

**Fenny Compton Neighbourhood Plan Steering Group Meeting**  
**26 June 2017, 7.30pm, Merrie Lion**

Notes & Action Points

Present: Derek Carless (DC) (in the chair), Michael Guest (MG), Sarah Phillips (SP), John Wickenden (JW), Roly Whear (RW)

Agenda item	Description	Action
1	<b>Apologies</b> Gareth Joyner (GJ), Rolf Schubert (RS), Hilary Birkbeck (HB)	
2	<b>Review action points from 30 May</b> JW confirmed that survey monkey has a feature called 'question logic' that allows respondents to skip questions that are not relevant. JW agreed to set this up in main survey as required. Voluntary groups to consult – we can use the list on the back of the Compton Chronicle. HB unable to organise Tysoe contact to talk to Group due to injury.	JW
3	<b>Correspondence – SDC built-up area boundary</b> The Group considered the BUAB identified by SDC. The Group agreed that it was accurately drawn according to SDC's methodology. DC to ask SDC for clarification on the status of peripheral built-up areas from The Wharf down to Compton Buildings and at the top of Fenny Compton hill. [Also see action under item 5E] The Group expressed concerns that the BUAB might be at odds with the reasons for refusing the development next to Thomsons Field, where the proposed Compton Buildings development fulfils the village's Core Strategy allocation.	DC
4	<b>Clarification from SDC policies versus projects</b> SDC has clarified that the Neighbourhood Plan should focus on development and land use. Everything else is outside the scope of the plan. Projects are useful, but also outside the scope. However, traffic concerns are within the remit of the Parish Council. MG said that the Parish Council has £2,635 for traffic management. DC agreed to draw together concerns expressed in the NP initial survey for the Parish Council and talk to WCC Cllr Bob Stevens.	DC
5	<b>Surveys</b>	
A	<b>Housing needs DC</b> The survey has now closed. Responses are being sent direct to WRCC. DC said that 5 responses had been received a week or so before it closed.	
B	<b>Traffic SP</b> SP agreed to persist with contacting WCC about a traffic survey.	SP
C	<b>Environment RW</b> Hedgerow survey will start on or around 3 September. The Scouts have agreed to conduct the survey. RW asked the Group to find and/or	

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	<p>become volunteers. Farmers will need to give permission for volunteers to walk off footpaths. This needs to be done in August. Jonathan Bowley has offered to carry out an environmental report for £250. He just needs to send in a formal quote. This can form part of the large report grant application. RW and the Group agreed that the report does not need to be carried out straightaway. The quote can wait to become an order.</p>	<p>ALL DC</p> <p>RW</p>
D	<p><b>Heritage JW</b> JW reported to the Group that he is researching various sources to find and record heritage assets in the parish. JW reported that he could not find the heritage survey linked to the Parish Plan from 2008. DC agreed to put JW in touch with Jon Dutton, who produced the Parish Plan.</p>	DC
E	<p><b>Development sites – landowner liaison DC</b> The Group will need to approach landowners to ask about their development aspirations. DC will ask SDC whether Compton Buildings fulfils the parish’s development obligations. This will help determine whether there are any development sites that the plan needs to identify.</p>	DC
F	<p><b>Business HB</b> No update due to HB’s absence.</p>	
6	<p><b>Website and social media update JW/HB</b> Nothing to report. DC asked JW to update website and Facebook to update people on what is happening – Housing Need survey and Hedgerow survey.</p>	JW
7	<p><b>Finance update MG</b> MG reported that there is £1,089.43 in the Parish Council’s budget.</p>	
8	<p><b>AOB</b> None raised</p>	
9	<p><b>Date of next meeting</b> The Group agreed the next meeting Monday 24 July 7.30pm at the Merrie Lion</p>	