

The Minutes of Fenny Compton Parish Council Meeting – 15th March 2010

The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 15th March 2010 commencing at 7:45pm.

Present: Miss Deborah Lea in the Chair, Michael Davies, Jon Dutton, Jim Twaddle, Dave Miller, District and County Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **New Parish Councillor to sign their Declaration of Acceptance of Office:** David Miller signed his Declaration of Acceptance of Office. The Clerk will send this to the Monitoring Officer. Dave will need to complete his Notification of Financial Interests form within 28 days and return it to the Clerk.
2. **Apologies:** Michael Guest and Hilary Birkbeck.
3. **Minutes of the last meeting:** Mike Davies seconded by Jim Twaddle proposed acceptance of the Minutes to the Parish Council Meeting held on the 15th February 2010.
4. **Declaration of Interests:** Mike Davies and Jon Dutton declared a personal interest in item 11(d), they are members of the Parish Plan Steering Group. Mike Davies declared a personal interest in item 11(f) he is a Trustee of the Village Hall Trust.
5. **Open Forum:** None.
6. **Matters Arising:**
 - a) **Affordable Housing:** There will be a Start on Site Event on the 31st March 2010 at 10.40am. Neil Gilliver asked the Parish Council if they have any ideas regarding the street name of the new development. The Parish Council has no initial ideas but will think about it for the next meeting.
 - b) **Highways:** Patch has attended a meeting regarding the hedge on the Avon Dasset Road. Patch agreed to organise the first hard cut of the hedge, Mr Rone-Clarke has agreed to maintain it. Warwickshire County Council will then flay mow the embankment verge periodically. Patch has asked their contractor to treat the first cut as urgent. The Parish Council will need to purchase the new salt bin for Mill Lane then the Highways Department will organise its installation.
 - c) **Emergency Plan:** The clerk has received copies of the final document.
 - d) **Police Report:** Jon Dutton informed the Council that he had attended the recent PACT meeting. The recent crime figures for Fenny Compton were high due to a recurring problem in the parish.
 - e) **Notice board:** The clerk has sent the letter composed by Mike Davies and is awaiting a response.
 - f) **Play Equipment Inspection Course:** Mike Davies has booked himself and Dave Miller onto a play equipment inspection course at a cost of £25 for two. Mike paid for this himself and will be reimbursed by the Parish Council.
 - g) **Local Transport Plan 3 - Consultation:** Jon Dutton has responded to the consultation.
7. **Correspondence:**
 - a) **Warwickshire County Council:** Community Forum Champions Event: 16 March 2010.
 - b) **Warwickshire County Council:** Southam/Feldon Community Forum: Requesting help in attracting more members of the public to attend Community Forums.
 - c) **Trevor James:** FRAWT Chair: Update on the proposed wind farm near Knightcote.
 - d) **WALC:** Code of Conduct updates – Legal Briefing.
 - e) **Heather Gunn:** Copy of an e-mail sent to the District Council Planning Department regarding access to the rear of houses on Station Road, which has been blocked by the erection of a fence. Passed to Councillor Chris Williams. Cllr CW
 - f) **Stratford on Avon District Council:** Directions for Stratford on Avon District Consultation Core Strategy. Drop in sessions have been arranged throughout the District to discuss this document with planning officers. Passed to Mike Davies. MD

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- g) **Stratford on Avon District Council:** Guide to Parish Council Election Procedures.
- h) **Energy Saving Trust:** Joining Green Communities to help make a success of energy saving projects.
- i) **Warwickshire County Council:** New home woodchipping service.
- j) **Local Council Review:** Newsletter.
- k) **Boundary Fence The Dasset C of E Primary School:** A copy of an email sent to the school regarding the erection of a replacement fence to the boundary of the playing field. For information purposes.

8. **Planning:**

- a) **Planning Application 10/00043/FUL & 10/00044/LBC:** Demolition and re-build part of north-eastern boundary wall. Removal of existing garden door. The Red House, Church Street, Fenny Compton. Mr and Mrs J Meyrick. No Representation.
- b) **Planning Application 10/00342/FUL:** Installation of 2 no. Solar water heating panels to the roof of the property. 11 Brook Street, Fenny Compton. Mr Robert Purse. No Representation.
- c) **Planning Consent 10/00146/TREE:** Tree work. Mill Houses, The Slade, Fenny Compton.
- d) **Planning Consent 10/00103/TREE:** Tree work. The Post House, Bridge Street, Fenny Compton.

9. **County and District Councillor's Report:**

Cllr CW

Councillor Williams made the following reports:

County Council: The final County budget has been set at an increase of 2.4%. The Council has already started the process of evaluating next year's areas for disinvestment. It is highly probable that the Council will not be able to emulate this year's low figure, which is the lowest increase in tax that has been set for over ten years. The Fire Chief has indicated that he will be in a position to report his findings on the Fire Service Review before the end of this month.

District Council: The Draft Core Strategy is now out for consultation. In essence, there is no significant provision for housing that could have an impact upon Fenny Compton. The Core Strategy does identify Fenny Compton as a Local Centre Village, this is a community which has a school, shop, Post Office, Pub and access to local transport. By qualifying as a Local Centre Village there is a possibility that in the next fifteen years an additional thirty houses might be built in Fenny Compton as part of the District's contribution to the Government's requirement for additional housing above the figure already identified. From the Housing Needs Survey the current demand is being satisfied with the mixed housing development in Station Road. At the budget meeting of the District Council the Council Tax was set for an increase for next year at 1.5%. One of the recommendations from the budget debate was that Warwick District Council and Stratford District Council should enter into negotiations to share management costs. The District Council also decided to revert to the concept of two planning committees as opposed to a single planning committee. The location of the second committee is as yet undecided.

10. **Finance:**

- a) **Review of the Internal Audit and Risk Assessment:** The checklist for the internal auditor was agreed with no inclusions or amendments. This was proposed by Jon Dutton, seconded by Jim Twaddle and agreed by all.
- b) **Review of the Asset Valuation:** The updated Asset Valuation was approved subject to an investigation as to whether the installation costs of the new under 8's play area should be included. Mike Davies, seconded by Jon Dutton, proposed acceptance of the revised Asset Valuation, which was agreed by all.
- c) **Review of the Commuted Sum:** The Parish Council agreed to withdraw the interest and the cost of grass cutting and landscape maintenance from the two commuted sums for 2009/2010. This was proposed by Mike Davies seconded by Jon Dutton and agreed by all.

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- d) **Insurance:** Michael Guest has investigated the insurance costs for next year. A letter has been received from Allianz requesting more information regarding the security of the pavilion. This was passed to Mike Davies. MG/MD

Bank Balances 15th March 2010

Commuted sum on deposit	£7694.42
Deposit Account	£23910.72
Current Account	£582.67
Business Reserve Account	£13863.59

Transfers

16/03/10 Business Call to Current	£1350.00
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Interest Income included in Bank Balances

Business Call Account	£0.27
Commuted Sum	£0.31

Cheques requiring payment

1421: Anthony Askew: Replace and repair coping stones on the rebound wall on the playing field.	£235.00
1422: M Jones: Landscape Maintenance.	£90.00
1423: E-On: Bowling Club Electric.	£45.15
1424: C Lambert: Annual Fee for the use of the Clerk's home.	£200.00
1425: Fenny Compton Village Hall: Hire of Hall for Parish Council Surgery.	£16.20
1426: Mike Davies: Reimbursement of Training Fee for Play Equipment Inspections Course	£25.00
1427: Edge Signs Ltd: Plaque for Under 8's Play Area.	£162.74
S/O: C Lambert: 2 months salary.	£564.00

Payments received

1: Stratford-on-Avon District Council: Grass Verge Contribution.	£245.37
2: HMRC: VAT Refund	£5677.07

Dave Miller seconded by Jon Dutton, proposed acceptance of the financial statement, which was agreed.

11. **Updates:**

- a) **Flood Prevention:** Michael Guest sent a report informing the Council that Aqueous is waiting for the Newt survey for the Halls Yard pond. They have asked David Tiley for an update. He has applied for an aerial survey for the second site so that they can get a design and quote. Brian Peers has a quote for £690.00 plus VAT for the grid by the school/reading room. MG
- b) **Playing Field:** A playing field subcommittee meeting was held on the 9th March 2010. The problems with the use of the pavilion have improved. Due to this improved behaviour there has been no need to impose the contract. The garage has a new lock and is now secure. The outside of the pavilion needs decorating, together with new doors and fencing. Dave Miller had obtained quotes. The cost of painting the outside of the pavilion is £164, and the cost of the new fencing is approximately £125. Jon Dutton proposed, Jim Twaddle seconded the acceptance of these quotes, which was agreed by all. A quote for new doors for the pavilion by Compass Windows cost £550 each for two doors or double doors at £1150 including VAT and fitting. It was agreed that comparison quotes were needed before a decision could be made. Dave Miller agreed to obtain these. There are still problems of whether the pitches were playable. Some are playing when the conditions are not suitable thus damaging the field. Usually the referee has the final say. This is a difficult issue to resolve. DM
- c) **Play Equipment:** The opening ceremony for the new under 8's play area will be on Saturday 20th March 2010 at 11am, followed by refreshments in the Village Hall.
- d) **Parish Plan:** The footpath group's nature walk is now on the Parish Council community website. The Parish Council held another surgery on 6th March, only one resident

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attended. It was suggested that a list of Parish Councillors should be displayed on the Noticeboards, as not everyone has access to the website. It was suggested that the surgeries should be held once a quarter for an hour.

- e) **Traffic Group:** Ian Mathie attended the meeting and gave a report on the traffic groups' progress so far and issues that they would like addressed. Traffic through the village has improved since two years ago. The principle issues tackled by the group are HGV movements, speeding, parking, the railway bridges, traffic volumes and profiles. Surveys were carried out to monitor traffic volume, profiles and speed. To alleviate the problems with HGV the traffic group held talks with local businesses to avoid school times and spacing times through the village. This has worked well. However problems with foreign HGV Lorries still exist. This is largely attributed to the use of satellite navigation systems, especially in the Church Street area. Another issue is the parking of the delivery lorries at the village shop. The group have approached the Co-op to ask if they can use the rear of the shop. They confirmed that they do request this however, cars are often parked across the entrance to the rear of the store. The traffic group have asked for road markings to help with this situation. Issues regarding parking can usually be sorted by discussion. Maybe an article for the Chronicle could be of use. The railway bridges and the restricted space available for pedestrians is a big area of concern for residents, as highlighted in the parish plan. The traffic group ask the Parish Council to make representation to the County Council for a footpath and priority route under the railway bridges. Ian gave the Parish Council a list of 8 requests for action to tackle traffic issues in the village. These were distributed to Parish Councillors and it was agreed that this should be an Agenda item for a future meeting to discuss in detail.
- Councillor Williams responded that the road markings by the Co-op store have been scheduled to be completed when the weather improves. There has been a successful bid to investigate the feasibility study for the plans involving the railway bridge. There will be no possibility to lower the road surface. A study is being carried out regarding the possibility of chicanes in High Street and Northend Road. The chances of moving any of the speed limits would be extremely unlikely. It would also be very difficult to obtain any extra signage at the moment as it is not a priority for the County Council.
- f) **Village Hall:** Tenders have gone out. Date for return 24th March.

12. **Any Other Business:**

- a) The Clerk needs to go to Stratford District Council next week to get a new token installed for access to the CMS website system.
- b) The Clerk reminded Councillors that the next meeting will include the Annual Parish Meeting.
- c) The Parish Council agreed for Dave Miller to make repairs to the Noticeboards and the Bear and Ragged Staff.
- d) Councillor Williams handed the clerk a folder from Doctor Peter Christopher regarding the footpath on the school field, for information.