

## The Minutes of Fenny Compton Parish Council Meeting – 18<sup>th</sup> April 2016

### **The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 18<sup>th</sup> April 2016 commencing at 7.45pm.**

**Present:** Miss Deborah Lea in the Chair, Mike Davies, Jon Dutton, Michael Guest, Ian Hartwell, Derek Carless, Samantha Parkes, Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** None.
2. **Minutes of the last meeting:** Derek Carless, seconded by Jon Dutton, proposed acceptance of the Minutes to the Parish Council Meeting held on the 21<sup>st</sup> March 2016.
3. **Declaration of Interests:** Deborah Lea declared a personal interest in item 7(c) as she is friends with the applicants. Ian Hartwell declared a personal interest in 7(d) as he lives nearby in Thompson's Field.
4. **Open Forum:** None.
5. **Matters Arising:**
  - a) **Risk Assessment:** Jon Dutton reported he will shortly finalise all documents. JD
  - b) **Defibrillator:** Sam Parkes reported that the new application process has not gone online. SP  
The holders of the bank account are due to meet shortly to discuss the Parish Council's request
  - c) **Neighbourhood Development Plan:** Derek Carless passed the folder to Mike Davies. MD
  - d) **Allotment Provision:** Jon Dutton had nothing further to report. JD
  - e) **Land Registry:** Mike Davies had nothing further to report.
  - f) **Highways:** The Clerk has not received any update from the Highways about previously reported issues. The Clerk has reported the blocked culvert under the barn and behind the Reading Room to Paul Rimen at Warwickshire County Council on two occasions and has not received a response. A new case officer for flooding at the County Council is to visit Michael Guest next week and he will highlight the concerns about the culvert at this meeting. Ian Hartwell reported that the infill used to repair the pot hole on Station Road has come out and needs reporting again. Derek Carless reported that his neighbour had asked if the Parish Council can request repairs to the pavement outside 5 High Street. The Clerk had passed this request on to the Highways Department. Patch confirmed that he will have a look when next in the village. CL
  - g) **Street lighting:** The streetlight on the Avon Dasset Road by the entrance to the Slade has been repaired. The Clerk reported the streetlight further up the Avon Dasset Road, the contractor has attended to this particular lighting column and reported that they were unable to make repairs due to a fault in the Western Power Distribution's underground service cable. Therefore, there is no power supply going into this lighting column. As a result, an order has been issued to Western Power Distribution to attend and repair their cable, which may take 2-3 weeks. CL
  - h) **Standing Orders:** Mike Davies is still in the process of updating the Standing Orders. MD
  - i) **Empty homes:** Sheree Johansen reported that she has continued to monitor both of the empty properties in question. She had also visited both properties to check on the progress made to improve them and noticed that the broken, front window at Cranmore has been replaced and that some improvements have been made to tidy up the side of Wharf Cottage. She has written to both owners asking for their future intentions for the properties and will get let the Parish Council know when she receives their response. CL
  - j) **Tree work:** Andrew Saunders has cut the ivy from the larger trees in the wildlife area, this should die off and in time fall away. The Clerk had received an email from Helen King who was concerned about a willow tree in the wildlife area, the Clerk had passed these concerns on to Andrew Saunders who had looked at the tree concerned. He confirmed that there is substantial rot in the trunk and the tree has a good size canopy on it. It may be advised to re-pollard the tree. This will significantly reduce its failure potential. The remaining trunk will then grow again and the tree can then be managed more easily. The Parish Council agreed to ask Andrew for a quote to pollard the tree. The Clerk will reply to Helen King confirming that the work will be undertaken in due course as recommended by the tree surgeon.

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- k) **Bench in Bus Shelter:** There is still litter in the bus shelter, the Parish Council will continue to monitor the situation.
- l) **Financial Regulation:** Mike Davies agreed to investigate this further.
- m) **Canal & River Trust:** Mike Davies confirmed that he will be attending their meeting.
- n) **Litter Bin:** The Clerk has reported the fault with Streetscene.

### 6. **Correspondence:**

- a) **VASA:** Community Buildings Grant Support.
- b) **Warwickshire County Council:** Consultation: Proposed diversion of Footpaths SM138 and SM138b, Fenny Compton. The Clerk had received a response from Brian Peers of the Footpath Group who agreed in principle to this proposal. The Parish Council agreed to make no representation. CL
- c) **Stratford-on-Avon District Council:** Parish & Partners - March 2016 issue. Circulate to all Parish Councillors. CL
- d) **Public Health Warwickshire:** Public Health awards community and voluntary sector funding 2016.
- e) **Stratford-on-Avon District Council:** Consultation on Main Modifications to Stratford-on-Avon District Submission Core Strategy 2014. Pass to Mike Davies. MD
- f) **WALC:** Important consultation on proposed changes to planning process.
- g) **WALC:** Consultation over proposals for access to broadband in remote locations.
- h) **WALC:** Summary of recent Government developments and current consultations.
- i) **WALC:** Recent updates to legal topic notes on Copyright, Section 137 and Disciplinary and Grievance Arrangements. Pass to Mike Davies. MD
- j) **Helen King:** Concerns regarding a willow tree in the Squire Place Wildlife Area for wildlife. This was addressed under Matters Arising. CL
- k) **Warwickshire County Council:** Parish/Town Sandbag Offer and Community Resilience.
- l) **WALC:** Code of Conduct Briefing - Saturday 23 April 2016.
- m) **WALC:** Auto enrolment Pensions.
- n) **Local Council Review:** Newsletter. Passed to Mike Davies.
- o) **WALC:** Papers from last Stratford Area Committee meeting plus invite and agenda to the next. Pass to Mike Davies.
- p) **WALC:** Government petition on giving parish Councils the right to appeal planning decisions. The response to this has been very low.
- q) **Warwickshire County Council:** Major Bus Service changes in your area - Commencing Monday 6th June 2016. • 277 - This service will be withdrawn due to lack of patronage. However, a Thursday shopping service from Northend, Avon Dassett, Fenny Compton and Farnborough to Banbury will be available and will be operated by Catterall's Coaches. It was agreed to put these details on the website, noticeboards and in the Chronicle. CL/DL
- r) **Warwickshire County Council:** Housing Related Support News Update. Pass to Mike Davies. MD
- s) **Carl Jelfs:** A request for some litter picking equipment. The Clerk will request this from the District Council's Streetscene Department. Councillor Williams agreed to collect this from the Council Offices. CL/CI/r  
CW

### 7. **Planning:**

- a) **Notice of Decision. Permission with Conditions 16/00334/FUL:** Remove rear conservatory and replace with masonry construction extension. 17 Cotters Croft.
- b) **Notice of Decision. Permission with Conditions 15/01025/FUL:** Conversion and extension of barns into a single dwelling and annex. Some poorly built lean-to structures behind the barns east elevation will be demolished. Land Rear of School Hill Farm House, Church Street. Mrs Margaret Grant. Due to oversight parish councillor did not attend the committee meeting, has visited the chair and neighbour to apologies.
- c) **Planning Application 16/01222/TREE:** T1: Cypress: reduce height by 25-30%. T2: Cedar: remove lowest limb. Shorten back end growth to reshape and balance uneven canopy. Remove deadwood and 15% crown thin. T3: Norway Spruce: remove. T4: Apple tree: prune to encourage fruiting. Ducketts Cottage, Dog Lane, Fenny Compton. Mr Ian Mathie. No Representation.

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- d) **Planning Application 16/00990/OUT:** Outline application to the construction of up to 25 dwellings (35% affordable) with all matters reserved except access. Land Off, Station Road, Fenny Compton. Mr John Lagan. The Parish Council agreed to object to this application. Mike Davies will compile a response and circulate it to all Councillors before the Clerk submits it to the District Council. MD/CL
8. **County and District Councillor's Report:**  
Councillor Williams gave his report at the Annual Parish Meeting.
9. **Finance:**
- a) **Commuted Sum Reimbursement 2015/16:** The Parish Council agreed to withdraw the cost of mowing and landscape maintenance from the Commuted Sums together with the interest earned for the financial year 2015/16. The amount for each commuted sum is as follows: Field Gate Lane - £ 677.08 Cotters Croft - £711.75. Mike Davies, seconded by Jon Dutton, proposed the withdrawal from the commuted sums for 2015/16 of the amounts stated, which was agreed by all.
- b) **Parish Council documentation:** The Clerk has the information to order the safe and will order it shortly. CL
- c) **Pavilion Electricity:** Jon Dutton reported that the Utility Warehouse had the readings that the Clerk provided, which will feed into April's invoice and a more realistic actual position. The account was put on hold for 30 days which to stop any more demands. The Parish Council needs to be submitting monthly readings to receive a more accurate invoice. The Clerk reported that she had received the April invoice today which showed an overpayment of £328.21. Jon Dutton agreed to contact the Utility Warehouse to investigate this further. JD
- d) **High Interest Account:** The three month fixed interest matured today. Mike Davies, seconded by Ian Hartwell, proposed to reinvest this for a further three months, which was agreed by all. CL
- e) **External Audit:** The Clerk will take the internal audit for inspection. CL
- f) **Bowling Club:** The Rateable Value of the Bowling Club is to be updated before April 2017. The Parish Council will need to register online to access the service to check details. CL
- g) **Clerk's Salary:** Whilst completing the internal audit checks the Clerk found that when calculating the Clerk's salary increase last year the recommendations were from the 2013/14 salary levels instead of the levels for 2014/16

### Bank Balances 18<sup>th</sup> April 2016

Commuted sum on deposit	£3,731.99
Deposit Account	£25872.46
Higher interest fixed term deposit	£0.00
Current Account	£493.96
Partial Withdrawal High Interest Deposit	£11,155.55

### Transfers

19/04/16: Business Call to Current Account	£1260.00
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### Interest Income included in Bank Balances

Business Call Account	£0.49
Commuted Sum	£0.15
High Interest fixed term deposit	£21.32

### Cheques paid since the last meeting

None.

### Cheques requiring payment

1896: SSE: Streetlighting March 2016.	£186.63
1897: Severn Trent Water Limited: Pavilion Water.	£195.86
1898: Stratford-on-Avon District Council: Annual website hosting and domain.	£425.77
1899: Stratford-on-Avon District Council: Bowling Club Rates.	£406.56

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1900: Warwickshire Training Partnership: Induction Day Training.

£45.00

Payments Received

None.

Mike Davies, seconded by Jon Dutton, proposed acceptance of the financial statement, which was agreed.

10. **Updates:**

- a) **Flood Prevention:** Michael Guest reported that a new case officer at the County Council is to meet with Mike and Councillor Williams in the next 10 days.
- b) **Playing Field:** The Clerk had received an email from Dave Miller highlighting a number of problems at the pavilion. Mike Davies agreed to source the details of a plumber to address some of these issues. Jon Dutton confirmed that as yet Simon Bradley had not completed the work at the pavilion. It has also been reported that the gate to the car park is difficult to open.
- c) **Play Equipment:** Nothing to report.
- d) **Superfast Broadband:** Councillor Williams reported that since Edge Hill have received superfast broadband, Radway have benefited from a better service. Any new housing development will now have to incorporate the supply of superfast broadband.

MG

MD/JD

11. **Any Other Business:**

- a) None

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