup>th</sup> January 2017.
3. **Declaration of Interests:** Sam Parkes declared a personal interest in item 5(h).
4. **Open Forum:** Peter Hughes highlighted his concerns about the proposed development at the Lankett. The terms of the sale specified that the width of the Lankett should remain clear. Mr Hughes solicitor has confirmed this to the proprietor who is adamant that he will not change his plans. Councillor Williams advised that this is a breach of a private arrangement.
5. **Matters Arising:**
  - a) **Defibrillator:** Sam Parkes reported that the Village Hall Committee have agreed to siting the box on the front of the hall, although the exact location is yet to be decided. Sam had sourced the best price for a defibrillator cabinet which was £295 plus VAT. The company will deliver on receipt of the cheque. Michael Guest, seconded by Derek Carless, proposed the acceptance of this quote, which was agreed by all. SP
  - b) **Land Registry:** Michael Guest reported that the solicitor is submitting an application to the land registry for the village green. The Chair needs to sign a document for the submission of the War Memorial. When this has been done the documents for registration of both areas will be complete. MG
  - c) **Highways:** The issue regarding the road surface by the Berry Meadow garages as reported by Ian Hartwell is still outstanding. The Highways Department have been investigating further the drains on the corner of Mill Lane. The Clerk had reported the pot holes on Bridge Street, Avon Dassett Road, and the pavement outside the Co-op and in the adjacent road which have been marked for repair. The square post on the Avon Dassett Green has been knocked down and the road surface by the railway bridge has broken up. The Clerk will report these issues to the Highways Department. CL
  - d) **Street lighting:** The Clerk reported that she had received an email from Annette Mackie that the replacement lanterns which were due to be installed have been completed. Derek Carless questioned whether the lantern at the opposite end of the Slade had been installed. The Clerk has asked for clarification from Annette Mackie. The Clerk had also reported the light out on the Avon Dassett Road. Councillor Williams reported that the light by the railway bridge will be repaired this month. The Clerk had also received an email from Mike Cunningham regarding the SOX lanterns which is the main source of street lighting in the parish. In his opinion this light source will become obsolete in the forthcoming years and render these lanterns as unmaintainable. He recommends that the Parish Council should start to replace some of these lanterns each year. The Clerk will ask for more details as to costings etc. The streetlight maintenance contract for 2017/18 will be discussed under finance. CL
  - e) **1 The Willows, High Street:** Patch had emailed the Clerk confirming that the problems are due to a Severn Trent Water leak. He will continue to keep an eye on the area and if he feels that the situation is becoming a danger then he will contact STW.
  - f) **Waylands Farm Footpath diversion:** The Clerk has still not received a copy of this diversion. Councillor Williams reported that no decision has been made so far.
  - g) **Property Marking Pack:** The Parish Council held a property marking event in the village hall, however, there was a very low attendance. It was agreed to pass on the equipment to the Neighbourhood Watch group.
  - h) **Mike Davies Documentation:** The Clerk is still waiting for confirmation from the web team that they have set up a new email address for Neil Andrew. Jon Dutton and Derek Carless have installed one of the signs on the fence to the under 8's play area, the other needs to be found a location.
  - i) **Website:** The Clerk had attended training for the new system today at the District Council.
  - j) **Role of the Parish Councillor - Anthony Curtis:** This was put on the website and in the

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Compton Chronicle.

- k) **New Councillor Documentation:** The Clerk had taken these documents to the District Council's Monitoring Officer.
- l) **Bowling Club:** The Chair has not contacted the Bowling Club yet.
- m) **CPRE Warwickshire:** The Clerk had circulated details of membership. They offer a planning service. The Council asked for clarification on the price of membership. CL
- n) **Allotments:** Draft allotment lease, Jon Dutton reported that there were several pages detailing what the Parish Council would be responsible for and has sent these to the legal department of the Allotment Society for their comments. JD
- o) **Compton Buildings:** Neil Andrew had asked at the last meeting whether when the detailed planning application for the Compton Buildings site is received the Parish Council can request that no construction traffic travels through the village. Neil had contacted the planners who responded that it would be a highways matter. Councillor Williams advised that it would be a recommendation not a condition on the application, and therefore cannot be enforced.

### 6. Correspondence:

- a) **Katrina Champion Warwickshire Police:** There have been two incidents in less than 24hrs where 5 dogs have been shot by farmers as a result of sheep worrying in the Southam Area. Details on the legislation regarding such incidents. Also crime prevention advice for unauthorised encampments and fly tipping on farmland.
- b) **WALC:** Revised Legal Topic Notes: NALC have released two new Legal Topic notes - one on occupier's liability concerning visitors to properties (including trespassers) and another on unfair contracts. The State of Rural England report has been published and the summary document is included.
- c) **Gaydon Parish Council:** Asking for the Parish Council's opinion on the street lighting on the new dual carriageway in Gaydon. Councillor Williams reported that the lighting complies with all the regulations. There were concerns with the two houses on the old Warwick Road, however they have been addressed. The Parish Council agreed not to respond.
- d) **Warwickshire County Council:** Warwickshire County Council Scam awareness Update
- e) **WALC:** WALC Annual Briefing Day - 04/03/2017. The focus this year is on Community Engagement.
- f) **WALC:** WALC Stratford Area Committee. Minutes and presentation slides from the last meeting and the Agenda for the next.
- g) **WALC:** Revised Legal Topic Notes on Negligence and Contracts.
- h) **Warwickshire County Council:** February Cyber Scam Update.
- i) **Lisa Parkes - Dog Warden / Animal Welfare Officer:** Issues relating to Dog Fouling and details of the Local Byelaws relating to Dogs
- j) **WALC:** SWCCG - Operational plan consultation. This is the chance to express your views on the CCG operational plan for the next 2 years.
- k) **Warwickshire County Council:** Chairman of Warwickshire County Council Open Evening Saturday 11th March 2017.
- l) **WALC:** NALC Newsletter. Circulate to Parish Councillors. CL
- m) **Warwickshire County Council:** Volunteer Peer Review Event.
- n) **WALC:** Auto enrolment for Pensions. Pass to Jon Dutton. JD
- o) **Warwickshire County Council:** Amanda Wilson-Patterson, Localities & Communities Officer will be aiming to build stronger relationships between third and public sector groups, by having a presence in the locality on a regular basis. She will be based out of Southam Library on most Tuesdays between 9 & 4 pm.
- p) **WALC:** Preparing for emergencies in Warwickshire.

### 7. Planning:

- a) **Abacus Pre-School Nursery:** Hester Stevens and Andrew Walker attended the meeting and informed the Parish Council that Abacus are intending to submit a planning application for a replacement building on or around 8th March. They discussed the project with the Parish Council who thanked them for attending and looked forward to seeing the plans when they are formally submitted.
- b) **Notice of Decision. Permission with Conditions 16/03858/FUL:** Removal of garage door, new gable window to match opposite gable and a new window to the WC. The Old School, Church Street, Fenny Compton.

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- c) **Notice of Decision. Consent Granted with Conditions 16/03828/FUL & 16/03829/LBC:** First floor addition above previously approved ground floor cloakroom to form an ensuite. The Red house, Church Street, Fenny Compton.
- d) **Notice of Decision. Permission with Conditions 16/03981/FUL:** Erection of a building to contain a water treatment plant for a public water supply. Land South of Buttercup Barn, Avon Dasset Road, Fenny Compton.
- e) **Application Withdrawn 17/00109/S106A:** Variation of S106 agreement attached to 13/01346/OUT (Outline planning permission with all matters reserved except access, for the erection of 13 residential dwellings (following demolition of existing dwelling) with associated access, and the provision of allotments) to amend affordable housing provisions.
- f) **Amended/Additional Details 16/02489/REM:** Application for approval of Reserved Matters (Access, Appearance, Landscaping, Layout and Scale) of outline planning permission 14/00124/OUT). Land next to the Lankett, Mill Lane. Amendments have been made to the application to try and overcome objections. Fenny Compton Parish Council still objects on the grounds that they have concerns that a portion of the access road width has been reduced to make access for agricultural implements impossible.
- g) **Planning Application 16/03952/VARY:** Remove Conditions 22, (10% on site Carbon Dioxide savings) 23 (Code level 3 for sustainable homes) and 24 (50% of dwellings to meet Lifetime Homes Standard) from application number 13/01346/OUT. Land East of High Street, Fenny Compton. No Representation.
- h) **Planning Application 17/00376/TREE:** T1: Conifer Tree – Fell. Rick House, Bridge Street, Fenny Compton. Mr John Hannah. No Representation.
- i) **Planning Application 17/00462/TREE:** T1 - Scots Pine - Lower canopy 2 branches reduce by 30%. Rick House, Bridge Street, Fenny Compton. Mr John Hannah. No Representation.

### 8. **County and District Councillor's Report:**

Councillor Williams sent the following report:

After the 4<sup>th</sup> May 2017, Councillor Williams will not represent Fenny Compton on the County Council. He will still remain as a County Councillor but will represent the Kineton area. A new Feldon area will now represent Fenny Compton.

Warwickshire County Councillors met on Thursday 2<sup>nd</sup> February 21017 to set the Annual Budget. The outline of the budget was published last December identifying where they are going to absorb the £67million reduction in government funding for the next three years.

- (i) They will create an investment fund to improve the County Council's infrastructure and it will be providing additional support to help regenerate town centres.
- (ii) They will build on the success of the Apprenticeship Hub.
- (iii) They will be providing further investment in Extra Care Housing which will support people in their own homes.
- (iv) £1 million more will be invested to improve the safety of routes to schools.
- (v) The Homes to School Transport Budget will be protected.
- (vi) A further £1 million will be invested in LED lighting which will support the ambition to bring our street lighting up to date.

In addition, 40 new staff will be employed to help as Social Workers to help with the growing problem of looking after the 750 children that are currently in care in Warwickshire.

To achieve a balanced budget the Council Tax this year will increase again by the same amount as last year, i.e. 1.99% to cover general increases in costs with a further 2% ring fenced for Adult Social Care.

The District Council will be presenting its Budget on Monday 27<sup>th</sup> February 2017. Unlike last year the government will not provide a dispensation for tax rise above 2% and Councillor Williams is confident that the prudent measures taken by the administration over the past few years will lead to a continuation of a modest budget rise of 1.99%.

The seminar to discuss the various proposals to improve the traffic in and around Stratford was held on Thursday 9<sup>th</sup> February. It is anticipated that further seminars will be held to debate issues other than Stratford.

### 9. **Finance:**

- a) **Review Fees and Charges:** The Parish Council agreed to increase the cemetery fees and charges by 5% rounded up to the nearest £5. This was proposed by Michael Guest,

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seconded by Jon Dutton and agreed by all. The Council agreed not to change the charges in the publication scheme.

- b) **Neighbourhood Plan Funding:** The Parish Council need to approve any expenditure on the neighbourhood plan before any funds are allocated by the neighbourhood plan steering group. This applies only to the funds provided by the Parish Council and not any grants obtained by the steering group.
- c) **Footway Lighting Maintenance 2017/18:** Warwickshire County Council has supplied their quote for the 2017/18 contract at £9.50 plus VAT per light for non-led lanterns. This compares to £9.26 last year. Jon Dutton, seconded by Sam Parkes, proposed the acceptance of this quote, which was agreed by all. CL
- d) **Precept 2017/18:** The Clerk had submitted all the necessary documentation to the District Council.
- e) **Replacement Pavilion Doors:** Jon Dutton had contacted the supplier and has asked him to proceed with the required locks and is awaiting a response. JD
- f) **Pavilion Electricity:** The Clerk had received the February invoice for £15.01 this will be taken from the credit accrued.
- g) **Village Violin School:** The County Council funding has been received.
- h) **Internal Auditor:** The Clerk had obtained a list from WALC and contacted two possible contacts which are located nearby. CL
- i) **Fixed Term Deposit:** The clerk had contacted Lloyds and they require a letter signed by two signatories before setting up the fixed term account. CL

### Bank Balances 20 February 2017

Commuted sum on deposit	£3,056.44
Deposit Account	£27,448.64
Higher interest fixed term deposit	£0.00
Current Account	£1,483.68
Partial Withdrawal High Interest Deposit	£10,443.80

### Transfers

21/02/17: Business Call to Current Account. £350.00

### Interest Income included in Bank Balances

Business Call Account	£0.61
Commuted Sum	£0.13

### Cheques paid since the last meeting

None

### Cheques requiring payment

1960: M Jones: Landscape Maintenance.	£230.00
1961: SSE: Streetlighting January 2017	£193.10
1962: Warwickshire County Council: Streetlight Maintenance Contract 2016/17.	£688.94
1963: Safety Tec – Defibrillator Cabinet.	£362.85

### Payments Received

Warwickshire County Council: Violin School Grant	£700.00
Warwickshire County Council: Aqueous Grant	£500.00

Sam Parkes, seconded by Michael Guest, proposed acceptance of the financial statement, which was agreed.

## 10. **Updates:**

- a) **Flood Prevention:** Michael Guest reported that work is to start shortly to dig some exploratory holes in the field for the attenuation scheme and Halls Yard. MG
- b) **Playing Field:** Jon Dutton reported that he had not been contacted by the Colts following their recent meeting. JD
- c) **Play Equipment:** Jon Dutton reported that he still has to contact Wicksteed regarding the repairs to the play equipment. JD
- d) **Business Continuity Action Plan:** The Clerk is continuing to implement the recommendations. CL

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- e) **Neighbourhood plan:** Derek Carless reported that the steering group had a second meeting. The group has settled at 8 members and several more people had volunteered to help. Michael Guest is to be responsible for the finance. A Facebook account has been set up. The website is to be set up. A general survey is hopefully going to be distributed mid-March. The Scouts have agreed to deliver the surveys. The Parish Council agreed that an incentive prize of £50 vouchers was a good idea to help get responses. The steering group's terms of reference are being set up.

DC

### 11. **Items for future discussion:**

- a) Neil Andrew reported that there is a huge amount of rubbish behind the pavilion on the playing field. There is too much to clear with bags. He suggested that the Parish Council could hire a skip and ask for help with a tidy up date.
- b) Ian Hartwell reported that the bin lorry has been churning up the grass verge by the Berry Meadow garages. There is also an issue of vehicles mounting the path and bank by the Bowling Club on High Street. This is caused by vehicles turning right from Brook Street. Councillor Williams agreed to report these issues.
- c) Catherine Lambert told the Parish Council of her intention to resign as Clerk to the Parish Council in the summer. She will confirm this in writing for the next meeting.
- d) It was agreed to put the Allotments back on the updates item on the Agenda.

NA

Cllr CW

CL