

The Minutes of the Annual Meeting of Fenny Compton Parish Council held at the Village Hall, Fenny Compton on 16 May 2011 commencing at 7:45pm

Present: Miss Deborah Lea in the Chair, Mike Davies, Jon Dutton, Michael Guest & Parish Clerk Catherine Lambert.

1. **Signing of the Declaration of Acceptance of Office by the newly elected Parish Councillors:**
Following the recently uncontested Parish Council elections on the 5th May 2011 four Parish Councillors were duly elected, Deborah Lea, Mike Davies, Jon Dutton and Michael Guest. The new Councillors signed their Declaration of Acceptance of Office, copies of which will be forwarded to the Monitoring Officer. The Clerk had also given them their Notification Of Financial and Other Interests which need to be completed within 28 days of the election and returned to the Clerk.
2. **To Accept Apologies for Absence:** Councillor Williams will be late as he is attending the Annual Parish meeting in Knightcote.
3. **Declaration of Interest on Items on the Agenda:** None.
4. **Election of Chairman:** Mike Davies proposed Deborah Lea for the role of Chairman, this was seconded by Michael Guest and unanimously agreed by the Parish Council.
5. **To receive the chairman's Declaration of Acceptance of Office:** Deborah Lea duly signed the Chairman's Declaration of Acceptance of Office.
6. **Election of Vice-Chairman:** Michael Guest proposed Mike Davies for the role of Vice-Chairman, this was seconded by Jon Dutton and unanimously agreed by the Council.
7. **To Agree Cheque Signatories and sign appropriate Bank Mandate:** It was agreed to continue with the current bank signatories.
8. **To receive a report on the capital assets and liabilities vested in the Council:** The Clerk will distribute copies of the financial accounts including the balance sheet for the financial year 2010/2011, when they have been checked and verified by the internal auditor.
9. **To appoint Representatives to Sit on Outside Bodies:**
None.