

The Minutes of Fenny Compton Parish Council Meeting – 19th April 2010

The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 19th April 2010 commencing at 8:45pm.

Present: Miss Deborah Lea in the Chair, Michael Davies, Jon Dutton, Hilary Birkbeck, Michael Guest, Jim Twaddle, Dave Miller, District and County Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** None.
2. **Minutes of the last meeting:** Jim Twaddle seconded by Mike Davies proposed acceptance of the Minutes to the Parish Council Meeting held on the 15th March 2010.
3. **Declaration of Interests:** Mike Davies and Jon Dutton declared a personal interest in item 10(d), they are members of the Parish Plan Steering Group. Mike Davies declared a personal interest in item 10(f) he is a Trustee of the Village Hall Trust. Michael Guest declared a personal interest in item 10(a) he is the Chairman of Aqueous. Mike Davies declared a prejudicial interest in item 8(b) and took no part in this item.
4. **Open Forum:** None.
5. **Matters Arising:**
 - a) **Affordable Housing:** The Start on Site event took place on the 31st March 2010 attended by a number of Parish Councillors. The Parish Council has been asked to consider a name for the new development, there were several suggestions. The Parish Council agreed to Thompson's Field, which is the name of the plot of land taken from the Village Map. The Council also need to consider the issue of street lighting, the County Council do not require any street lighting, so it is a matter for the Parish Council to decide what their requirements are. It was agreed to request two streetlights and if a map of the development can be provided the Council will decide their location. CL
 - b) **Emergency Plan:** Michael Guest was satisfied with the Emergency Plan which was distributed to all Parish Councillors.
 - c) **Notice board:** The clerk has received a letter from Martyn Cheatle the Chief Executive of the Midlands Co-operative Society Limited, apologising for the lack of response to previous correspondence. He recognised that this gave a poor impression of his organisation, which he very much regretted. Although Midlands Co-operative is not the sole operator of Co-operative delivery vehicles that service Fenny Compton food store, for the sake of maintaining positive relations with the villages and towns that they deliver to they are happy to fund the cost of replacing the Parish notice board that was damaged. The clerk had received a cheque for £285. The clerk will write to Martyn Cheatle to thank him for his assistance and for the reimbursement of costs to the Parish Council. CL
 - d) **Highways:** The hedge on the Avon Dasset Road has finally been cut back. The clerk has requested the replacement wooden post on Church Street, which has been ordered by Patch. The pot hole outside the Co-operative store has been reported again by Councillor Williams. The Parish Council agreed to purchase a salt bin for Mill Lane at a cost of £131.67 through Glasdon Ltd. CL
 - e) **Police Report:** A meeting at Southam Police Station is being planned to discuss the crime statistics for this area. A date for this meeting has not be finalised as yet.
 - f) **Play Equipment Inspection Course:** Mike Davies and Dave Miller attended a play equipment inspection course. The course was very good and highlighted the importance to the Parish Council of carrying out regular inspections. Dave Miller volunteered to carry out an inspection once a week and log the outcome in computer format which can then be shared with the clerk. DM
 - g) **Access to the rear of properties on Station Road:** Councillor Williams had responded to Mrs Gunn's concerns regarding restricted access to the rear of the properties on Station Road. Councillor Williams had checked with the Planning Department at Stratford District Council and the Footpath Team at the County Council, both have assured him that this is not a matter for either authority since it is a civil matter between two parties. Councillor Williams forwarded Mrs Gunn's concerns to Orbit Housing to help resolve the problem. Cllr CW
The Housing Association has responded direct to Mrs Gunn.

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- h) **Stratford on Avon District Core Strategy Consultation:** Mike Davies had circulated a draft response by Fenny Compton Parish Council to the Core Strategy Consultation Document. The Parish Council thought that it was a very good document and approved its submission. The clerk will forward the document to the District Council. CL
- i) **Website:** The Clerk has had the new access token installed on the laptop. Keith Hicks confirmed that due to other commitments he no longer wishes to be an editor of the website, and the Clerk has cancelled the VPN licence accordingly.

7. Correspondence:

- a) **Jacci Gooding:** Requesting the use of information on the website to include in the June and July issues of the Chronicle. This was approved by the Parish Council. CL
- b) **Liam Nevin – Monitoring Officer to Stratford on Avon District Council:** Review of selection criteria for the Parish Council representatives on Stratford District Council's Standards and Ethics Committee.
- c) **Stratford on Avon District Council:** Information regarding proposals for a high speed railway between London and Birmingham. Formal consultation will begin in autumn 2010.
- d) **WALC:** Newsletter.
- e) **Warwickshire County Council:** SpeedAware – Temporary Fixed Flashing Signs. Due to a health and safety assessment the use of temporary posts has been suspended. Parish Councils may wish to purchase a permanent fixed post which a flashing sign can be attached too, at a cost of £400 to install. Due to the high demand for SpeedAware signs the current schedule dictates that a sign can be installed at a location for up to 2 weeks every 14 months or so. This will be discussed at the next meeting.
- f) **Warwickshire County Council:** Warwickshire's Rights of Way Improvement Plan – a review.
- g) **Warwick District Council:** UK Parliamentary Election 2010. Posting of Notices for the Kenilworth and Southam Constituency.
- h) **NHS Oxfordshire:** Better Healthcare Programme Newsletter. JD
- i) **SLCC:** Health and Safety and Reducing Risk Training Course.
- j) **Warwickshire Rural Community Council:** Country Matters Newsletter.
- k) **Parish Talk – Elections special newsletter.** Display on the notice board and website. CL
- l) **SDC- Tourism in the Market Towns questionnaire.** Passed to Deborah Lea. DL
- m) **Issue regarding Parking opposite the Doctors Surgery:** Councillor Williams has visited the area and spoken to the people concerned. Cllr CW
- n) **Tots and Toddlers Group:** The group have asked if they can use the sports pavilion for their meetings when the village hall is closed for repairs. It was agreed that the organisers should meet with a Parish Councillor on site and decide whether the facilities are suitable. The Parish Council agreed that there would be no room for the storage of the groups play equipment.

8. Planning:

- a) **Planning Application 10/00610/LBC:** Insertion of two velux conservation roof windows affecting north and south elevations of the property. Rectory Farm House, Avon Dassett Road, Fenny Compton. Eau Ltd. No representation.
- b) **Planning Approval of Extension of Time 10/00032/EXT:** Application for the renewal of planning permission 07/00976/FUL for the change of use of ground floor to residential/bed and breakfast accommodation. The Granary, Wharf Road, Fenny Compton.
- c) **Planning Consent 10/00044/LBC & 10/00043/FUL:** Demolition and re-build part of north-eastern boundary wall. Removal of existing garden door. The Red House, Church Street, Fenny Compton. Mr and Mrs J Meyrick.

9. County and District Councillor's Report:

Councillor Williams had made his reports at the Annual Parish Meeting.

County Council:

The feasibility study into the traffic enhancement scheme for a footpath under the railway bridges

Cllr CW

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shows that it can only be achieved through a traffic light operated system, which are extremely expensive. The cost of the chicanes for High street and Northend Road would cost £30,000. This information will be discussed at the next meeting.

10. Finance:

- a) **Commuted Sum Re-imbursement:** The Parish Council agreed to withdraw the interest and the cost of Grasscutting and landscape maintenance for 2009/2010 from the two commuted sums at the last meeting. The amounts for withdrawal are as follows:
Field Gate Lane: Grasscutting £550, Bank Interest £4.26 Total: £554.26
Cotters Croft: Grasscutting £550, Bank Interest £15.18 Total: £565.18
- b) **External Audit:** Clement Keys have called the external audit for the 28th June 2010.
- c) **Internal Audit:** The Clerk will be contacting the internal auditor shortly to conduct the internal audit.
- d) **Asset Valuation:** The Clerk has contacted the insurance company and the installation costs should be included on the insurance. The clerk will calculate the percentage total of the installation costs and add it to the individual item values, the asset valuation and insurance value will then be updated.
- e) **Bowling Club Electricity:** The clerk has written to the Bowling Club asking for their share in the electricity cost for 2009/2010 at £67.94.
- f) **Insurance:** Michael Guest has investigated the insurance costs for next year. A letter has been received from Allianz requesting more information regarding the security of the pavilion. This was passed to Mike Davies.
- g) **Pavilion Electricity meter:** The Utility Warehouse have asked for a meter reading at the sports pavilion. Dave Miller agreed to carry this out.
- h) **Fenny Compton Playground Group:** The group have sent the clerk a cheque for £604.23 to transfer their balances over to the Parish Council. This money will be held towards the cost of improving the over 8's play equipment.

Bank Balances 19th April 2010

Commuted sum on deposit	£7694.72
Deposit Account	£22846.25
Current Account	£568.71
Business Reserve Account	£13878.77

Transfers

20/04/10 Business Call to Current	£800.00
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Interest Income included in Bank Balances

Business Call Account	£0.53
Commuted Sum	£0.30
Business Reserve Account	£15.18

Cheques paid since the last meeting

1428: BT Payment Service Ltd: Broadband and phone line	£116.38
1429: The Utility Warehouse: Pavilion Electric	£24.49

Cheques requiring payment

1430: E-On: Streetlighting - 1 Jan to 31 March.	£328.32
1431: Fenny Compton Village Hall: Hire of Hall for Playing Field subcommittee Meeting and the Official opening of play equipment.	£20.00
1432: Stratford-on-Avon District Council: Bowling Club Rates.	£69.55
1433: WALC: Annual Subscription.	£209.00
1434: The Utility Warehouse: Pavilion Electric.	£16.28

Payments received

1: Midlands Co-operative Society Ltd: Reimbursement for damaged notice board.	£285.00
2: Fenny Compton Playground Group: Balance of funds transferred to the Parish Council.	£604.23

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Michael Guest seconded by Jon Dutton, proposed acceptance of the financial statement, which was agreed.

10. **Updates:** These items were covered at the Annual Parish Meeting.
 - a) **Flood Prevention:** None.
 - b) **Playing Field:** None.
 - c) **Play Equipment:** None.
 - d) **Parish Plan:** None.
 - e) **Traffic Group:** Hilary distributed some information for the next meeting.
 - f) **Village Hall:** None.

11. **Any Other Business:**
 - a) Michael Guest expressed his concern that only one person knows the water pipe work for Fenny Compton Water and there is no map showing the layout of these pipes. This could lead to future problems.