

The Minutes of Fenny Compton Parish Council Meeting – 20th July 2015

The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 20th July 2015 commencing at 7.45pm.

Present: Miss Deborah Lea in the Chair, Mike Davies, Jon Dutton, Michael Guest, Ian Hartwell, Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** None.
2. **Minutes of the last meeting:** Ian Hartwell, seconded by Michael Guest, proposed acceptance of the Minutes to the Parish Council Meeting held on the 15th June 2015.
3. **Declaration of Interests:** Mike Davies declared a prejudicial interest in item 5(k) and a personal interest in items 5(e) & 5(f).
Jon Dutton declared a prejudicial interest in item 5(k).
Deborah Lea declared a personal interest in item 8(m) as she is a school governor.
4. **Open Forum:** None.
5. **Planning:**
 - a) **Studlands, Station Fields, Fenny Compton:** Mr and Mrs Whittington who live at Studlands attended the meeting to talk to the Parish Council about their proposals to submit a planning application for the erection of a bungalow in their garden. The Parish Council confirmed that they would not be able to comment until the formal planning application is received. Mr Whittington told the Council that they have a large house and would like to erect a bungalow in the garden which would not prejudice the existing house. He confirmed that they will be submitting an application to the District Council and were looking for the Parish Council's support. They thought that they should come to the Parish Council to explain their proposal before submitting the planning application. Councillor Williams advised the applicants that they should stress in their application that the development was connected to the village by the proposed development on the Compton Buildings site, and was not in isolation. The Chair thanked Mr and Mrs Whittington for coming to the meeting to explain their proposal.
 - b) **Notice of Decision. Permission with Conditions 15/01339/FUL:** First floor rear extension. The Orchard, Dog Lane, Fenny Compton. Mr Duncan Rone-Clarke.
 - c) **Notice of Decision. Consent Granted with Conditions 15/00575/LBC:** Replacement of twentieth century windows for flush casements. Softwood frames to resemble the existing are to be used to contain double glazed panels. The wooden frames are to be treated and painted. Chestnut Cottage, Rectory Farm Court, Avon Dassett Road, Fenny Compton. Mr Richard Shore.
 - d) **Notice of Decision: Approval. 15/01702/REM:** Application for approval of reserved matters relating to access, appearance, landscaping, layout and scale for the erection of a new dwelling pursuant to outline planning permission 13/02768/OUT. Paddock House, Adjacent to Hillview, Northend Road, Fenny Compton. Mr and Mrs P Steele.
 - e) **Planning Notification. Amended/Additional Details. 15/01025/FUL:** Conversion and extension of barns into a single dwelling and annex. Some poorly built lean-to structures behind the barns east elevation will be demolished. Land Rear of School Hill Farm House, Church Street, Fenny Compton. Mrs Margaret Grant. Amendment/additional information has been received. Revised Ownership Certificates submitted for access drive. Nothing materially has changed. Mr David Smith, who is agent to the application, attended the meeting. He asked if the Parish Council would change their minds regarding their response. He commented on two of the Parish Council's concerns; the first was the issue of overdevelopment, the footprint is no greater than the existing buildings, and the other was the flooding issue, the owners have owned the property since the 1920's and since that time the area has not been flooded. Michael Guest responded that the Parish Council had called a special meeting to discuss this issue and as there is no material change to the application he could see no reason why the Parish Council should reconsider their response. The Chair asked if the Parish Council wanted to change their representation after hearing what Mr Smith had to say. Michael Guest as Chair of Aqueous reminded the Council that there is a need for work to be carried out in

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this area to alleviate flooding. The Parish Council was asked again if it wanted to change its response. The answer to the question was unanimously no.

- f) **East Area Planning Committee:** Agenda for Planning Committee (East), Wednesday, 22nd July, 2015, 6.00 p.m. To include Application No. 15/01025/FUL - Land Rear Of School Hill Farm House, Church Street, Fenny Compton. Unfortunately no Parish Councillor could attend. It was agreed that the Clerk should send the Council's apologies and that Michael Guest would forward a written statement for Councillor Williams to read out at the meeting.
- g) **Brian Aldrich:** Copy of a letter sent to Stratford on Avon District Council regarding Planning Application 15/01925/FUL.
- h) **Planning Application 15/01925/FUL:** Siting of a proposed dwelling on scrubland to the west of Applegarth, Church Street, Fenny Compton. Mr A Curtis. No Representation.
- i) **Planning Application 15/02086/TREE:** T2 – Ash: 20% crown reduction. T3 – Birch: 20% crown reduction. T4 – Tulip: 20% crown reduction. 3 Cotters Croft, Fenny Compton. Mrs Michelle Brierley. No Representation.
- j) **Planning Application 15/02153/LBC:** Repointing works to front elevation. Gredenton, Dog Lane, Fenny Compton. Mr and Mrs J Peers. No Representation.
- k) **Planning Application 15/02072/FUL & 15/02073/LBC:** Proposed detached building to provide 6 No. guest bedrooms. The Merrie Lion, Brook Street, Fenny Compton. Mr Mark Sandford. The Parish Council supports this planning application, on the grounds that the proposal is good for the local economy and will not have a detrimental effect on the neighbouring properties. The Parish Council wishes to ensure that the culvert running under the property is properly protected and maintained by the riparian owner.

6. **Neighbourhood Plan: Guest Speaker – Ken Priddis:**

Ken Priddis did not attend the meeting and Matthew Neale was unable to attend due to being asked to three different Parish Council Meetings on the same night. The Council agreed to ask if Matthew is willing to attend their meeting in either September or October.

7. **Matters Arising:**

- a) **Transparency Code for Parish Councils:** The Clerk has put all the information required by the Transparency Code on the Website. The Clerk will need to update the publication scheme to show that this extra information is available on the website. CL
- b) **Farmers Market:** Mike Davies reported that he had called WALC but could not get a response so he has emailed instead. He is waiting for a response to his email. MD
- c) **Allotment Provision:** Jon Dutton had nothing further to report at this time.
- d) **Land Registry:** The Clerk has written to Wright Hassall Solicitors and contacted Cllr Williams regarding the ownership of the Avon Dasset green. The County Council response showed that Fenny Compton Parish Council registered the land as Village Green in 1967. Mike Davies is still to talk to solicitors regarding the war memorial. MD
- e) **Highways:** The Clerk had spoken to the contractors jetting the man hole by the school. They said that the drain has been blocked with a tree blocking the outlet at the Village Hall. The signs by Manor Court need reporting again. The Station Road 30mph speed signs as you enter the village are obscured by the overgrown hedge. The Clerk will ask M Jones to cut this back. The Clerk has asked Patch to repair kerbstones on Church Street. There is already a long standing defect in for these kerbs to be realigned and the footway to be patched. Patch will chase the defect up when next in the Budbrooke Office. Michael Guest reported that there are new posts on the Avon Dasset green, which are a welcome addition. Councillor Williams has been approached by a resident of Northend Road to see if the Council would reconsider traffic calming near to the flats at Manor Court and in Station Road. With the growth of Jaguar Land Rover more lorries are coming into the village. The initiative would provide a pinch point similar to those in Bishops Itchington. It was agreed to discuss this at the next meeting. The Clerk will put this on the Agenda for the September meeting. CL
- f) **Street lighting:** Annette Mackie reported back regarding the light opposite the Doctor's surgery. She has looked at the contractor's notes and confirmed that initially the problem was the ivy growth covering the sensor. This was cut back and it was thought that the problem was resolved. However, it appears the problem still exists and as a result, CL/MG

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Annette has asked their contractor to attend again and this time replace the sensor; this hopefully will resolve the problem. Michael Guest had asked for new quotes for the electricity supply to the streetlights. He was asked for details of the unmetered supplies certificate. The Clerk had found the last certificate however the inventory had last been updated in April 2011. The Clerk had asked for a new inventory from Annette Mackie, which was supplied and has now passed this on to Western Power Distribution. Michael confirmed that he could not get a quotation without an unmetered certificate. The list of alternative suppliers is not hopeful. Only EDF were interested in providing a quote.

- g) **Police Report:** Nothing to report.
- h) **Standing Orders:** Mike Davies is still in the process of updating the Standing Orders. MD
- i) **Email addresses:** Mike Davies reported that he has requested the alterations to the Parish Council emails. MD
- j) **Documents that must legally appear on Councils' Websites.** The Clerk has implemented the changes required. The Clerk will include the new Financial Regulations as soon as they are supplied by Mike Davies. CL
- k) **Empty homes:** Nothing to report.
- l) **Freedom of Information – “Datasets”:** This new legislation relates to documents held electronically. The Council will need to go through the publication list to see if they need to add anything to it. The Clerk will update the publication list as already detailed. CL
- m) **WALC:** Legal Topic Notes Updates on Legal Proceedings, Staff Pensions and Section 137. Mike Davies is to look at this documentation. MD
- n) **TUFFS:** The Clerk had asked if they require the pavilion and they would be grateful if it was available for the TUFFS scheme in the School Summer Holidays. Tuesday 28th July 2-5pm and Tuesday 5th August 2-5pm. MD
- o) **Casual Vacancies:** The Chair will advertise the vacancies in the September Chronicle. DL

8. **Correspondence:**

- a) **Healthwatch Warwickshire:** Invitation and agenda to the Healthwatch Warwickshire Annual Meeting on Wednesday June 24th 2015.
- b) **Warwickshire County Council:** Home to School Transport Consultation – 2015.
- c) **Warwickshire County Council:** Information on Foster Caring.
- d) **Healthwatch Warwickshire:** Healthwatch Warwickshire Annual Report and GP Survey Reports. Circulate to all Parish Councillors. CL
- e) **Stratford on Avon District Council:** After being so well received last year, Stratford-on-Avon District Council has arranged another series of four free training events specifically for Parish and Town Councillors, aimed specifically towards helping in the role of consultee to the planning process. Circulate to all Parish Councillors. CL
- f) **Warwickshire County Council:** Details of the Warwickshire County Council Small Scale Flood Alleviation Grant Scheme. Passed to Michael Guest.
- g) **Warwickshire County Council:** Recycle for Warwickshire e-newsletter.
- h) **Lesley Ross:** Asking the Parish Council for information on the property Claredon House. Has it ever flooded and the flooding situation/history. The Parish Council confirmed that this is a matter that their solicitor should take up with the vendor. CL
- i) **Stratford on Avon District Council:** Diversion of Sm143a (Part Of) Fenny Compton. A scanned copy of the Order confirmed as unopposed had been received.
- j) **Warwickshire County Council:** Stratford-upon-Avon to Long Marston Greenway – Consultation Results.
- k) **Warwickshire County Council:** South Warwickshire Citizens Academy: Warwickshire Police are currently developing a Citizens' Academy for South Warwickshire, to take place in autumn 2015. This will offer people in the area an exciting opportunity to learn about and experience the day-to-day workings of their local police force as part of the Citizens' Academy.
- l) **Lucy Stanton:** Requesting permission for a small barbecue in the park at the weekend for her birthday. Councillor Williams had recommended asking the Parish Council. The Parish Council agreed to this request as long as she cleared up after and ensured that there were no fire hazards.
- m) **The Dasset C of E Primary School:** Head teacher Ali Hine had written to the Council. The school want to put a sign on to the Trim Trail play equipment to say that the School and Parish Council accept no responsibility for anyone injured on the equipment outside MD

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school hours. Mike Davies highlighted that the trim trail and the field are owned by the County Council. Therefore the responsibility lies with the School or County Council and not the Parish Council. Indeed, if the Council joined in a denial of liability, the Parish Council might be implying a responsibility where none exists. Thus the Parish Council refused consent to being included in any signage. Mike Davies agreed to respond to Mrs Hine.

9. **County and District Councillor's Report:**

Cllr CW

Councillor Williams gave the following report.

Regionalisation – The central government endorsement of regionalisation based on the Manchester model has not met with support in Warwickshire. The proposal under consideration is that a combined authority based in Birmingham would have its own Mayor and be responsible for a range of items such as Planning, Finance, Care of the Aged, Education etc. Currently, Coventry and Solihull together with all the metropolitan authorities north of Birmingham have agreed to form a single metropolitan area. Warwickshire, on the other hand, is not a unity authority, does not see the advantage in joining up with Birmingham. Further discussions are taking place and a final decision has to be submitted by the 7th September 2015.

Waste Collection – Warwickshire as a two tier authority disposes of all the waste that is collected by the Districts and Boroughs. Currently, there is a review taking place as to whether refuse that cannot be recycled, namely the Black Bin content, is being treated in the correct way. All material collected from the black bins is sent to landfill at a cost of £83 per ton. It is believed that the amount that is collected could be reduced if the public were more aware of what can now actually be recycled. Consequently, an exercise is taking place where members of the public will be asked if they understand what can be recycled and hopefully through education this will not only reduce the amount of wastage sent to landfill but also increase the amount we recycle which is currently 63% and raise this figure to that achieved in Scandinavia of 75%.

Community Grants – It is that time of year when the County Council make available small amounts of money to help kick start or maintain community projects. If there are any projects that would benefit from a cash injection of no more than £500, please let Councillor Williams know and he will forward an application form.

Highway Improvements – The construction of the highway from Jaguar Land Rover to Junction 12 is ahead of schedule and the whole project not only of the highway but also the improvements to Junction 12 itself should be completed by the end of the year.

Core Strategy – Stratford District Council did not have their Core Strategy rejected. The Inspector accepted 70% of their proposals. There is a full Council meeting on Monday 20th July where all the proposals which were accepted by the government Inspector will hopefully be supported and become part of the Local Authority's policy. What of the remaining 30% that was not supported by the Inspector? The District Council were given guidance in which direction their submitted Core Strategy should be adjusted. The Inspector indicated that the level of housing that had been predicted for the economic growth over the next 15 years was too low. The planners have come up with new proposals which include also developing sites in Long Marston and Stratford to reach a final total of some 15,500 houses over the next 15 years. The Gaydon/Lighthorne Heath proposal remains unaltered although it is proposed that Southam should have further development on the sites of the Dallas Burston Polo Ground and the Stoneythorpe area. This additional housing might provide a further 1,000 houses. A revised Core Strategy, having been approved by full Council, would then be submitted to public consultation and then submitted for consideration by the Inspector, probably in October 2015.

10. **Finance:**

- a) **Insurance Renewal:** The Clerk has contacted Aon regarding the quotes requested and had received a response. To include an additional Concrete Garage at the playing field with a value of £3580 and to increase the street furniture sums insured to £87,691 the additional premium would be £43.12 including 6% insurance premium tax. To further increase the Street Furniture sums insured to £104,518 to incorporate the Millennium Stone the total additional premium would be £77.59 including 6% insurance premium tax. Mike Davies, seconded by Michael Guest, proposed that the Parish Council should increase the insurance to include the concrete garage and increase the value of the street furniture to include the millennium stone. The Clerk will contact the insurance company accordingly.

CL

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- b) **Clerk's Appraisal:** It was agreed to set a date in August for the Clerk's Appraisal. DL/MD
- c) **Financial Regulations:** Mike Davies reported he had circulated the finalised document. Michael Guest checked the bank reconciliation against the bank statements in accordance with the financial regulations.
- d) **Fixed Rate High Interest Accounts:** The Clerk will wait until the 22nd July to reinvest the fixed rate high interest accounts. CL
- e) **Mowing the Playing Field:** The grass around the pavilion, cricket nets and car park had become overgrown. Michael Mann agreed to carry out an emergency cut at a cost of £60. He has now supplied a quote to cut this area regularly for £45 per cut. The Parish Council agreed to accept this quote and ask Michael to cut this area once a month. CL
- f) **Poppy Wreath:** Wreaths for Remembrance Sunday. James Gordon-Cumming asked if the Parish Council would like to order a poppy wreath. The Parish Council agreed to ask for one wreath. CL
- g) **Cemetery:** The Clerk approved an application for a memorial for Mr W Haines.
- h) **Bank Standing Orders:** Mike Davies proposed that the Clerk is continued to be paid by Standing Order, this was seconded by Michael Guest and agreed by all.

Bank Balances 20th July 2015

Commutated sum on deposit	£4,252.62
Deposit Account	£30472.43
Higher interest fixed term deposit	£0.00
Current Account	£275.77
Partial Withdrawal High Interest Deposit	£11560.04

Transfers

26/06/15: Business Call to Current Account	£200.00
21/07/15: Business Call to Current Account	£2800.00

Interest Income included in Bank Balances

Business Call Account	£0.70
Commutated Sum	£0.17
Higher Interest Fixed Term Deposit	£20.57

Cheques paid since the last meeting

1847: Brian Peers: Photocopying and weedkiller	£58.36
1848: BT Payment Services Ltd: Telephone and Broadband	£114.93

Cheques requiring payment

1849: MFM Services: Mowing the playing field and play area.	£224.00
1850: Stratford on Avon District Council: Uncontested Election Fee.	£100.00
1851: M Jones: Grasscutting and Landscape Maintenance.	£930.00
1852: Fenny Compton Parochial Church Council: Donation for upkeep of churchyard.	£350.00
1853: Fenny Compton Over 60's Club: Annual Donation.	£500.00
1854: The Utility Warehouse: Pavilion Electric.	£24.41
S/O: Catherine Lambert: 2 months' salary.	£642.56

Payments Received

Mrs Haines: Cemetery Fees – Memorial for Mr W Haines.	£90.00
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Michael Guest, seconded by Ian Hartwell, proposed acceptance of the financial statement, which was agreed.

11. **Updates:**

- a) **Flood Prevention:** Michael Guest reported that he had received two reports. Councillor Williams informed the Council that the County Council is to revisit the area on 30 July. There has been a change in the way the County Council are tackling flooding. For villages with a history of flooding, the emphasis is now to tackle individual properties rather than the whole village itself. This is called property level protection. The key focus is on modelling - that so far carried out, has shown that the risk in Fenny Compton

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is high. However further modelling is needed to see if property level protection is appropriate. The consultants are going to come forward with proposals and costings by the 1st September.

- b) **Playing Field:** Mike Davies reported that the gate lock has completely disappeared and the Council will need to purchase another one. MD
- c) **Play Equipment:** Mike Davies reported that a fence panel was removed. Ian Hartwell reported that there is litter around the area, cigarette ends and broken glass and weeds are also growing around the area. The Parish Council thanked Ian for gathering up the litter. Ian also reported that the under 8's play area fence needs repairing. Mike Davies agreed to talk to Dave Miller regarding this issue. MD/IH
- d) **Superfast Broadband:** Mike Davies reported that he and Keith Hicks attended a meeting on superfast broadband on the 18th June 2015 at Stratford on Avon. Nothing further to report.

12.

Any Other Business:

- a) **Fly tipping:** A resident reported an incident of fly tipping at Berry Meadow Garages. The Clerk reported this to Orbit housing.
- b) **Parking:** A resident was concerned regarding the parking of a campervan at the layby on the Avon Dassett Road. They were concerned that they were parking too close to the post box making deliveries difficult. This situation seems to have resolved itself.
- c) **Defibrillator:** A resident had visited the Clerk asking for details on the availability of a defibrillator to residents. The Clerk confirmed that the Fire Engine had a machine on the engine and that this would be used in an emergency. However the resident was concerned whether the fire station would be notified immediately on receipt of a 999 call and what would happen if the fire engine was out on a call. Mike Davies agreed to get in touch with a defibrillator charity. MD

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