

## The Minutes of Fenny Compton Parish Council Meeting – 17<sup>th</sup> October 2011

### **The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 17<sup>th</sup> October 2011 commencing at 7.45pm.**

**Present:** Miss Deborah Lea in the Chair, Mike Davies, Jon Dutton, Michael Guest, Dave Miller, Keith Bloodworth, Jim Twaddle, District and County Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** None.
2. **Minutes of the last meeting:** Jim Twaddle asked that under Item 10(c) 'there was a discussion on the funding of the new play equipment which would be raised through grants' should be included. Subject to this amendment. Jon Dutton, seconded by Keith Bloodworth, proposed acceptance of the Minutes to the Parish Council Meeting held on the 19<sup>th</sup> September 2011.
3. **Declaration of Interests:** Keith Bloodworth declared a prejudicial interest in item 7(e) and left the room whilst this item was discussed. Jon Dutton declared a prejudicial interest in item 7(h) and left the room whilst this item was discussed. Michael Guest declared a personal interest in item 11(a).
4. **Open Forum:** None.
5. **Matters Arising:**
  - a) **Fields in Trust:** Mike Davies had circulated two copies of possible trust deeds. The Parish Council needs to decide whether they want to protect the playing field as a village amenity on a long term basis. The Council also needs to give some thought as to what would be acceptable development on the field in the future i.e. a village hall. There could be a constraint included that ensured that if in the future the Parish Council needed to sell the land for housing to raise funds they would need to find a suitable alternative site. Michael Guest asked whether there is a deadline to complete this project. Mike Davies confirmed that this is a project specifically designed to celebrate the Queens Diamond Jubilee and needs to be completed next year. Funding will be available for QE11 fields from SITA. If designated then funding could also be more readily available in the future. Jim Twaddle questioned the use of the Localism Bill which would give the decision of where future housing should be located to local people. Councillor Williams replied that it would be the local authority who granted planning permission and it would be unlikely to be granted on a local amenity such as the playing field.  
Resolution: It was proposed by Mike Davies, seconded by Dave Miller and agreed by all that the Parish Council should protect the playing field through the Fields in Trust scheme. It was agreed to apply this via the non charitable route. Councillors will now need to approve what they do want to allow on the field for the future. This will be an Agenda item for the next meeting.
  - b) **Village SOS Fund:** Mike Davies asked if the Parish Councillors had thought of any ideas of potential projects. The only suggestion came from Jim Twaddle regarding the re-opening of the village pub, but acknowledged that this would not be suitable as it is a commercial enterprise.
  - c) **Traffic Management:** Councillor Williams informed the meeting that the County Council has changed its position on flashing speed signs. They are now only willing to install and maintain a flashing sign where there has been a fatality in the area. If not then they would expect the Parish Council to take on the running and depreciation costs which are approximately £900 per year. The alternative is to use the mobile SpeedAware scheme. The Chair highlighted that in the Parish Plan one of the main concerns of residents was the speed of traffic in the village. The proposed sign on Northend Road would qualify for the County Council's funding, but the Parish Council would have to meet the cost for the proposed sign on Station Road. The deadline to apply for funding is in January 2012. The Chair asked that if the Parish Council paid the £900 per year for the maintenance and depreciation costs over the 5 year life of the sign, would it be replaced at the end of its life. Councillor Williams confirmed that it would. Councillor Williams will obtain the SpeedAware costs and this will be an Agenda item for the next meeting.
  - d) **Streetlight No 2 Station Road:** The Clerk has requested a replacement pole bracket for this streetlight.

MD

Cllr CW

## The Minutes of Fenny Compton Parish Council Meeting – 17<sup>th</sup> October 2011

- e) **Allotments:** Jon Dutton reported that he now has a list of landowner names and addresses and will be writing out to ask if there is any available land for the allotments. He has been trying to contact Lesley Ford but has been unable to get a response. JD
- f) **Tree works:** The Clerk will be meeting with Allister Morgan this week to obtain a competitive quote. CL
- g) **Affordable Homes – Legal Documentation.** Mike Davies reported that he had contacted our solicitors and we are still awaiting completion. Dave Miller reported that he is awaiting top soil and then he will re-seed the disturbed area around the new development. MD/DM
- h) **Exercise Watermark:** Jon Dutton reported that he has collected the sandbags and gave them to the Clerk. They will be put with the emergency box. Michael Guest agreed to buy another storage box. MG
- i) **Police Report:** The Clerk has received regular updates from the Safer Neighbourhood Team at Southam. There are to be community surgeries in the Co-operative Store, the clerk has displayed a poster and put details on the website. There has been an incident in Grants Close where offenders stole a number plate, and offenders have removed 4 white steel Peugeot wheels and tyres from the front garden of a property in Dog Lane. The Community Forum took place and the issues discussed at the last meeting were raised, the outcome was to start surgeries in the Co-op. The Clerk had responded to the correspondence received by Terry Church.
- j) **Highways:** Mike Jones has cut back the vegetation obscuring the speed signs on High Street and Northend Road The clerk has contacted Patch regarding the installation of a salt bin in Thompson's Field. Unfortunately as this is an unadopted road it is not eligible for salt from the Highways Department. The Chair agreed to contact the resident who made the request and inform them that it does not pass the Highways Departments criteria. DL
- k) **Parish Council Contacts:** The Clerk has forwarded contact details to the Chronicle. The Chair's email address through the website is not working. Mike Davies will investigate. MD
- l) **Dog signs:** The Clerk had contacted Safety Signs who will be delivering the sign to Keith Bloodworth this week. KB
- m) **Cemetery Duties:** The Clerk and Chair have responded to Peter Hughes and updated the list of duties accordingly.
- n) **Standing Orders:** Mike Davies has started to look at updating the Standing Orders. MD
- o) **Mobile Skate Park:** Mike Davies asked for this item to remain on the agenda.
- p) **Training new Councillor Training days:** Keith Bloodworth attended the training day for new Councillors and found it to be very useful. However, it could have been condensed into a half day.
- q) **Data Protection and the Parish Council:** The Clerk has received the application form. CL
- r) **Bench, bins and salt bin:** The Clerk contacted Derrick Hassett for an update on the litter bins but has received no response. The litter bin by the Doctor's surgery is now missing. Dave Miller has finished repairing the bench and will purchase new tiles for the wooden bus shelter. CL/DM
- s) **Superfast Broadband:** Mike Davies organised the delivery of fliers to the entire village. It is unknown how many residents have responded. Mike had circulated a WCC Broadband survey for Councillors to complete. MD
- t) **Napton on the Hill PC:** Jim Twaddle and Mike Davies expressed an interest in attending. JT/MD
6. **Correspondence:**
- a) **Boundary Commission for England:** Details about the 2013 Review of Parliamentary constituencies in England.
- b) **Society of Local Council Clerks:** Training opportunities for Clerks.
- c) **CPRE:** How to respond to planning applications an 8 – step guide.
- d) **Warwickshire County Council:** Warwickshire Waste Core Strategy: Preferred Option and Policies Consultation. Passed to Jim Twaddle. JT
- e) **WALC:** Newsletter.
- f) **The Queen's Diamond Jubilee Beacons:** The Guide to taking part.
- g) **Warwickshire Rural Housing Association:** Annual Report.
- h) **WALC:** Information on Warwickshire HealthWatch. Passed to Jon Dutton.
- i) **Warwickshire County Council:** An invitation to attend Stratford District LSP's Annual Conference 'Moving Forward Together', which will be held from 9am until 1pm on

## The Minutes of Fenny Compton Parish Council Meeting – 17<sup>th</sup> October 2011

Wednesday 2nd November at Stratford Racecourse.

- j) **WALC:** Superfast Broadband Newsletter.
- k) **Fenny Compton Football Club:** The club highlighted the condition of the showers in the pavilion and requesting dog fouling signs around the field. Dave Miller confirmed that he has put up dog fouling signs and they are still there now. Dave had spoken to Tim Jordan of the Football Club and had agreed that Simon Bradley would give a quote. However Simon is not a qualified electrician. It was agreed to ask Murray Forsythe for a quote, the Clerk will email this to Councillors for their approval before the next meeting. The Clerk will respond to the Football Club via Keith Bloodworth as no contact details had been supplied.

CL/DM

### 7. **Planning:**

- a) **Planning Consent 11/01340/TREE:** T1 Ash: Fell. Corner Site, Memorial Road, Fenny Compton.
- b) **Planning Consent 11/01404/TREE:** T1 Apple: 30% crown reduction maintaining natural balance shape. Rectory Farm House, Avon Dasset Road, Fenny Compton.
- c) **Planning Consent 11/01502/TREE:** T1 Horse Chestnut: fell. T2 Ash: fell. 6 High Street, Fenny Compton.
- d) **Planning Permission with Conditions 11/01315/FUL:** Proposed erection of detached outbuilding. Rock Haven, Avon Dasset. Mr M Walker.
- e) **Planning Notification Amended/Additional Details 11/01346/FUL & 11/01347/LBC:** Extensions and alterations to Public House. The Merrie Lion, Brook Street, Fenny Compton. Removal of the proposed detached garage building from the scheme. Reduction in the level of proposed internal alterations, as set out in e-mail from agent dated 26<sup>th</sup> September 2011. Re-siting of proposed rooflights. Additional information relating to the proposed extraction system associated with the new kitchen. The Parish Council have no further observations.
- f) **Planning Application 11/01857/FUL:** Change of use of land to domestic curtilage to accommodate solar panel array to be used in connection with the neighbouring domestic property. Rock Haven, Avon Dasset. Mr M Walker. No Representation.
- g) **Planning Application 11/02136/TREE:** T1 and T2 – 2 Leylandii: reduce by one third. Corner Cottage, Church Street, Fenny Compton. Mr M Zuliani. No Representation.
- h) **Planning Application 11/02176/FUL:** Remove existing timber decking and replace with new timber decking balcony and glass balustrade. 2 The Willows, High Street, Fenny Compton. Mrs C Dutton. No Representation.

### 8. **Parish Plan – Action Plan Update:**

The Parish Council reviewed the action plan. The Clerk will put the updated action plan on the website.

The Clerk has received all the archive documents from the Parish Plan Steering Group.

### 9. **County and District Councillor's Report:**

CLlr CW

Councillor Williams reported that the Community Fund decisions have been made, there was disappointment for the Bowling Club who were not successful in their bid for funding. Earlier this year, as a result of budget proposals, some 16 libraries throughout Warwickshire were under threat of closure. The communities who serve all the threatened libraries have arranged to take on the responsibility of running the libraries themselves. The libraries in Harbury and Kineton will continue to operate but they will be run by their own communities. The libraries at Southam and Wellesbourne will continue to operate in their present locations but with reduced opening hours. The implementation of saving plans and the ongoing transformation of Warwickshire Library Service required changes to the Mobile Library Service which must reduce costs. It has been decided that until the outcome of the reorganised static libraries is established there will be no changes to the Mobile Library Service until the autumn of next year. Further consultation will take place with users to determine how extra capacity can be achieved. The review will consider a variety of possible options such as the Mobile Library Service itself combining with a One Stop Shop and other partners such as Social Services, Police together with the District Council services.

The District Council is busy formulating its Local Development Scheme (formerly known as the Local Plan). This important planning document requires certain statutory steps such as

## The Minutes of Fenny Compton Parish Council Meeting – 17<sup>th</sup> October 2011

completion of evidence based on Core Strategy consultations which took place earlier this year. There follows a process of publishing various drafts which can be challenged by interested bodies such as developers and it is proposed that there will be a public examination of Stratford District Local Development Scheme in March 2013 with adoption in May of that year. Stratford District Council has already announced that the total number of houses to be built in the district between now and 2025 will be no more than 8,000. The District Council are currently having problems in finding sites for gypsies and travellers. There is a legal requirement for all authorities to provide a quantity of pitches sufficient to satisfy demand but unfortunately parishes are reluctant to come forward with offers of appropriate sites.

### 10. Finance:

- |  |    |
|--|----|
| a) <b>External Audit: Matters Arising.</b> The Clerk has written to the external auditor and displayed a notice with the Annual Return highlighting that the audit has not been completed by the 30 <sup>th</sup> September 2011 due to matters arising. | CL |
| b) <b>Budget 2012/2013:</b> We will be discussing the budget at the next meeting. Parish Councillors need to think if there are any projects that would need to be included.   |    |
| c) <b>Bowling Club Rates 2013:</b> There has been no response from the Bowling Club. Michael Guest felt that it was unacceptable behaviour that they had not responded. The Chair agreed to contact Wendy Maries.  | DL |
| d) <b>Commuted Sum reimbursement:</b> The Clerk has contacted Santander and is awaiting a response.  | CL |
| e) <b>Bank Account:</b> The Clerk needs to investigate the possibilities of a better interest account for the deposit account.   | CL |
| f) <b>Tarmac chippings:</b> The Clerk reminded Keith Bloodworth that an invoice for the Tarmac Chippings will be needed before a cheque can be paid.   | KB |

#### Bank Balances 17<sup>th</sup> October 2011

Commutated sum on deposit	£6269.72
Deposit Account	£35928.42
Current Account	£3525.73
Business Reserve Account	£13382.46

#### Transfers

10/09/11 Business Call to Current	£200.00
18/10/11 Business Call to Current	£1550.00

#### Interest Income included in Bank Balances

Business Call Account	£1.29
Commutated Sum	£0.27

#### Cheques paid since the last meeting

1558: BT Payment Services Ltd: Telephone and Broadband.	£110.87
1559: Severn Trent Water Ltd: Bowling Club Water.	£69.56

#### Cheques requiring payment

1560: The Utility Warehouse: Pavilion Electric.	£18.72
1561: The Royal British Legion: Donation for Poppy Wreath.	£40.00
1562: MFM Services: Mowing Playing Field – September.	£120.00
1563: M Jones: Grasscutting and Landscape Maintenance.	£365.00
1564: E-On: Streetlighting July to September 2011.	£343.74
1565: Warwickshire County Council: Emergency Streetlight Repair.	£63.43
1566: Fenny Compton Over 60's Club: Donation.	£500.00
1567 Mike Davies: Photocopying costs for Broadband Leaflets.	£40.00
1568: Dave Miller: Sand/Agg and concrete for the Playing Field.	£86.62

#### Payments Received

1: Stratford on Avon District Council: 6 months precept.	£9440.00
--	----------

The Minutes of Fenny Compton Parish Council Meeting – 17<sup>th</sup> October 2011

was agreed.

11. **Updates:**

- a) **Flood Prevention:** Michael Guest reported that the work at Halls Yard had started and has been running for two weeks. The holding pond is just about finished and the levelling of the spoil is well advanced. It is expected that the work should be finished by the end of October. It is unsure when re seeding will take place as it could be too late in the year. Aqueous have funds under their control amounting to approximately £6000, they now need to focus on what to do next. There are a couple of areas in need of attention. One is the area around the Doctor's surgery to help with the water take away another area is by the garages on Berry Meadow where a lot of water crosses Station Road to a grid which is not connected to any take away. Aqueous has met with the County and District Council to discuss the next project on the west side of the village. A grant application to Defra for funding is proceeding well. Michael acknowledged that the self help carried out by volunteers in the village is a great asset. Recognition should go to Brian Peers, Julian Leslie and Peter Gilks who led a morning with volunteers from the community and thank them for their help. There have been reports from residents to the Chair mentioning the amount of litter dropped in the brook behind the Doctor's Surgery. Councillor Williams reported that the work already carried out by the Highways Department on Church Street is to be repeated shortly in Memorial Road. The Chair thanked Mike for his report.
- b) **Playing Field:** Dave Miller reported that all the new garages have been installed, there just needs to be a bit of tidying up. Mike Davies agreed to make a retrospective planning application for the Parish Council. There is one piece of play equipment that needs repairing which Mike Davies agreed to carry this out. Dave gave the Clerk an invoice for the car park barriers.
- c) **Play Equipment:** Mike Davies reported that he had a meeting with one potential play equipment supplier and he has two meetings planned for this week and one for the following. Hopefully there will be some plans to look at the next meeting.

MG

MD

MD

12. **Any Other Business:**

- a) Councillor Williams warned that the Parish Council might get a letter from WALC re community links to help financially when funding stops next year. The Clerk informed that the deadline has passed to respond.
- b) Jim Twaddle asked if there were any updates on the Merrie Lion – Councillor Williams reported that the planning application will need to go to committee and there may not be a decision before December.