

Fenny Compton Parish Council Risk Assessment Checklist

Risk Assessment Checklist				
Item	Frequency	Remedial Action Required	Person Responsible	Date
Defibrillator	Weekly	None	SP	Assessed quarterly by The Circuit
Play Equipment	Monthly	Under 8 flooring repair	RW	Monthly updates provided by RW
Sports Pavilion	Monthly		JD	Jun-22
Equipment Shed on Field	Monthly		JD	Oct-22
Notice Boards x 3	Monthly	Village hall noticeboard to be repaired	CLERK	Visually checked monthly when putting up agenda
Streetlights	Quarterly	4 streetlights with WCC to be repaired	DC	Completed Oct 22 post installation of new lamps
Bus Shelters	Annual	None	EB	Completed Jan 2022
Bowling Pavilion	Annual	Electrical inspection Jul 2022 completed and passed	AP	Completed Oct 22 post installation of new lamps
Millenium Stone incl. paving	Annual	Paving to be replaced as uneven	SP	Jun-22
Granite Planters at Memorial	Annual	None	RW	Nov 21 Complete
War Memorial	Annual	None	RW	May 21 Completed
Benches	Annual	None	DC	Completed Jul 2022
Trees	Annual	Survey completed and tree surgeon will look at High Priority trees	Contractor	Completed Apr 2022
Bier in Church	Annual	None	RW	Complete Nov 21
Salt Bins x 12	Annual	None	DC	Completed Jul 2022
Sign Post Bear and Ragged Staff	Annual	None	EB	Completed Jan 2022
New Burial Ground Area	Annual	None	EB	Completed Jan 2022
Fence around attenuation pond	Annual	None - but fund to be created for future repairs	RW	Nov 21 Complete
Boundary Planters	Annual	None	Fenny In Flower	