

# Fenny Compton Parish Council

## Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 16<sup>th</sup> October 2023 At 7.45pm

**PRESENT:** Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, Martin Birch, Roly Whear and Samantha Parkes

**IN ATTENDANCE:** Parish Clerk Lydia Cox, Councillors Natalie Gist and Councillor Christopher Kettle (County Council)

### **2023\_10\_01: Apologies**

Apologies were received from Parish Councillor David Johnson and were **accepted**

### **2023\_10\_02: Acceptance of Minutes of Previous Meeting**

The Minutes of the Ordinary meeting held on 18<sup>th</sup> September 2023 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Briscoe and seconded by Councillor Birch)

### **2023\_10\_03: Declarations of Interest**

Councillors Whear declared an interest in Aqueous and therefore flooding discussions

### **2023\_10\_04: Requests for Dispensation**

None received

### **2023\_10\_05: Open Forum**

There were seven members of the public in attendance

(i) MSM140 (Application to alter the Definitive Map):

One member of public attended to discuss – Scout group use field frequently for activities (including navigational skills). Would like to see it reinstated. Keep field accessible for group as well as a community access. If diverted then it could encourage people to trespass?

(ii) 23/02012/FUL (Rose Garden, The Tunnel, Farnborough)

Four members of the public attended to discuss the planning application

Original plot of land is now split into two. Rose Garden – original plan was a self-build with small holding. Originally bought Rose Cottage and wanted to extend but found subsidence and other problems. Advised to demolish and rebuild. This application was approved, however, not enough funds. Therefore, decided to split the plot into two. Have been on the self-build register for a few years. Eco-friendly design – No mains electricity, using reclaimed materials

Chair asked whether it conforms to the NDP – Planning Agent believe that it does. Exceptional design and quality (carbon neutral), blends in to the local area and potential farm shop on site or at local shops

Rose Cottage – now separate and sold to a developer – will be demolished

(iii) Adoption of Ridgeway

One member of the public attended to update the parish council - 11 out of 13 signatures have now been received

(iv) 21/03339/OUT self build

One member of the public attended to listen to the discussion on the above planning appeal

### **2023\_10\_06: Matters Arising from Previous Minutes**

(i) Play Area/ Sports Pavilion Refurbishment: SDC have formally voted and our application is on the list. Outcome in December

(ii) Upper Lighthorne Primary Healthcare: No updates

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- (iii) Flooding on Station Road: Cllr Whear will discuss with Flooding Team
- (iv) Defibrillator Training: No updates
- (v) Wildflower Meadows: Bear and Ragged Staff has been scarified and sown, and Fieldgate Lane meadow has been cut back for the winter

### **2023\_10\_07: District Councillor and County Councillor Reports**

Councillors Gist and Rock submitted a report which can be found in Appendix C

Councillor Gist asked parish councillors to review the Statement of Community Involvement and SDC Plan consultation documents

Councillor Kettle submitted a report which can be found in Appendix D

Footpath across school – Lawyers opinion is that the footpath does exist

Pumping Station at Ridgeway – Won't be adopted as out of time/ not to correct standard

Flooding on Memorial Road – Highways team will be doing another survey. Funding will come out of Cllr Kettle delegated budget. Are Flooding Team and Highways Team talking to each other? Parish council received email from Flooding team that working in half term? Councillor Whear to forward details

### **2023\_10\_08: Correspondence**

The following correspondence was received prior to the meeting:

- Residents correspondence
  - Trench/ pothole along The Slade
  - Clerk notes that this has already been reported to Highways by another resident
  - Overflowing dog waste bin on the playing field
  - Clerk has contacted Streetscene to empty which has been done
  - Trailer on the playing field
  - The trailer has now been removed by the owner
  - Possible wasps nest in wooded area at Squire Place
  - Pest control have visited and found no wasps nest. There is, however, a pile of rotten apples and garden waste that have been left in the area. Clerk to organise removal
  - Adopt a drain
  - Clerk to contact Jeff Hobday

### **Councillor Kettle arrived at 20.15 and two members of the public left**

- Polling Station Review Consultation
  - No change for Fenny Compton
  - [Review of Polling Districts and Polling Places | Stratford-on-Avon District Council](#)
  - Consultation is open from 2 October – 30 October
- Draft Revised Statement of Community Involvement
  - The District Council is updating its Statement of Community Involvement (SCI). Revision is needed to remove adjustments made for Covid restrictions.
  - Planning decisions affect land and buildings, so it is important that local communities, businesses and other interested parties have the opportunity to engage in the processes for plan-making and development management decision-making. A SCI identifies how and when they can be involved.

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- The SCI sets out how Stratford-on-Avon District Council as the Local Planning Authority will engage all stakeholders in the following planning documents and applications:
  - Development Plan Documents;
  - Supplementary Planning Documents;
  - Neighbourhood Plans;
  - Community Infrastructure Levy;
  - Planning Applications; and
  - Permission in Principle.
- The consultation documents and response form can be viewed online at [www.stratford.gov.uk/sci](http://www.stratford.gov.uk/sci)
- The deadline for submitting comments is Friday 3rd November
- **Chair to respond**
- Stratford District Council Plan Consultation
  - It is time for Stratford-on-Avon District Council to create a new Council Plan to provide its directions for the next four years
  - Since the local elections in May of this year, the Council has been working with key stakeholders (both internal and external) to produce a set of aims and objectives that look to have a positive impact for residents, communities, and businesses in the district
  - They are also setting a wider vision for the Council. Obviously in setting this long-term vision your views are important. This is your opportunity to have your say in relation to the ambitions for Stratford-on-Avon District and we urge you to participate in this short consultation. The District Council is currently consulting on the following core areas of focus: Residents and Communities; Delivery of Service; Climate Change; Health and Wellbeing; Housing and the Local Economy.
  - It is hoped that the new Council Plan will be completed and ready to be put forward for approval to the Council meeting in December 2023
  - The link to the survey can be found here [Council Plan 2023 - 2027 | Stratford-on-Avon District Council](#)
  - The deadline is Tuesday 24 October
  - **Councillor Parkes to review**

### 2023\_10\_09: Planning

(i) The following applications have been received for consideration since the last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
23/02012/FUL	24 Oct 2023	Rose Garden, The Tunnel, Farnborough	New self-build 3-bedroom dwellinghouse including new vehicular access and associated development
23/02722/TREE	31 Oct 2023	Hornbeam House , 1 Brook Street, Fenny Compton	T1 - twisted willow - Reduction by 4metres from highest point to maintain shape and stop lots of small dead limbs shedding onto the road
23/02480/FUL	31 Oct 2023	Home Farm, The Tunnel, Farnborough	Two storey extension, loft conversion, new conservatory and fenestration alterations

Councillors discussed the above applications and **agreed** the following:

23/02012/FUL: 'No Representation' with comments. Parish Council wish to ensure that it must adhere to NDP, specifically with regards to AS10(J) - A new single dwelling in open countryside which is of exceptional quality and design and makes a positive contribution to the character of the local area'.

Signed \_\_\_\_\_ Chair November 2023

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23/02722/TREE: No representation

23/02480/FUL: No representation

(ii) The following decisions have been received since the last meeting:

Reference	Decision Date	Status	Address	Proposal
23/01658/FUL	9 Oct 2023	Permission Granted	Stonegate, Church Street, Fenny Compton	Two storey extension to front of property including porch, single storey extension to rear, increase size of existing rear dormer window, existing covered area to side of property upgraded to have a lean-to roof, installation of additional solar panels.
22/03647/VARY	13 Oct 2023	Permission Granted	Rose Cottage, The Tunnel, Farnborough	Variation of conditions two (approved plans), four (extent of curtilage) and five (bat and bird habitat) of planning permission 21/01812/FUL (determined 31.08.2021) to allow change to design and submission of details

(iii) 21/03339/OUT, Outline application for the erection of four custom and self-build houses with all matters reserved except for access on land west of Avon Dassett Road.

An appeal has been made against the decision of Stratford-on-Avon District Council. The appeal is being dealt with by way of Written Representations.

Councillors **agreed** to response with the same objections as previously, but to reiterate that the NDP has been made since the original objection

(iv) MSM140- Fenny Compton: Application to alter the Definitive Map- Footpath across school playing field Parish councillors discussed but have no further evidence to supply to WCC. Clerk to respond as such

(v) Further Updates

a. Compton Locks

i. Bus stop request – No updates

ii. Speed Limit along Station Road – No updates

### 2023\_10\_10: Financial Administration

(i) Councillors **approved** the following payments (Proposed by Councillor Birch and seconded by Councillor Whear):

OCT_23_1_SO	Lydia Cox (Oct Salary and expenses)	(412.84)
OCT_23_2_SO	SDC (Pension contribution Oct)	(106.00)
OCT_23_3_DD	Utility Warehouse (Electricity)	(28.87)
OCT_23_4_DD	Yu Energy (Street Lighting)	(96.73)
OCT_23_5_DD	WaterPlus (Sports pavilion)	(39.00)
OCT_23_6	Banbury Skip Hire	(264.00)
OCT_23_7	Andrew Saunders (Tree works)	(200.00)
OCT_23_8	Edge 2 Edge Garden Services (Wildflower Meadow)	(350.00)
OCT_23_9	Mick Jones (Village grass cut and maintenance)	(700.00)
OCT_23_10	Michael Mann (Sports field grass cut)	(372.00)

#### Current Account

**(2,569.44)**

(ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and agreed them

(iii) Fenny Compton Colts grant request – Councillors **agreed** to The Colts request for £490 for a temporary toilet at the sports field

**Resolution under the Local Government (Miscellaneous Provisions) Act 1976, s. 19, to provide recreational facilities**

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### **2023\_10\_11: Updates**

- (i) Compton Locks Integration – No updates
- (ii) Flood Prevention – Report from Alan Payne:  
Memorial Road - CCTV surveying works and a Sonde survey were undertaken by Amelio Group LTD on 18th August to determine the condition of the drainage network. The Flood Risk Management Team in conjunction with County Highways spent time reviewing the footage and survey report. They are going to go back out on site and do additional investigation works in the same location with a bigger unit that will require traffic management (possibly a 3 way stop and go system). They are still awaiting confirmation of the date, however they are aiming for half term which is the week commencing 30th October  
Ridgeway – Survey has also been undertaken – Not yet heard back  
Most flood prevention work has now been completed on properties
- (iii) Trees – No further updates
- (iv) Playing Field and Play Equipment – New lock fitted on gate near pavilion. Footpath group removing gates at under 8 play area at the weekend
- (v) Highways – No further updates
- (vi) Traffic – No updates
- (vii) Grass cutting tender – Clerk has received 5 requests for information but no completed tenders returned yet
- (viii) Future Strategy – No further updates
- (ix) Risk Assessments –
  - a. Bus stop - Guttering repairs needed to the Memorial Road bus stop – Clerk to organise
  - b. Salt Bins – One on Memorial Road is in a very poor state of repair – Clerk to find out how we go about removing/ replacing. Clerk has contacted National Grid to reinstate the one at the top of The Slade
  - c. Millennium Stone – WI Memorial Garden needs tidying. Clerk to contact
- (x) Updated policies and procedures: All have now been reviewed, clerk will update website with updated versions

### **2023\_10\_12: Items to Publicise**

- (i) Grant submission on Infrastructure Funding list (27 submissions)
- (ii) Grass tender
- (iii) Discussion about footpath
- (iv) Discussion about planning appeal 21/03339/OUT

### **2023\_10\_13: Future Discussion**

Budget, diary dates

### **2023\_10\_14: Date of next meeting**

The next meeting is the Ordinary Meeting scheduled for Monday 20<sup>th</sup> November

**MEETING CLOSED 21.00**

Signed \_\_\_\_\_ Chair November 2023

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## Appendix A

### September Financial Administration

<b>Balances:</b> (See attached bank reconciliation)		<b>£</b>
Traffic Management	2,135.82	
Flood Relief Grant	1,683.76	
Over 8's Play Area	140.56	
NP Plan Projects	86.33	
Allotments	500.00	
Defibrillator	956.68	
Other	- 0.01	
<b>Deposit Account</b>		<b>5,503.14</b>
Cotters Croft	3,074.58	
PC Balance	6,930.42	
<b>12 Month Partial Withdrawal</b> (High interest deposit):		<b>10,005.00</b>
<b>Deposit Account (Unallocated Reserves)</b>		<b>12,592.31</b>
<b>Current Account</b>		<b>13,822.65</b>
<b>Total Balances</b> (See Bank Reconciliation)		<b><u>41,923.10</u></b>
Less Payments (See agenda item 10)		
OCT_23_1_SO Lydia Cox (Oct Salary and expenses)	(412.84)	
OCT_23_2_SO SDC (Pension contribution Oct)	(106.00)	
OCT_23_3_DD Utility Warehouse (Electricity)	(28.87)	
OCT_23_4_DD Yu Energy (Street Lighting)	(96.73)	
OCT_23_5_DD WaterPlus (Sports pavilion)	(39.00)	
OCT_23_6 Banbury Skip Hire	(264.00)	
OCT_23_7 Andrew Saunders (Tree works)	(200.00)	
OCT_23_8 Edge 2 Edge Garden Services (Wildflower Meadow)	(350.00)	
OCT_23_9 Mick Jones (Village grass cut and maintenance)	(700.00)	
OCT_23_10 Michael Mann (Sports field grass cut)	(372.00)	
<b>Current Account</b>		<b>(2,569.44)</b>
<b>Total Balances carried forward</b>		<b><u>39,353.66</u></b>

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## Appendix B

### September Bank Reconciliation

Bank Balances	£
<b>30 Day Notice (Allocated Reserves)</b>	<b>5,503.14</b>
<b>12 Month Partial Withdrawal</b>	<b>10,005.00</b>
<b>Deposit Account (Unallocated Reserves)</b>	<b>12,592.31</b>
<b>Current Account</b>	13,200.19
WaterPlus Refund	8.46
Less paymentss already made	
Banbury Skip Hire	264.00
Edge 2 Edge Garden Services (Wildflo)	350.00
<b>Current Account</b>	<b>13,822.65</b>
<b>Total Bank</b>	<b><u>41,923.10</u></b>
Cash Book Balance b/f	29,339.37
Less payments between meetings:	
Add receipts since last meeting:	
Second precept payment	12,565.00
Bank Interest	18.73
<b>Total Cash Book</b>	<b><u>41,923.10</u></b>

## Appendix C – District Councillor Report

There are currently two matters out for public consultation:

### 1. The New Council Plan

[Council Plan 2023 - 2027 | Stratford-on-Avon District Council](#)

Please let us have your views as it is the plan for our District for the next four years. It is intended that the plan is formally adopted in December. The deadline is 5pm on Tuesday 24 October.

### 2. Statement of Community Involvement

[Statement of Community Involvement | Stratford-on-Avon District Council](#)

Again, your views are important to the new administration and we welcome them. There is a drop-in session for any questions from 10am to 3pm on Thursday 23 October at Elizabeth House in Stratford on Avon or please contact the Democratic Services Team. The deadline is 5pm on Friday 3 November.

In addition, there are a couple of further points regarding planning that the new administration are working on:

**Self Build** On 2 October Cabinet recommended to Council to introduce measures to improve the management of the self-build register. This includes introducing a fee to enter the register and a smaller fee to remain on it on an annual basis. This follows on from consultation and benchmarking from the practice of other local authorities. The operation of the register, including the scale of fees will be monitored and kept under review, as well as the potential for the

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introduction of a two-part register applying a local connection test to be further explored.

**Review of planning at the District Council** At the time of writing, an overarching review of the way that planning at the District Council is carried out is taking place and we will report further. The review has been supported by external funding that the Council has obtained.

Cabinet met on 2 October 2023. All of the details of the meeting may be seen here: [Agenda for The Cabinet on Monday, 2nd October, 2023, 10.00 a.m. | Stratford-on-Avon District Council](#)

**COMMUNITY SAFETY** PC Donna Parry of Southam Safer Neighbourhood Team has confirmed that as of 6 October 2023, she has returned to work full time and continues to work with her team based at Southam Police Station.

Natalie attended the Warwickshire Police and Crime Panel meeting on 21 September, as the representative for Stratford District Council. During the meeting, the Commissioner emphasised the importance of residents reporting crime to 101 as it assists the Police in directing their resources.

Natalie also attended the Warwickshire Suicide Prevention Conference earlier on in September and has prepared a Suicide Prevention Guide which is attached and details some of the organisations who were at the conference. Please feel free to circulate it as widely as you wish.

**HS2 AND ROAD CLOSURES** The road closures continue. HS2 have confirmed that any heavy goods vehicles should be on formal diversions only and that this has been repeated to their hauliers.

As always, up to date details of HS2 closures should be on <http://www.hs2inwarwickshire.co.uk>.

The HS2 Helpdesk Team may be contacted on 08081 434 434

As ever, the notices include the contacts for the HS2 Helpdesk: 08081 434 434 or email [HS2enquiries@hs2.org.uk](mailto:HS2enquiries@hs2.org.uk). Any changes will be on [www.hs2inwarwickshire.co.uk](http://www.hs2inwarwickshire.co.uk)

Cllr Natalie Gist

[Natalie.Gist@stratford-dc.gov.uk](mailto:Natalie.Gist@stratford-dc.gov.uk)

Cllr Nigel Rock

[nigel.rock@stratford-dc.gov.uk](mailto:nigel.rock@stratford-dc.gov.uk)

### Appendix D – County Councillor Report

#### Division issues

##### Harbury Crossroads

Warwickshire Highways have confirmed that, after a delay caused by concerns from SDC about noise and vibrations, piling has now re-commenced. However, the time table has slipped considerably. The current timetable suggest that works will not be completed until the winter months. I am working with officers to get the contractor to find a way to make up for lost time.

I still have funding for further road related schemes in my delegated highways budget. But whilst these are discretionary grants, any proposal is subject to professional scrutiny by the Highways teams and schemes that do not accord with normal highway protocols will not be accepted.

##### HS2

Night time closures to allow “Dorothy” to be removed are completed.

Further, longer term road closures are being put in place on the Warwickshire/ Northants border to allow for the excavation of the track, the building of bridges and the adoption of the current off-line new highway.

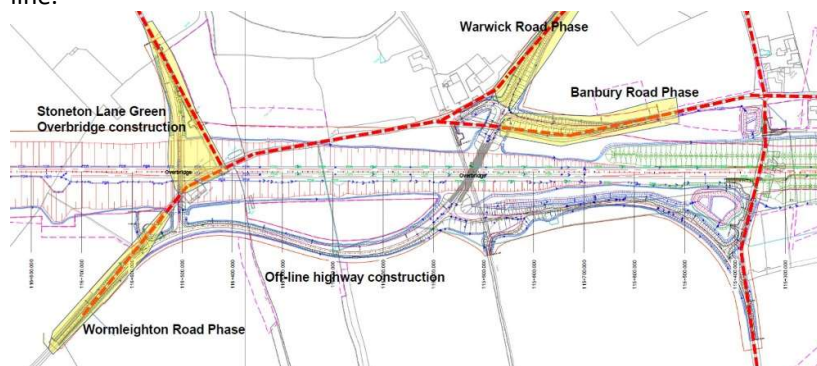
Whilst phases on Banbury and Wormleighton Road will be relatively short 4-6 weeks, the building of the Stoneton



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Lane overbridge is likely to result in the closure of the Stoneton lane for some 18-24 months as this required the existing road to be removed, the track to be excavated and then the overbridge to be built. This cannot be done off line.



I have had further complaints about the attempted eradication of noxious weeds on the land acquired by HS2. Responsibility for weed eradication lies with the landowner but it appears that in certain stretches methods of controlling ragwort, a poisonous plant that spreads rapidly unless contained, has not complied with national and I understand HS2 guidelines.

Despite lodging a complaint on behalf of neighbouring landowners, I have yet to receive an explanation and what remedial action is being proposed. The yhave failed to provide any response with 20 working days as required.

### **Hi speed broadband**

There has been, until today, a reduction in the number of complaints received but WCC will be pursuing those sub-contractors who have not fulfilled their obligations to reinstate properly. After a respite in August the problem is kicking off again. Please report to me any instances of contractors blocking footpaths, drives or access in general,

### **Councillor Grant Fund**

The deadline for any second applications will be later in the year, but there should be some £1500 available for 2<sup>nd</sup> round projects.

### **School buildings and RAAC - Statement from the Chief executive**

1. **WCC maintained schools:** of these, one school has been impacted - Outwoods Primary School in Atherstone. We invested £170k of WCC capital over the summer in mitigations and had agreed these with DfE but unfortunately their advice changed this weel, requiring parts of the school to be closed. Through close collaboration between the school and our teams, we have accelerated the additional mitigations required by DfE so that the school will reopen fully on Monday with some temporary mitigations. We have a confirmed position on the rest of the maintained school estate with no other schools affected.
2. **Academy schools in the County:** Myton and Aylesford Schools in Warwick have been affected. Other academies may be identified through ongoing DfE surveys, but we cannot advise on the progress of these as they are not overseen by WCC. Both academies have longer mitigation periods. We are offering all help and support to the schools, including potential temporary solutions.

### **School transport**

The new school year has brought up a number of new school transport issues which I am seeking to resolve. It is challenging in that there is no statutory obligation to provide home to school transport particularly when parents select out of catchment area schools for their children.

### **Events and other matters**

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## **St John's House Halloween events (Twitter and Facebook)**

St John's House in Warwick will undergo a spine-tingling transformation for Halloween, inviting brave souls to explore its rooms like never before.

Find out more: <https://www.warwickshire.gov.uk/news/article/4561/the-spirits-await-at-st-john-s-house-warwick-this-halloween>

## **Stratford Library free Fun Palace event (Twitter and Facebook)**

Stratford-upon-Avon Library and Information Centre will be transforming into a creative Fun Palace on Saturday 7 October 2023.

Find out more: <https://www.warwickshire.gov.uk/news/article/4560/visit-stratford-library-for-the-return-of-free-fun-palace-event-on-saturday-7-october>

## **Student fire safety (Twitter and Facebook)**

With the new University year fast approaching, Warwickshire Fire and Rescue Service is urging students to keep themselves and their housemates fire safe.

Find out more: <https://www.warwickshire.gov.uk/news/article/4558/university-students-urged-to-stay-fire-safe>

## **Fostering film (Twitter and Facebook)**

"Any Of Us...because it really can be!" Is the message of a powerful new short video about fostering in Warwickshire.

Find out more: <https://www.warwickshire.gov.uk/news/article/4559/any-of-us-because-it-really-can-be>

## **Dear Life – suicide prevention (Twitter and Facebook)**

If you, or someone you know, is having thoughts of suicide or significant self-harm, help and support is available now. Visit <http://dearlife.org.uk> where you will find details for crisis support.

If there is immediate risk to life, call 999.

## **Climate Change Newsletter September 2023 (Twitter and Facebook)**

Get the latest news about everything that is happened in Warwickshire around climate change and sustainability by reading the latest issue of the dedicated newsletter here: <https://mailchi.mp/warwickshire.gov.uk/climatechangenewsletter-september-2023>

## **Warwickshire Young Poet Laureate (Twitter and Facebook)**

The search is on for Warwickshire's next Young Poet Laureate!

The competition is open to anyone aged between 13 and 17 who lives and is educated in Warwickshire.

Apply before the deadline of 6pm on Thursday 5 October.

Find out more: <https://ow.ly/BKyP50PLWus>

## **School attendance issues (Twitter and Facebook)**

If your child is struggling to attend school because of a particular issue happening at school, the first thing is to talk to your child's school about it. You can also visit: <https://youngminds.org.uk/parent/parents-a-z-mental-health-guide/school-anxiety-and-refusal/>

## **Caring for someone with Alzheimer's (Twitter and Facebook)**

If you have a caring responsibility for one of the 8,000 people living with Alzheimer's in Warwickshire, support is available to you.

To find out more go to <http://warwickshire.gov.uk/carers>

## **Breastfeeding support (Twitter and Facebook)**

If you or someone you know has questions about breastfeeding, there's lots of help available.

For information and support, call the National Breastfeeding Helpline on 0300 100 0212. Lines are open 9:30am to 9:30pm every day.

Find out more: <http://www.nationalbreastfeedinghelpline.org.uk/>

## **Meet Charles: on-call firefighter (Twitter and Facebook)**

Charles joined Warwickshire Fire and Rescue Service as an on-call firefighter in November 2022 and is based out of Bedworth fire station.

Read his story here: <https://www.warwickshire.gov.uk/news/article/4562/serving-the-community-as-a-family-meet->

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[charles-on-call-firefighter-at-warwickshire-fire-and-rescue-service](#)

## **Libraries Week 2023 (Twitter and Facebook)**

This October Warwickshire County Council's library service is taking part in Libraries Week, an annual celebration of the best that libraries across the country have to offer.

Read more: <https://www.warwickshire.gov.uk/news/article/4566/get-involved-in-free-activities-for-all-ages-celebrating-sustainability-and-climate-action-this-libraries-week>

## **Warwickshire Youth Conference (Twitter and Facebook)**

Get ready to mark your calendars & be part of the 2nd youth conference organised by young people for young people. The "Voices of Tomorrow" youth conference is coming on Friday, 3 November 2023.

Book a free place here: <https://www.childfriendlywarwickshire.co.uk/youthconference2023>

## **Top tips for a happy baby (Twitter and Facebook)**

A happy baby isn't just a fed baby. Every cuddle, smile and interaction counts, for you and your baby.

Here are some top tips for keeping your little one happy: