

The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 11th December 2017 commencing at 7:45pm.

Present: Jon Dutton in the Chair, Derek Carless, Neil Andrew, Michael Guest, Sam Parkes, Ian Hartwell, Cllr Chris Williams, Parish Clerk Lisa Andersson and 9 members of the public.

1. **Acceptance of Apologies:** Cllr Bob Stevens.
2. **Minutes of The Previous Meeting:** Michael Guest, seconded by Neil Andrews, proposed acceptance of the Minutes of the Parish Council Meeting held on the 20th November 2017.
3. **Declaration of Interests:** Michael Guest declared an interest 8 (b) and 8 (c) as he had applied for this planning permission. Sam Parkes declared an interest in 6 (e) as the water leak is outside her residence.

4. **Dispensations:** None

5. **Open Forum:**

There was a discussion about the planning for Compton Buildings (application reference 17/03277/REM) and how the building of approximately 80 new homes on the edge of the village would affect the village services. Residents were particularly concerned about how the additional residents would affect the traffic in Fenny Compton, as well as the effects on the Doctors Surgery and the school. A Cllr assured them that the school had sufficient space for the additional children, and that in fact, The Dassett C of E Primary would welcome the extra children as they were currently well below threshold which negatively affected the schools finances. The impact on the Doctors Surgery would require further investigation. The residents enquired if there was money forthcoming from the development that could be utilised for putting in place traffic calming measures and additional parking where necessary. A Cllr said that a S106 grant of £50k was available for developing open spaces, but would need to confirm the specifics of how that money had to be utilised in terms of the grants details. Some suggested that good use of the £50k grant would be to have build-outs constructed along the entrance/exits to Fenny Compton as possible traffic calming measure, as well as having the 30 mph signs moved to beyond the new development, and the 20mph signs moved to where the 30mph signs currently started. Other suggestions were to widen the footpaths and extend the street lighting between Compton Buildings development and the village, and to put a footpath under the railway bridge, as this area was deemed a safety risk. It was noted by the Chair that once the details of how this money could be spent (in terms of the S106 grant agreement), it would be put to the residents so that they could have a say in how they felt this money would best be spent.

A resident asked if there was any plan to build on the vacant land opposite the Compton Buildings site, and the PC responded that they had not been made aware of any such plans at this stage.

A resident asked what could be done about the speeding in the village, as well as the disregard for parking regulations. The Parish Council noted that these issues had been raised with the traffic police and the feedback from the police was that they would monitor the situation.

Cllr Williams discussed issues relating to the Core Strategy and noted that the inspector had approved a figure of 84 – 96 new houses during the next phase. He

suggested that if any residents would like to complain about any of the planning to do with Compton Buildings, that they log their complaints on the ePlanning portal at stratford.gov.uk/eplanning.

The Chair raised the issue of needing to increase the Precept by approximately 25% next year, in order to deal with street lighting that was outdated and in urgent need of replacement. There are around 60 streetlights that need replacing as they either face obsolescence or are no longer deemed structurally sound. The Parish Council need to put a plan in place to replace the existing streetlights, and the cost of doing so would therefore increase the Precept request. Although the percentage seems high, the actual amount per annum per household was not great, and it was seen as in the residents' best interests. The new streetlamps would be LED and would cost less to run (electricity costs lower) and less to maintain. The residents attending the meeting generally agreed that this was a necessary measure.

A resident raised the issue of flooding in the village, and requested an update on the Flood Prevention plans for the village. Cllr Michael Guest gave a comprehensive update on what had been done, and stated that although a lot of work had gone into this, not a great deal of progress had been made, due to lack of grant money and unrealistic quotations received in order to build a second apparatus to cope with any flood water. The resident thanked the Cllr for his efforts.

The Chair then closed the Open Forum and invited residents to stay if they wanted to, but all residents, but one, decided to take their leave.

6. **Matters Arising:**

a) *Defibrillator*: Training date still to be decided on.

Action: Sam Parkes to finalise date and advertise training.

b) *Land Registry*: No new updates.

c) *Highways*: The work on Mill Lane will begin on January 24th January, and Highways expect this to be completed within 3 days (dependant on what they find once they open up the road). They will strive to disrupt residents along Mill Lane as little as possible and will try to keep the road open. Brook Street repairs have been completed. The barrier on the pavement at the corner of Church and Avon Dassett Roads will be sorted out by Fenny Compton Water shortly. The Clerk has emailed them to remind them that this needs doing soonest. There was a pot hole reported outside The Willows, High Street. It has been suggested that this is due to the water leak in the same area.

Action: Clerk to follow up with Fenny Compton Water and Highways.

d) *Street Lighting*: Streetlight outside 19 Station Road will be repaired after Christmas. The Clerk had requested this some weeks ago, but as it is a busy period, the repair has been delayed.

Action: Clerk to follow up on repairs.

e) 1 *The Willows, High Street*: No further updates.

f) *Auto Enrolment for Pensions*: The Chair has ascertained that the PC will contribute 5.5% towards the Clerks' pension, and needs to complete the relevant documents. This needs to be included in the Budget for 2018.

Action: Jon Dutton to prepare correspondence and complete relevant forms.

g) *Bear and Ragged Staff*: The work is now complete and the Bear and Ragged Staff has been returned to its original position. The PC wishes to thank Michael Bosman for his hard work, and commented on the fine workmanship.

Action: Clerk to send a letter of thanks to Michael Bosman.

h) *HS2 Grant*: No further updates at this time.

i) *S106 Grant*: After information regarding the S106 grant from Compton Buildings was put on Facebook by The Chair, there were numerous suggestions regarding what the residents would like to see this money utilised for. The PC need to clarify what this money can be utilised for (in terms of the S106 agreement) and will then engage with the residents to determine how the majority of the village would like these funds used.

Action: Jon Dutton to clarify what the grant money can be utilised for.

j) *Field Gate Lane and Thompsons Field Hedges*: The Cllr continues to chase up this matter.

k) *A Resident*: This hedge has been partially cut back, but still needs some branches trimming.

l) *Aqueous Grant application*: A grant of £400 has been awarded to Aqueous. This will cover most of the cost for maintain the existing apparatus for next year. Congratulations to Cllr Michael Guest and Cllr Bob Stevens for successfully applying for this grant.

m) *Misuse of Playground*: Spot inspections continue to be done.

n) *Local Views for Local Pharmacies*: No update as yet.

Action: Sam Parkes to investigate.

o) *Traffic and Speeding*: A group of volunteers have come forward to help with this initiative. It is hoped that training will be done in the early part of 2018.

Action: Neil Andrews to continue to move this initiative forwards.

The average speed information has been given to Cllr Bob Stevens, but he was unfortunately not able to make tonight's meeting, and this issue will be picked up at January's meeting.

Action: Cllr Stevens to forward information regarding average speed to the PC.

There were a total of 222 signatures on the petition regarding speeding in the village. This information will be passed onto the District Council for their scrutiny.

Action: The PC will await feedback from the District Council, and decide on how to proceed once this feedback has been received.

It was reported that no money has been set aside from the Compton Buildings development for traffic calming measures.

p) *Lottery Funding*: No further progress.

q) *Fenny Compton Parish Risk Assessment*: Cllr Ian Hartwell has kindly offered to do the weekly checks of the playground equipment. The relevant checklist forms were handed to the Cllr.

Action: Ian Hartwell to perform documented weekly checks on the playground

equipment.

The Chair has been in contact with the manufacturers of the junior swings to request an inspection of the equipment.

The PC's insurance has given the go ahead to one of the suppliers who quoted on fixing the broken swings. No date has yet been given as to when these will be replaced.

Action: Jon Dutton to follow up regarding the inspection of the junior swings, and the replacement of the broken swings.

r) *Tree Squire Place*: The service provider has met with the resident who made the complaint, and has suggested a course of action. It was agreed that the service provider could request planning permission to do work on the oak tree (as this is a legal requirement) and the outcome of this planning permission would dictate the final course of action.

Action: Clerk to request the service provider to submit planning permission.

s) *Emergency Plan*: This has been updated. The emergency box needs to be retrieved from its current position and moved to a new location.

Action: Michael Guest to liaise with key holder to retrieve the emergency box.

t) *New Code of Conduct*: This documentation needs to be completed and submitted by mid-March 2018.

Action: Clerk to complete documentation and forward onto the relevant authority.

7. Correspondence:

a) *A Resident*: An email was received by The Chair regarding traffic issues and the petition set up in this regard. This email was responded to by The Chair.

b) *A Resident*: An email was received by The Chair suggesting that the PC do some presentations at The Dassett School to help the children better understand the role of the Parish Councils in local government. Cllr Sam Parkes agreed to raise this with the Head Teacher.

Action: Sam Parkes to discuss with Head Teacher of The Dassett C of E Primary.

The resident also suggested that the PC make use of the social media platform Nextdoor, but the PC felt that they already had a presence on Facebook, as well as having our own website. It was felt that this was sufficient for the time being.

c) *A local business*: An email was received requesting that a dog waste bin be provided for in a location near The Wharf as dog walkers along the canal have nowhere to place their waste bags and this waste is often then left lying around. The PC agreed to look into the cost and the process of adding a dog waste bin in the area.

Action: Clerk to follow up with the relevant service provider to ascertain costs and process.

d) *A resident*: Application for Casual Vacancy on the Parish Council. See further details below.

e) *Highways*: Salt Bin re-installed Cnr Avon Dasset and Church Roads. This bin has been re-instated on the list of bins for the area, and will be replenished cyclically along with the other bins.

f) *Southam SNT: Parking in Fenny Compton*. It was noted that SNT will keep an eye on the situation and if any vehicles are seen causing an obstruction then they will be dealt with appropriately. It was also noted that decisions regarding double yellow lines can only be made by the Council and the PC would need to approach our local council if we wanted additional double yellow lines in the village.

g) *Cllr Bob Stevens*: The Cllr confirmed that when the pilot scheme for 20mph zones was introduced, the Police had implied that due to the road layout (i.e. no safe straight stretches for their radar guns) they could not enforce them. However WCC have installed the limit and they are indeed legal.

h) *Service Provider*: An email has been received noting that the post will be replaced in the Toddler Play area as soon as the weather warms up, as it was cold to use concrete to replace the post last week.

Action: Clerk to follow up for the service provider.

i) *Frank Mann Farmers*: A quotation was received for mowing of the playing field, play area and around the pavilion during the 2018 mowing season April to October inclusive. The PC was happy with this quotation, but would wait to see if there were any other tenders before accepting this quotation.

j) *Allotments*: Postal Address. A postal address was requested by the Allotments Committee, and this was provided by a Cllr.

At this point Michael Guest requested that he leave the room as he had an interest in the next section of the meeting. The Chair requested he stay to answer a few questions on his planning application, but noted that he was not allowed to make comment or participate in the decision making process.

8. Planning:

a) **Application(s) reference: 17/02623/FUL**: Erection of single and two storey extensions to rear and side of existing semi-detached dwelling. 2 Church Street. No representation.

b) **Application(s) reference: 17/03552/TREE**: T1 – Ash – Crown lift to above gutters. Reduce 1 lateral stem by approx. 1.5m. Canopy thin by 60%. Mill Houses, The Slade. No representation.

c) **Application(s) reference: 17/03552/TREE**: T1 – Ash – Crown and lift to above gutters. Reduce 1 lateral stem by approx. 1.5m. Canopy thin by 60%. Gredenton, Dog Lane. No representation.

d) **Application(s) reference: 17/02362/FUL**: Erection of four residential dwellings and associated infrastructure. Land next to The Lankett, Mill Lane. SES Residential Ltd. No representation.

e) **Application(s) reference: 17/03277/REM**: Reserved matters application

(appearance, landscaping, layout and scale) pursuant to outline planning permission 13/02734/OUT for development of 80 dwellings. Banbury Compton Limited, Station Works. Homes and Communities Agency. No representation.

f) **Application(s) reference: 17/03461/OUT:** Proposed Outline Scheme for 1 new dwelling. Land at Wharf Road Business Park, Wharf Road. No representation.

g) **Notice of Decision: Permission with Conditions:** Erection of single and two storey extensions to rear and side of existing semi-detached dwelling. 2 Church Street.

9. **County and District Councillors Report:**

See Appendix 1 for Cllr Bob Stevens' report. Cllr Chris Williams has not issued a formal report this month since there has been no activity at the District Council that would have an impact upon Fenny Compton.

10. **Finance:**

a) *Payments:* Cheques were signed at the meeting, as per the details below (Cheques Requiring Payment).

b) *Budget finalisation:* The PC agreed the budget in essence and now await the letter from SDC re Council Tax Base and Council Tax Support Grant. The approval of the Budget and setting of the Precept will be finalised at the January meeting.

Action: Clerk to await letter from SDC in order to finalise Budget.

c) **Bank Balances 11 December 2017**

Commuted Sum on Deposit	£3,057.72
Deposit Account	£25,128.88
High Interest fixed term deposit	£0.00
Current Account	£920.74
Partial Withdrawal High Interest Deposit	£10,000.00

Transfers

None

Interest Income Included In Bank Balances

	November
Business Call Account	£0.13
Commuted Sum	£1.45

Cheques Paid Since Last Meeting

1) 2039 M.W Jones – Grass cutting and maintenance	£500.00
2) 2040 Utility Warehouse – Pavilion Elec Nov 2017	£9.10
3) S/O Lisa Andersson: S/O Clerks' Salary	£300.54

Cheques Requiring Payment

1) 2041 Information Commissioner: ICO membership	£35.00
2) 2042 WALC: Clerks' Toolkit Training	£25.00
3) 2043 SSE: Street lighting	£199.60
4) 2044 Frank Mann Farmers: Mowing Playing Field Nov 2017	£45.00

Payments Received

BT Refund

Ian Hartwell, seconded by Neil Andrew, proposed acceptance of the financial statement, which was **agreed**.

d) *Bank Reconciliation*: Michael Guest checked the bank statements matched the bank reconciliation and signed them off.

11. Updates:

a) **Flood Prevention**: It has been confirmed that no separate cover is required for Flood Prevention as this is included in the insurance cover that the PC has.

b) **Playing Field**: It has been confirmed that the excess to pay for the swing replacement is £150. The excess for public liability is £250.

c) **Neighbourhood Plan**: After an initial postponement a meeting of the NP was held. Only 3 people attended. The vice Chair is acting as Chair for the interim and a new leader is required to steer the NP forwards. More support is urgently required to keep this initiative moving forwards.

Action: Michael Guest to attempt to garner more support.

d) **Business Continuity Action Plan**: No updates.

e) **Allotments**: There has been no further response from the landlords agents. Await feedback from agents.

Action: Jon Dutton to follow up with agents.

At 21:57 Cllr Chris Williams left the meeting, as the next item on the agenda was of a confidential nature (The Public Bodies (Admission to Meetings) Act 1960).

12. Casual Vacancy for Parish Council:

Members of the public were asked to leave due to enable the Parish Council to discuss the applicants. (The Public Bodies (Admission to Meetings) Act 1960). A discussion ensued and a decision was made. This decision shall be made public once it has been discussed with the candidates.

13. Diary Dates for 2018:

The Diary Dates for 2018 were proposed by the Clerk. The acceptance of these dates was proposed by Derek Carless and seconded by Michael Guest. These dates can be viewed as an amendment to this document, or on the Fenny Compton Parish Council website.

14. Items to Publicise:

- 1) Compton Buildings discussions (as per discussions noted above).
- 2) Proposed increase of the Precept for 2018 (as per discussions noted above).
- 3) Proposed Street Lighting Replacement Plan (as per discussions noted above).
- 4) Neighbourhood Plan – the need for more people to help this move this initiative forward.

15. Items for Future Discussion:

Sign off the Budget in January.

The meeting closed at 10:17pm.

Appendix 1 - County Councillor Bob Stevens' report:

Fenny Compton Parish Council December 2017 WCC report

Children's Centres: A special meeting of the County Council was called to discuss the Cabinets decision on the future of under 5 provision. The opposition parties wanted to use £1.2 million of the councils reserves to prop up the under used children's centres. Their motion was defeated and the compromise decision of the cabinet which entails closing some, but not all, of the proposed children's centres after giving them time to re-establish themselves.

Home to school transport: The consultation has now finished and responses being analysed. I am expecting some of the so called safe routes to be revisited

HS2: The criteria for the grant announced for road improvement needed as a result of HS2 extra traffic is being analysed. Warwickshire's share is £9million over 6 years. Improvements already promised in the Bill are not included. The main contractors have now had time to analyse the extent of the work required and their programme will be announced shortly. After an initial flurry of activity liaising with local councils HS2 have gone quiet again. We are not helped by being on the boundary of 2 of the construction areas and the turbulence of the associated HS2 staff. Announcement re the first tranche of community grants is expected early next year.

Budget: The budget last month gave no indication of what the government grant to local authorities will be although there was no indication that more money will be found for older people or Children services, especially safeguarding which constitute over half WCC Budget

General: There is an end of year council meeting tomorrow when the agenda includes such items as School Capital spend (A DfE Grant), Electric vehicle charging, Library Sunday opening in Warwick District and legalising the registration services by appointing a "Proper Officer". There are 4 politically motivated notices of motion.

Appendix 2:

Draft Diary Dates for Fenny Compton Parish Council 2018

Parish Council Meetings: Held in the Village Hall at 7:45pm.

15th January 2018

19th February 2018

19th March 2018

23rd April 2018 - Annual Parish Meeting and Parish Council Meeting

21th May 2018 – Annual Parish Council Meeting.

18th June 2018

16th July 2018

17th September 2018

15th October 2018

19th November 2018

10th December 2018