

## The Minutes of Fenny Compton Parish Council Meeting – 18<sup>th</sup> July 2011

### **The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 18<sup>th</sup> July 2011 commencing at 7.45pm.**

**Present:** Miss Deborah Lea in the Chair, Mike Davies, Jon Dutton, Michael Guest, Dave Miller, Keith Bloodworth, District and County Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** None.
2. **Minutes of the last meeting:** Dave Miller, seconded by Keith Bloodworth, proposed acceptance of the Minutes to the Parish Council Meeting held on the 20<sup>th</sup> June 2011.
3. **Declaration of Interests:** Michael Guest declared a personal interest in agenda item 10(a). Deborah Lea declared a personal interest in items 6(k) and 9(a).
4. **Open Forum:** Mr Walker asked who was responsible for cutting the grass at The Wharf. This area is not cut by the Parish Council but by the Highways Department and it is carried out three times a year. The frequency of the cuts has been reduced to just comply with safety standards. Mr Walker also commented on the number of signs erected to warn of a dangerous corner on the A423. Councillor Williams replied that this is a road safety feature and the road engineers decide on how many are appropriate. Mr Walker then questioned the procedures for the election of Parish Councillors. The Chair highlighted that the election of the Parish Council was advertised, four nominations were received and were duly elected via an uncontested election, the Parish Council was then able to fill the remaining positions by co-option. Four applications were received and the three vacancies were filled. Mr Walker claimed that the Chair had said that he was unsuitable for the position. The Chair definitely refuted this claim and advised Mr Walker that he should contact the Monitoring Officer at the District Council if he had any concerns.
5. **Matters Arising:**
  - a) **Allotments:** Jon Dutton had contacted Neil Gilliver who advised that there is an option for the Housing Association to buy the rest of the land adjacent to Thompsons Field. Deborah Lea agreed to pass on the details for White Rock Homes. No one has come forward with any suitable land, therefore the group has asked the Parish Council to write to local landowners asking if they have any land available for the proposed allotments. The Parish Council agreed to this request. Jon Dutton agreed to write the letters on the behalf of the Parish Council, this was proposed by Michael Guest and seconded by Mike Davies. JD
  - b) **Tree works:** The Clerk has contacted another contractor for a competitive quote for the work, but was unable to get a reply. Keith Bloodworth agreed to pass on details of another tree surgeon from Priors Marston to the Clerk. KB
  - c) **Affordable Homes – Legal Documentation.** Mike Davies reported that he had been advised by the solicitors representing Severn Trent Water that they are willing to take out the clause which would have transferred ownership of the land, however they are not willing to change the clause which enables them to remove any trees that run over the sewer. Resolution: The Parish Council agreed that they should accept these terms of the legal documentation and that Mike Davies and the Chair should sign the engrossment copies of the documents before the next meeting, if necessary. This was proposed by Michael Guest and seconded by Jon Dutton. The Chair thanked Mike for all his efforts. Councillor Williams has contacted the Housing Association regarding tidying up the field. Dave Miller advised that they have tidied up but not reinstated the disturbed ground. Councillor Williams will contact the Housing Association again. MD/DL  
Cllr CW
  - d) **Exercise Watermark:** Jon Dutton is still waiting for the County Council to make the sandbags available. Councillor Williams agreed to chase. The Flood signs are being delivered to the Clerk. Michael Guest reported on the feedback from Exercise Watermark and communicated the action plan from the County Council. Mike has started to update the emergency plan. Cllr CW/  
MG
  - e) **Police Report:** The problem with the youths on the corner of Station Road opposite the Doctor's surgery seems to have disappeared.
  - f) **Highways:** Mick Jones has removed the post from the entrance to Knight's yard.
  - g) **Parish Council Contacts:** It was agreed to contact the Chronicle after the meeting to ask

## The Minutes of Fenny Compton Parish Council Meeting – 18<sup>th</sup> July 2011

- if they could include contact details for all the Parish Councillors. Mike Davies has asked the District Council's website team to include Keith in the email contact list. CL/MD
- h) **Cemetery Rules:** Mike Davies reported that the document had been circulated. Keith Bloodworth proposed the acceptance of the updated cemetery rules, this was seconded by Michael Guest and approved by all.
  - i) **Merrie Lion:** The planning application has just been validated by the District Council but has not been received by the Clerk. The details will be circulated as soon as they are received. CL
  - j) **Dog signs:** The Clerk has settled the account for the small signs and she will contact Safety Signs regarding the sign for the play area. CL
  - k) **Cemetery Duties:** The Chair and Clerk have compiled a list of cemetery duties for Peter Hughes. CL
  - l) **Bowling Club:** The Clerk has received a cheque from the Bowling Club for their share of the electricity costs for the last financial year.
  - m) **Standing Orders:** Mike Davies has started to look at updating the Standing Orders. MD
  - n) **Parish Plan Action Plan:** Mike Davies has spoken with the District Council regarding the mobile skateboard park. There are problems in finding an area available that is large enough as it needs an area the size of a tennis court which needs to be hard standing. The school field playground was suggested. It is unlikely that the facility would be available this year as it is very booked up. The Clerk has put the updated Action Plan on the website.
  - o) **Clerk's Salary:** The Clerk has completed a P46.
  - p) **Training new Councillor Training days:** Keith Bloodworth asked if he could attend this training and the Clerk asked if anyone else would like to attend. CL
  - q) **Village Hall:** Jon Dutton had spoken to Keith Hicks about the planned road closure for the Village Hall street party in September. Keith confirmed that the residents of Church Street had been consulted and were happy for the through traffic to use the road.
  - r) **Consultation on Traveller Sites:** Jon Dutton reported that he had looked at the consultation which was very comprehensive and he didn't feel a need for the Parish Council to complete.
  - s) **Data Protection and the Parish Council:** Michael Guest reported that he had talked to the Data Protection notification department and their advice was that individual councillors did not have to register, provided that Council matters are coming to them via the council, i.e. the Clerk; and not to them as individuals. There is a requirement for the council itself to register. The cost is £35.00 per annum, and a form can be found on [www.ico.gov.uk](http://www.ico.gov.uk) The Clerk will look into this matter. CL
  - t) **Streetlighting:** Annette Mackie is now responsible for Fenny Compton's streetlights at the County Council. The Clerk has reported faulty streetlight no 2 in Station Road.
  - u) **Bench, bins and salt bin:** The Clerk will ask Mick Jones to repair the ground around the salt bin by the Doctor's surgery. The Clerk will contact Streetscene at the District Council to purchase replacement bins. Dave Miller will take the bench away and repair. A few of the tiles on the wooden bus shelter on station road have been removed. CL/DM
  - v) **Field in Trust:** Mike Davies will investigate the Field in Trust fund through SITA. MD

### 6. Correspondence:

- a) **Stratford on Avon District Council:** Requesting feedback on their Draft Tourism Strategy, this can be accessed via the District Council website.
- b) **Stratford on Avon District Council:** An information sheet explaining the changes the District Council have implemented to the way they manage people's personal data during a live planning application.
- c) **WALC:** Stratford Liaison Meeting, 3 October 2011, the main topic for discussion will be clustering.
- d) **WALC:** General surveys to complete for WALC, and the Woodlands Trust.
- e) **Warwickshire County Council:** The next phase of bus service revisions in the county takes effect from Monday 25 July 2011. A bus service change will be affecting this area from Thursday 28 July 2011. The subsidy paid by the County Council to Catteralls Coaches for the Thursday and Saturday 503 service to Banbury is being withdrawn. However Catteralls Coaches have decided to operate the Thursday journey on a commercial basis, without the Council subsidy for a trial period of six months. They will no

## The Minutes of Fenny Compton Parish Council Meeting – 18<sup>th</sup> July 2011

longer continue to operate the Saturday journey after Saturday 23 July 2011.

- f) **Warwickshire County Council:** Care Charges in Warwickshire Consultation.
- g) **CPRE:** Newsletter.
- h) **NALC:** A bulletin that explains the action that NALC has been taking with respect to the extension of business rates to parish and town councils following the Government's announcement that the business rate will be retained by local government. WALC has also been sent an offer for parish and town councils with respect to mapping on line. The County Council has produced a 'Guide for Local Action' to help local communities who want to provide activities for young people. This is available to download from their website. The Clerk will send this to Mike Davies.
- i) **Sarah Green:** Highlighting concerns regarding the speed of traffic outside the new development at Thompsons Field.
- j) **A request for double yellow lines:** Councillor Williams had received a request from a local resident to install double yellow lines on the corner of Brook Street and High Street. People are parking too close to the junction which causes problems with the school bus negotiating the corner. The Parish Council were concerned that if they support this request this would set a precedent for other areas. The Council accepted that there is a problem in this area but they would not support this application at this time.
- k) **Warwickshire County Council:** The County Council has been approached by Mr Roger Taylor of The Woad House, Bridge Street, Fenny Compton, requesting permission to kerb a small section of the road outside his property. WCC have no objections in principle. The Council would welcome comments from the Parish Council. The Parish Council makes no objections.
- l) **Warwickshire County Council:** Warwickshire County Council has 125 recycled desktop computers available FREE to community or voluntary organisations, including Town and Parish Councils, within Warwickshire. Applications are invited by 5pm on Friday 16th September 2011.
- m) **WALC:** A briefing from the National Association of Local Councils on providing a Beacon for the Queen's Jubilee.

CL

### 7. **Planning:**

- a) **Planning Consent 11/00491/TREE:** T1 Eucalyptus – Fell. 2 The Willows, High Street, Fenny Compton. Mrs C Dutton.
- b) **Planning Application 11/01315/FUL:** Proposed erection of detached outbuilding. Rock Haven, Avon Dassett, Mr M Walker. No Representation.
- c) **Planning Application 11/01502/TREE:** T1 Horse chestnut: fell. 6 High Street, Fenny Compton. Mr Colin Isom. No Representation.
- d) **Planning Application 11/00531/FUL:** Installation of 180no. 33.3KW photovoltaic panels to an existing farm building. Starbold Farm, Banbury Road, Southam. Mr Brian Moore. No Representation.
- e) **Planning Application 11/01341/RAILPD:** Replacement of partially collapsed railway bridge over Station Road, Fenny Compton. Network Rail. Fenny Compton Parish Council does not object to the application, but questioned if the applicant would consider increasing the height of the bridge marginally as it might prevent a reoccurrence of the incident.
- f) **Planning Application 11/01378/RAILPD:** Excavation of 3 no. water attenuation ditches and construction of a flood storage bund adjacent to the railway to prevent sudden ingress of water to the railway line and allow rainfall run off to drain away at a slower rate. Railway at Fenny Compton. Network Rail. Fenny Compton Parish Council supports this application acting in the public interest.

### 8. **County and District Councillor's Report:**

Councillor Williams made the following report:

The applications for community grants begin on the 29<sup>th</sup> July 2011. Aqueous can apply for up to £3000. The Parish Council cannot apply for any of the funding. If anyone would like help in applying for this funding they should contact Councillor Williams direct.

The Library consultation process has been extended. It is proposed that there are fewer but larger mobile libraries operational in the evenings. The service would just cover the larger villages. The

Cllr CW

## The Minutes of Fenny Compton Parish Council Meeting – 18<sup>th</sup> July 2011

mobile library in Fenny Compton is just not used.

### 9. Finance:

- a) **Approve Donations to Local Organisations:** Proposed by Mike Davies seconded by Michael Guest and agreed by all, the Parish Council approved the following donations to local organisations who had requested funding:  
Fenny Compton Parochial Church Council for the churchyard - £350.00  
Fenny Compton Village Hall - £2200
- b) **Bowling Club Rates 2013:** The Parish Council discussed how the increase in rates for the bowling club in 2013 is going to be funded. It was agreed to ask the bowling club details about their levels of subscription including membership numbers and for a copy of their accounts. This should highlight how much they are self supporting and what the burden of the increased rates would be. CL
- c) **External Audit: Approve the Annual Return 2010/2011:** The Clerk has sent all the documentation to the External Auditor.
- d) **Refuse collections charges:** The District Council are to charge for the collection of refuse for the pavilion and the bowling club. The cost will be £50 per bin. There is no need for any collections at the pavilion. The Bowling Club agreed to pay for one blue bin, the green bin will continue to be collected at no extra charge. The District Council will invoice the Parish Council and the bowling club agreed to reimburse the cost.
- e) **Precept:** The District Council wants confirmation of the parish council's bank details for their audit of the precept payments. The Clerk will hand deliver this. CL
- f) The Parish Council agreed training cost of £40 for Keith Bloodworth.

#### Bank Balances 18<sup>th</sup> July 2011

Commutated sum on deposit	£6268.93
Deposit Account	£32901.63
Current Account	£667.00
Business Reserve Account	£13382.46

#### Transfers

24/06/11 Business Call to Current	£450.00
19/07/11 Business Call to Current	£2250.00

#### Interest Income included in Bank Balances

Business Call Account	£1.56
Commutated Sum	£0.27

#### Cheques paid since the last meeting

1538: Stratford on Avon District Council: Website Domain, Hosting and VPN.	£425.77
1539: Brady Corporation Ltd: Safetyshop Dog Fouling Signs.	£31.43

#### Cheques requiring payment

1540: M Jones: Grasscutting x 2 and Landscape Maintenance.	£685.00
1541: Stratford on Avon District Council: Uncontested Election costs.	£100.00
1542: MFM Services: Mowing Playing Field – June.	£160.00
1543: E-On: Streetlighting January - June.	£678.47
1544: Mr D Miller: Items for the playing field and pavilion.	£65.43
S/O: Catherine Lambert: 2 months' salary.	£564.00

#### Payments Received

1: Fenny Compton Bowling Club: Electricity share 2010/2011.	£72.75
---	--------

Jon Dutton seconded by Mike Davies, proposed acceptance of the financial statement, which was agreed.

### 10. Updates:

- a) **Flood Prevention:** Michael Guest reported that the Hall Yard project should start late August or early September. A potential contractor visited the site and quotes are open

## The Minutes of Fenny Compton Parish Council Meeting – 18<sup>th</sup> July 2011

next week. Jim Peers was to meet with the contractor to discuss the project. David Tiley will have returned by the time the project starts and will resume responsibility for the project. The footpath deviation notice documentation is being prepared. Aqueous is applying for funding for hedging and ditching work. Jeff Turton head of the Environment Department at the County Council is putting in an application for grant money for the west side of the village. There has been cooperation from the Highways Department regarding the prospect for further water route improvement.

- b) **Playing Field:** Dave Miller reported that Compton Buildings are offering to install two garages on the Playing Field to replace the existing one. The equipment shed would remain for use by the men's football club. The work is proposed to take place in August. It was agreed to ask the Colt's for a contribution for the concrete base. The curbs on the car park are still to be installed. Keith Bloodworth reported that the quote for tarmac chippings from KSD was 40 tonnes for £400 plus VAT, this would be received in two drops. This quotation was approved by the Council. Simon Bradley has not provided a quote for fixing the showers. The cricket club have said that the showers are fine but the football club say otherwise. DM/KB
- c) **Play Equipment:** Mike Davies reported that he had contacted Playworld and is awaiting a response. There had been a good response from the Dasset School with regard to the play equipment questionnaire. Mike will look at the results during the summer and will report back at the September meeting. Dave Miller reported that he had cleaned the table in the under 8's play area and there has been no further incidents. MD
- d) **Traffic:** Speedaware report. The Parish Council discussed the results of the Speedaware report. The results have been referred to the Police. The Parish Council would like to know what action the Police are going to take. Councillor Williams will investigate this. Councillor Williams also informed the Council that he could put a bid in next year for a permanent slow down flashing sign at a cost of approximately £2000. This will be discussed at the next meeting.
11. **Any Other Business:**
- a) Mike Davies agreed to investigate the possibility of getting superfast broadband into the village. There is an initiative to fund access faster broadband in rural areas. The County Council are in the process of making an application to the government. BT are willing to install faster broadband if the District Council are willing to share the cost. MD
- b) Mr Walker informed the Council that during the closure of the railway bridge he had used the Slade and had observed that the road surface after Mr Squire's barn is in a dangerous condition. Michael Guest agreed to investigate this issue. MG
- c) Michael Guest gave his apologies for the next meeting.