

Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall,
Fenny Compton on Monday 20th June 2022 At 7.45pm

PRESENT: Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, Samantha Parkes, Roly Whear and David Johnson

IN ATTENDANCE: Councillor Chris Kettle (County Council)

2022_06_01: Apologies

Apologies were received from Parish Councillors Carless and Payne and Councillor Rock (District Council) and were **accepted**

The minutes were taken by the Chair as the Clerk was absent due to illness

2022_06_02: Acceptance of Minutes of Previous Meeting

The Minutes of the Annual meeting and the Ordinary meeting held on 23rd May 2022 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Briscoe and seconded by Councillor Whear)

2022_06_03: Declarations of Interest

Councillor Whear declared an interest in Aqueous and therefore flooding discussions

Councillor Johnson declared an interest in the bowls club

2022_06_04: Requests for Dispensation

None received

2022_06_05: Open Forum

There were no members of the public in attendance

2022_06_06: Matters Arising from Previous Minutes

- (i) Play Area Refurbishment: A first design and quote have been received from Playdale. A design from Wicksteed had been received on the afternoon of the meeting and therefore had not been reviewed
- (ii) Wildlife Area Update: Chair to sign land ownership agreement
- (iii) Bowls Club Repairs: Three quotes have now been received. Councillors **agreed** to continue with the quote from KG Brooks as this was the lowest cost
- (iv) The Brook: New sign has been ordered

2022_06_07: District Councillor and County Councillor Reports

Councillor Rock submitted a report which can be found in Appendix C

Councillor Kettle submitted a report which can be found in Appendix D

2022_06_08: Correspondence

The meeting noted the following correspondence:

- Residents Correspondence
 - Further debris in the Brook
 - **Debris has been removed by Duke of Edinburgh volunteers**
 - Abandoned car on Memorial Road
 - **Had been reported and has now been removed**
 - Loose edging stones on verge at Memorial Road
 - **Clerk has reported**

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- Revised Preferred Options Site Allocations Plan
 - The SDC Cabinet has endorsed a revised Preferred Options version of the Site Allocations Plan for public consultation. This replaces the original Preferred Options Plan published in October 2020
 - The report and Plan itself can be found as Item 6 on the following link: [Agenda for The Cabinet on Monday, 23rd May, 2022, 3.30 p.m. | Stratford-on-Avon District Council](#)
 - The consultation period is due to run from Thursday 16 June until Friday 29 July
 - Fenny Compton is currently over providing in terms of additional housing so appears that the other reserve sites have been removed
 - **Councillor Dutton to respond supporting the proposals**
- Emergency Preparedness
 - Coventry Solihull and Warwickshire Resilience Team undertake the Emergency Planning responsibilities for Warwickshire County Council and have put together a Home Emergency Plan. This document aims to help individual households be more prepared to deal with emergencies and is freely available - <https://cswprepared.org.uk/wp-content/uploads/2021/11/CSW-Resilience-Team-Home-Emergency-Plan-v2-Final-PDF.pdf>
 - **Include in items to publicise**

2022_06_09: Planning

(i) The following applications have been received for consideration since the last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
22/01729/TREE	7 Jul 2022	The Grange, The Slade, Fenny Compton, CV47 2YB	T1 - poplar - Reduce height by 20m, T2 - poplar - Reduce height by 20m, T3 - poplar - Reduce height by 20m, T4 - fir - Remove

- Councillors agreed to OBJECT to this application on the grounds of the significant reduction in height, or removal, of mature trees in the conservation area but with no justification identified in the application

(ii) The following decisions have been received since the last meeting

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
21/03127/FUL	16 Jun 2022	Permission Granted	Winniefreds Cottage, 6 Mill Lane, Fenny Compton, CV47 2YF	Replacement roof to main dwelling, new porch canopy, replacement of single storey outbuilding to side, replacement shed and new oil storage container, resurfacing of the existing drive

(iii) Further Updates:

- a. 17/02362/FUL Lankett Development: No response from Warwickshire Footpaths Team. Councillor Kettle noted that the team now consists of one person but agreed to raise the issue with the team. Clerk to forward all relevant correspondence to Councillor Kettle

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2022_06_10: Financial Administration

- (i) Councillors **approved** the following payments (Proposed by Councillor Johnson and seconded by Councillor Whear):

JUN_22_1_SO	Lydia Cox (Salary and Expenses June)	£ 342.15
JUN_22_2_SO	SDC (June Pension Contribution)	£ 104.31
JUN_22_3_DD	Utility Warehouse (Sports Pavilion Electricity)	£ 15.97
JUN_22_4_DD	Yu Energy (May Street lighting)	£ 351.13
JUN_22_5	LandArb Solutions (Tree Survey)	£ 1,170.00
JUN_22_6	Michael Mann (Playing Field & Flood Pool Grass Cut)	£ 496.20
JUN_22_7_DD	WaterPlus (Playing Field Water)	£ 8.39
JUN_22_8	Trevor Gill (Internal Audit)	£ 340.00
JUN_22_9	Mick Jones (Village Grass Cut and Maintenance)	£ 690.00
Total		£ 3,518.15

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and **agreed** them
- (iii) Internal Audit: The internal audit has been completed and has made a few recommendations but is overall positive
- (iv) Street Lighting Upgrade Quotes:

The following quotes have been received (all include VAT):

- Zeta Lighting £13,116
- R&M Lighting £22,564
- Warwickshire County Council £23,867
- EON £12,081

Councillors **approved and agreed** to continue with the quote from Zeta as this was the most robust quote (as had visited the sites) and lower cost

2022_06_11: Updates

- (i) Flood Prevention

Councillor Payne sent the following written report -

As of 14th June, RAB have successfully undertaken 26 PFR Visit/Reports. These reports have all been issued to residents. All reports have been accompanied by the draft legal agreement and accompanying FAQs. There is 1 survey left to undertake however there may be some delay with this due to resident illness

Listed Building Consent - As previously advised, WCC have made contact with the Planning & Conservation Officer at Stratford District Council to obtain pre-application advice regarding listed building consent and the associated application process. A meeting date is to be agreed with the PCO in the village and representatives from WCC, RAB and WA will be present at this

Procurement of Contractor - The tender for procurement of the Contractor is ready to publish and should be live by the time the Parish Council meeting takes place. The tender will be open for 3-4 weeks and this will be followed by a 10 day standstill period. WCC are hoping to have a final award date in late July

Next Steps - Whilst the tender for procurement of the Contractor is open there will be a lull whereby residents can review and reflect on the reports. Any queries that arise during this time can be sent to WA. WA have also made

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preliminary enquiries with the Village Hall and plan to schedule in a drop-in session during August once a Contractor has been instructed. This will allow Residents who are keen to progress to installation of PFR the chance to come along and meet the Contractor (once instructed) as well as voice any questions they may have regarding next steps.

Surgery Area Update - The Doctors Surgery has been included within the tender documents to go out for a Contractor. This will cover appropriate PFR measures for the surgery and will be included within the rest of the eligible properties (and follow the same installation timelines).

Claraden Cottage - All matters relating to Claraden Cottage will be handled separately from the PFR scheme

- (ii) Trees – The tree survey identified a number of trees as ‘high priority’, some with caveats or suggesting specialist review. Andrew Saunders has been requested to provide an opinion on the requirement to undertake the suggested works
- (iii) Playing Field and Play Equipment – The party who had previously indicated they were willing to take down and remove the cricket hut has now withdrawn this offer. Alternative mean of removal will need to be identified. Councillor Whear to investigate options

Councillor Whear has undertaken repairs to the surface in the under 8’s play area. Fence pale yet to be replaced
- (iv) Neighbourhood Development Plan – The plan is currently being reviewed by the Independent Examiner
- (v) Allotments – New owners have been identified for the neglected plots
- (vi) Highways – Councillor Kettle confirmed that the recent work undertaken on footpaths in the village was not up to standard and will be rectified
- (vii) Street Lighting – The following quotes have been received from WCC
 - PB3 Dog Lane - £1,242.06 exc vat
 - PB3 High Street - £1,242.06 exc vatCouncillors agreed that all streetlight repairs should be put on hold until timeline for project to install LED lights across the village is understood

Councillor Whear reported that one of the streetlights on The Readings is being obscured by significant herbaceous growth. Tree surgeon to be requested to remove. Councillor Whear would be available to confirm the work to be done on site before completion
- (viii) Traffic – Councillor Johnson was informed that the site survey would be completed last Thursday. Awaiting confirmation that this took place
- (ix) Future Strategy – Assessment for Sports Pavilion reviewed and confirmed by Colts. Other assessments in progress
- (x) Risk Assessments: The annual risk assessment for the sports pavilion and the millennium stone have been completed. Risk assessments are still outstanding for Benches and the Equipment Shed. Access to play area risk assessment templates from the WALC site (as identified in the training) has been requested
- (xi) Policies and Procedures for review – in progress

2022_06_12: Items to Publicise

- (i) Report on Annual Parish meeting
- (ii) Decision to upgrade remaining streetlights to LED

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(iii) Home Emergency Plan

2022_06_13: Future Discussion

2022_06_14: Date of next meeting

The next meeting is an Ordinary Meeting scheduled for Monday 18th July

MEETING CLOSED 20:30

Appendix A

May Financial Administration

Balances: (See attached bank reconciliation)		£
Traffic Management	2,135.82	
Flood Relief Grant	2,395.56	
Over 8's Play Area	604.23	
NP Plan Projects	1,397.83	
Allotments	250.00	
Defibrillator	2,021.38	
Other	0.30	
30 Day Notice (Allocated Reserves)		8,805.12
Cotters Croft	5,092.68	
PC Balance	4,907.32	
12 Month Partial Withdrawal (High interest deposit):		10,000.00
Deposit Account (Unallocated Reserves)		17,372.80
Current Account		11,950.44
Total Balances (See Bank Reconciliation)		<u>48,128.37</u>
Less Payments (See agenda item 10)		
Lydia Cox (Salary)	(342.15)	
SDC (Pension Contribution)	(104.31)	
Utility Warehouse (Electricity)	(15.97)	
Yu Energy (Apr Street Lighting)	(351.13)	
LandArb Solutions(Tree survey)	(1,170.00)	
Michael Mann (Playing Field Cut)	(99.60)	
Michael Mann (Flood Pool)	(396.60)	
WaterPlus (Playing Field Water)	(8.39)	
Trevor Gill (Internal Audit)	(340.00)	
Mick Jones (Village Grass Cut)	(690.00)	
Current Account		(3,518.15)
Total Balances carried forward		<u>44,610.22</u>

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Appendix B

May Bank Reconciliation

Bank Balances	£
30 Day Notice (Allocated Reserves)	17,372.80
12 Month Partial Withdrawal	10,000.00
Deposit Account (Unallocated Reserves)	8,805.12
Current Account	12,054.75
Less payments outstanding	
SDC (Pension Contribution)	(104.31)
Current Account	11,950.44
Total Bank	<u>48,128.37</u>
Cash Book Balance b/f	46,143.35
Less payments between meetings:	
Add receipts since last meeting:	
Bank Interest	0.19
VAT Reclaim	1,984.83
Total Cash Book	<u>48,128.37</u>

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Appendix C - District Councillor for Napton and Fenny Compton Report

123+ Waste Collections By the time you read this most residents will probably have received food waste bins for use when the new system comes into operation after 1 August. Please don't put them out for collection before then – they won't be collected. Information on the scheme, including a collection calendar, should arrive at the same time as the bin, but I am afraid this has been a bit inconsistent. Some leaflets were inside the bin, some were posted separately. I would encourage you to have a good look at the calendar, because an eagle eyed resident spotted a surprise. Although the blue and green bin stays as 2-weekly collection, some of collection calendar days on some routes have been revised, with the possibility of up to a week's gap at the beginning of August. You might have plan for storing an extra week's recycle during the change over.

I have continued to ask the Council about the tricky problem of medical waste, incontinence products and disposable nappies for large families. If you find you cannot manage the grey bin for three weeks for these reasons you can contact street.scene@stratford-dc.gov.uk 01789 267575.

I have asked the editor to put more information in the magazine as we go forward. But see: <https://www.stratford.gov.uk/waste-recycling/123-waste-collections.cfm>

Merger between Warwick and Stratford District Councils Many people have expressed agreement with me in disappointment with the merger process and how it ended. I think this was a lost opportunity. At the Council, colleagues and I have asked for a review through the scrutiny committee to identify learning points. This is set to go ahead and I hope we will understand as much as we can about events.

HS2 Roadworks You will have seen that there are more and more signs for diversions and road closures. Mostly these are for overnight road closures in the area at various times. These are for different reasons including surveying and moving large items. The roads affected are the A423, A361 and A425. There will also be an increase in temporary traffic signals in the area. Over the coming months there may be some day time closures. You can check the roadworks map at <https://one.network/uk>. I have asked for the signage for any diversions that come into place to be improved, because some of the signs have been unhelpful for obstructions that can be many miles away.

Ukrainian Refugees I understand that a small number of families have been accommodated in local villages and I am sure they will be welcomed by our communities.

Cllr Nigel Rock
nigel.rock@stratford-dc.gov.uk

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Appendix D - County Councillor Feldon Division Monthly Report

Division issues Warwickshire Highways have confirmed that the tendering process for the work Harbury/ Fosse Way crossroads works, which was very extensive, has now been completed.

Officers are reviewing the tenders and subject to them being complete the contract should be awarded in the next few weeks. The GLH developer, who has a legal duty, S106, to fund the works will be required to give their consent but this is a standard part of the process.

Work will commence as soon as the agreed contractor can get the facilities and materials on site. It is WCC's understanding that all those tendering will be in a position to start work ASAP.

HS2 are still, seemingly randomly, closing roads for topographic surveys, but WCC officers are doing their best to control both the timing and length of such closures. The HS2 Commissioner, Sir Mark Worthington, was due to visit local elected members at the end of May but this was postponed owing to a clash with the funeral of a fellow County Councillor.

Planned works along sections of A425 Leamington Road, Southam Two-way temporary traffic lights are planned to be in operation along sections of A425 Leamington Road from Monday 13 June 2022 until Friday 29 July 2022, 24 hours a day, each day, including weekends.

It will not be long before the TBM is taken out of the South Portal of the tunnel and, in parts, removed back to the north Portal to commence boring the second tunnel.

We seem to have reached a way forward, with the footpaths in Fenny Compton even it has been an iterative process

Ukrainian Support Project WCC is the lead authority in providing support to Ukrainian refugees.

As at 25th May, 408 Ukrainian guests have arrived in Warwickshire (based on their visa status). A further 615 guests have been matched to hosts in Warwickshire, meaning the total number of guests could rise to 1,023. Warwickshire has a total of 396 matched hosts. There is a Facebook page for sponsors, (Warwickshire Homes for Ukrainian Sponsors) and a Ukraine helpline 0800 408 1447.

Warwickshire CAVA is collaborating with WCC to establish a directory of offers of help & support from local organisations to signpost to those involved in supporting Ukrainian guests & host families.

Follow this link for more info & to complete the form: <https://docs.google.com/forms/d/e/1FAIpQLSdGjXcT0rYi4CvcH-g-er2qVdUQk6tlyv1yXT84H9UjUI3g0w/viewformer2qVdUQk6tlyv1yXT84H9UjUI3g0w/viewform>

Councillor Grant Fund The first window has now closed for the WCC Councillor Grant Funding. As part of the 22/23 budget this amount has been increased to £8,000 per County Councillor.

The deadline for any second applications will be later in the year.

General issues Less than 50 days to go until Birmingham 2022

With less than 50 days to go until the start of the Birmingham Commonwealth Games, the buzz continues to grow in Warwickshire.

Find out what you need to know to prepare for the Games: <https://www.warwickshire.gov.uk/news/article/2977/the-commonwealth-games-are-coming-50-days-to-go-until-birmingham-2022>

We know that sudden unexpected costs can create real challenges for people experiencing financial hardship. If this is you or anyone you know, help is available. www.warwickshire.gov.uk/localwelfarescheme

For practical and wellbeing support go call the hotline 0800 408 1447 or go to www.warwickshire.gov.uk/coronavirusvulnerable

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The Warwickshire Local Welfare Scheme supports the most vulnerable residents at times of unavoidable crisis when they have no other means of help. The scheme provides basic and essential help for food and energy in the form of emergency food parcels or credit for energy. Call 0800 408 1448.

If you're finding it hard to feed your family help and advice is online at www.warwickshire.gov.uk/foodsupport and www.warwickshire.gov.uk/foodbanks

For people struggling to afford heating bills, Act on Energy provides free advice on energy efficiency and grants and projects available in your area to help keep you warm this winter. Find out more at <https://actonenergy.org.uk/>

Five Warwickshire residents awarded Honours This month, five Warwickshire residents have been announced as award recipients in The Queen's Birthday Honours 2022. Read more: <https://www.warwickshire.gov.uk/news/article/2974/five-warwickshire-residents-awarded-in-the-queen-s-birthday-honours-2022>

The Queen's Award for Voluntary Service 2022 Five organisations across Warwickshire have officially been awarded The Queen's Award for Voluntary Service 2022. Find out more: <https://www.warwickshire.gov.uk/news/article/2971/five-organisations-across-warwickshire-receive-the-queen-s-award-for-voluntary-service-2022>

Safer Streets launch call points in Leamington Officials from across Warwickshire have launched two new safety call points in Leamington as part of the Safer Streets campaign, which was launched in 2021. Read more: <https://www.warwickshire.gov.uk/news/article/2980/safer-streets-launch-call-points-in-leamington-to-help-reassure-women-and-young-girls-when-out-and-about-in-town>

Travel habits survey With less than a week until the survey closes, Warwickshire County Council is asking residents: How active is your travel? If you haven't completed the survey, visit: <https://ask.warwickshire.gov.uk/transport-planning/active-travel-survey/>

Free child car seat safety checks Warwickshire Road Safety Partnership (WRSP) is offering free child car seat safety checks at Elliots Field in Rugby from 9am – 4pm on Friday 17 June. Find out more: <https://www.warwickshire.gov.uk/news/article/2972/warwickshire-road-safety-partnership-offers-free-child-car-seat-safety-checks>

50 Things To Do Before You Are Five App Launch Stockingford Nursery in the town of Nuneaton recently hosted a launch event for the 50 Things To Do Before You Are Five App. Read more: <https://www.warwickshire.gov.uk/news/article/2975/stockingford-nursery-hosts-the-launch-of-the-50-things-to-do-before-you-are-five-app>

Tips for a healthy lifestyle this summer This June, Warwickshire County Council is encouraging people to take steps to improve their overall health. Living a healthy and balanced lifestyle can impact your quality of life in many ways. Find out more: <https://www.warwickshire.gov.uk/news/article/2978/tips-for-a-healthy-lifestyle-this-summer>