

The Minutes of Fenny Compton Parish Council Meeting – 16th May 2016

The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 16th May 2016 commencing at 7.55pm.

Present: Miss Deborah Lea in the Chair, Jon Dutton, Michael Guest, Ian Hartwell, Derek Carless, Samantha Parkes & Parish Clerk Catherine Lambert.

1. **Apologies:** Ian Hartwell arrived at 8.08pm. Councillor Williams gave his apologies.
2. **Minutes of the last meeting:** Derek Carless and Sam Parkes were omitted from the present list, under the item for allotments, instead of Jon Dutton making preliminary contact with other groups this year, it should read that preliminary investigation of possible contracts between the Parish Council and any allotments group, subject to these amendments Derek Carless, seconded by Jon Dutton, proposed acceptance of the Minutes to the Annual Parish Meeting held on the 18th April 2016. Michael Guest, seconded by Derek Carless, proposed acceptance of the Minutes to the Parish Council Meeting held on the 18th April 2016.
3. **Declaration of Interests:** Sam Parkes declared a prejudicial interest in item 7(c) as the application relates to her property. Jon Dutton declared a prejudicial interest in 7(d) as the applicant is his wife. Ian Hartwell declared a personal interest in item 7(e).
4. **Open Forum:** None.
5. **Matters Arising:**
 - a) **Business Continuity Plan:** Jon Dutton reported that he will circulate the business continuity plan to be approved at the next meeting. JD
 - b) **Defibrillator:** Sam Parkes reported that Karen Atkins is going to double check to see if anyone else would like to reform the First Responders group, if no one comes forward then the funds could be forwarded to the Parish Council towards a new defibrillator. SP
 - c) **Neighbourhood Development Plan:** Deborah Lea agreed to fetch the folder from Mike Davies and pass it on to Jon Dutton. DL
 - d) **Land Registry:** A Councillor will need to take on the responsibility of this project at the next meeting.
 - e) **Highways:** Patch confirmed that the footpath outside no 5 High Street has been marked for repair. The Clerk has asked when the jetting of the blocked drains will take place, especially the drains of concern to Sandra Brookes. Patch responded that he thought that these had been jetted by their contractor, but on checking he had not received a report back from them. He will re-raise the defect. He thought that there are 6 gullies & 1 manhole chamber, if all of these are intact then it maybe that it will need referring back to Orbit as any private drains from the houses would not be their responsibility. The Clerk has reported the pot hole on the Station Road which will be infilled temporarily and an order for a permanent repair has been made to the contractors. Deborah Lea reported that there are several pot holes on the Avon Dasset road. CL
 - f) **Street lighting:** Western Power Distribution have made repairs to the streetlight on the Avon Dasset Road. Derek Carless reported that the streetlight outside the Old Toft on Bridge Street is out. CL
 - g) **Standing Orders:** Michael Guest agreed to look at updating the Standing Orders at the Annual Parish Council Meeting. MG
 - h) **Tree work:** Andrew Saunders has provided a quote to pollard the willow in the wildlife area at a cost of £500. Jon Dutton, seconded by Sam Parkes, proposed the acceptance of this quote which was agreed by all. A branch on the cherry tree on the corner of Church Street and the Avon Dasset Road has fallen down, the Clerk will ask Andrew Saunders if he can cut the remainder of the branch back to the trunk. CL
 - i) **Financial Regulations:** Michael Guest agreed to investigate this further. MG
 - j) **Litter Bin:** The Clerk had contacted Streetscene to enquire why the repairs to the litter bin by the Co-op had not been done. They confirmed that the repairs have been ordered with the contractor and will be carried out shortly. The litter bin by the pavilion on the sports field now needs repairing. The Clerk had also asked about litter picking equipment for Carl Jelfs and they will be in touch shortly with details. CL
 - k) **Core Strategy:** The Clerk will circulated details to all Councillors.

The Minutes of Fenny Compton Parish Council Meeting – 16th May 2016

l) **Legal Topic Notes:** The Clerk will circulate these details to all Councillors.

6. **Correspondence:**

- a) **Mike Davies:** Letter of resignation from the Parish Council. The Clerk had contacted Graham Rospin at Stratford on Avon District Council to inform him of the resignation, he sent the Clerk the appropriate notice which was displayed on the Village Hall noticeboard. Graham will contact the Clerk after the 1st June 2016 to inform the Parish Council as to whether an election has been requested. The Chair has written to thank him for his service to the Parish Council. CL
- b) **Warwickshire County Council:** Living in Warwickshire Survey.
- c) **WALC:** Tesco Bags of Help Grant. Forward to Derek Carless, Jon Dutton and Sam Parkes.
- d) **WALC:** Details of an amendment to Legal Topic Note 14E relating to byelaws.
- e) **WALC:** Details of the Governance and accountability guide for smaller authorities. The use of it this year is voluntary. It will have to be applied next year. Pass to Michael Guest. MG
- f) **WALC:** Stratford Area WALC Committee June 2016.
- g) **WALC:** NALC have been able to negotiate another round of funding from Central Government to support small councils in achieving and maintaining their ability to comply with the Transparency Code. Pass to Derek Carless. DC
- h) **WALC:** A new updated Legal Topic Note on pensions.
- i) **WALC:** Housing Support news.
- j) **Robert Purse:** Asking if the Parish Council are going to commemorate the Queen's 90th Birthday. The Parish Council understood that celebrations are being organised by the Merrie Lion Pub and other groups are celebrating in their own way.
- k) **Warwickshire County Council:** Dementia Support and Services Event - Friday 20th May.
- l) **Lana Blewitt:** Asking whether the land next to 9 Berry Meadow is owned by the Parish Council. Deborah Lea agreed to check the Parish Council's records. DL
- m) **Warwickshire County Council:** Road Closure outside the New Unit, Station Road Fenny Compton. Attached the diversion and Public Notice for the road closure from 7 June 2016 to 9 June 2016.
- n) **Entrust Care Partnership:** As well as the other services that they offer, the Partnership are now able to offer families and disabled adults a new Holiday Break Service with opportunities to stay in Burnham, Skegness or Wicksteed Park at reasonable cost.
- o) **Chasewell Park Football Club:** The Club is currently looking for a new home for the 2016-2017 season. They were wondering whether the football pitch in Fenny Compton is currently available for hire. Pass this request to Jon Dutton. JD
- p) **WALC:** Grants available to communities with service personnel or serving the forces.
- q) **Warwickshire County Council:** Information details of the making of a Public Path Diversion Order for Part of Footpath SM143 Fenny Compton. This relates to Hill Farm, Fenny Compton as discussed at the March meeting.
- r) **Warwickshire County Council:** Invitation to a County Church Service to celebrate Her Majesty's 90th Birthday on the 12th June 2016.

7.

Planning:

- a) **Notice of Decision. Permission with Conditions 16/00341/FUL:** Construction of a garden wall in stone in keeping with the house wall. From the edge of house wall facing the road to join existing stone wall at driveway entrance. To the height of the existing driveway wall height. Hornbeam House, 1 Brook Street, Fenny Compton.
- b) **Notice of Decision. Consent with Conditions 16/01222/TREE:** T1 cypress: reduce height by 25-30%. T2 Cedar: remove lowest limb. Shorten back end-growth to reshape and balance uneven canopy. Remove deadwood and 15% crown thin. T3 Norway Spruce: fell. T4 Apple: Prune in accordance with good horticultural practice to encourage fruiting. Ducketts Cottage, Church Street, Fenny Compton.
- c) **Planning Application 16/00990/OUT:** Outline application to the construction of up to 25 dwellings (35% affordable) with all matters reserved except access. Land Off, Station Road, Fenny Compton. Mr John Lagan. Fenny Compton Parish Council **OBJECTS** to

The Minutes of Fenny Compton Parish Council Meeting – 16th May 2016

the application for the following reasons:

1. Policy CS16 in the version of the Core Strategy which is currently out for consultation states that the maximum number of new dwellings which should be granted Planning Permission in a Category 2 Local Service Village (such as Fenny Compton) in the period from 2011 to 2031 is not more than 12% of 700, or 84 dwellings.

2. We understand that this aspect of the Core Strategy has been considered by the Inspector, and has been deemed sound.

3. In the period from 01 January 2011 to date, Planning Permissions (both Full and Outline) have been granted for at least 96 dwellings in Fenny Compton, and, depending on the interpretation of the Outline Planning Permission for the Compton Buildings site (13/02734/OUT) this number may rise to 104.

4. The Reserved Matters Application for the Compton Buildings site (15/04110/REM), which is currently pending consideration, seeks to increase the number of dwellings on that site, and, if granted, this would mean that the total number of new dwellings granted Planning Permission in Fenny Compton since 01 January 2011 would be 145.

5. At the very least, more new dwellings have already been granted Planning Permission in Fenny Compton in the period from 01 January 2011 to date than is allowed for in Policy CS16 of the current version of the Core Strategy for the period from 2011 to 2031 (96 compared to 84), and this may increase to either 104 compared to 84, or to 145 compared to 84, on the basis of applications which have either already been granted or which pre-date the current application.

6. A further 25 dwellings, as applied for in the current application, would potentially increase the number of new dwellings granted Planning Permission in Fenny Compton to 170 in the period 2011 to 2016. This number is more than twice the figure envisaged in the Core Strategy for Fenny Compton for the period 2011 to 2031, and is almost a 50% increase on the current housing stock of the parish.

7. On the basis of the points above, Fenny Compton Parish Council requests that this application be REFUSED.

- d) **Planning Application 16/01371/TREE:** T1: Willow: pollard to previous points. T2: Willow: pollard to previous points. 1 The Willows, High Street, Fenny Compton. Parkes. No Representation.
- e) **Planning Application 16/01403/TREE:** T2: Spruce: lift crown to approx. 1.8m. T3: Holly: lift crown to approx. 1.8m. T4: Winter flowering Cherry: remove. 2 The Willows, High Street, Fenny Compton. Chandima Dutton. No Representation.
- f) **Planning Application 16/01470/FUL:** Use of land for the stationing of 2 x holiday lodges. Nursery House, Avon Dasset. Mr Mick Walter. No Representation.

8. **County and District Councillor's Report:**

Councillor Williams did not forward a report.

9. **Finance:**

- a) **Internal and External Audit:** The Clerk had been notified a day before the internal audit that Mrs Pogmore had been admitted to hospital with a broken hip. Therefore the internal audit has not been completed. Mrs Pogmore has indicated that she is still willing to undertake the audit on her return home. The Clerk contacted Grant Thornton to advise them of this delay and they have changed the submission date to the 24th June 2016. Therefore the Annual Return can be approved at the June meeting of the Parish Council. CL
- b) **Parish Council documentation:** The Clerk is still to order the safe and will order it shortly. CL
- c) **Pavilion Electricity:** The Clerk had contacted the Utility Warehouse and had given authority for Jon Dutton to access information. The account is £109.63 in credit. The outstanding payments were taken from the credit at the April meeting. The May invoice is for £13.21 and will be again taken from the credit
- d) **High Interest Account:** The Clerk has reinvested the three month fixed interest account.
- e) **Insurance:** The Clerk has received the insurance renewal which has increased from the fixed three year quote due to the additions made last year and an increase in the insurance premium tax from 6% to 9.5%.
- f) **Repairs to Pavilion and Play Area:** Simon Bradley confirmed that he could not change the spring on the gate to the play area as he could not obtain the part required. He

The Minutes of Fenny Compton Parish Council Meeting – 16th May 2016

submitted his invoice for the other work carried out for £615 compared to the quote of £645.

Bank Balances 16th May 2016

Commuted sum on deposit	£3,732.16
Deposit Account	£19137.97
Higher interest fixed term deposit	£15000.00
Current Account	£494.14
Partial Withdrawal High Interest Deposit	£11,155.55

Transfers

17/05/16: Business Call to Current Account	£3500.00
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Interest Income included in Bank Balances

Business Call Account	£0.51
Commuted Sum	£0.17

Cheques paid since the last meeting

None.

Cheques requiring payment

1901: SSE: Streetlighting April 2016.	£192.48
1902: MFM Services: Mowing the playing field - April.	£224.00
1903: M Jones: Grasscutting and Landscape Maintenance.	£480.00
1904: Aon UK Limited: Insurance Premium.	£1311.27
1905: Southam Garden Rooms: Repairs to pavilion and play area.	£615.00
S/O: Catherine Lambert: 2 months' salary.	£659.20

Payments Received

Stratford on Avon District Council: 6 months precept.	£9525.00
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Derek Carless, seconded by Jon Dutton, proposed acceptance of the financial statement, which was agreed.

10. **Updates:**

- a) **Flood Prevention:** Michael Guest reported that he and Chris Williams had met the new flood prevention officer and took him round the village. Barry Ridgeway has promised an update of progress in 3-4 weeks. Michael Guest had showed him the blocked gully behind the reading room, and asked him to notify the owners to get it repaired, as it is a major contributor to the flooding of Memorial Road. MG
- b) **Playing Field and play equipment:** Jon Dutton reported that there is no water leak at the pavilion. He has been down to the pavilion daily taking meter readings, and there are no unusual usage readings until the weekend, when the Colts are using the pavilion. A plumber is needed to make repairs to the toilets. The two back windows in the cricket scoring hut and the big window is cracked. A quote for the repairs will be obtained. In the pavilion all the woodwork needs painting, one of the doors to the away changing rooms needs replacing and the lock is not working properly. It was agreed to investigate costings for this work. In the playground the hop scotch numbered squares can be taken up and need fixing down. It was agreed to obtain the contractors details for the under 8's play area to obtain a new spring for the gate. JD
- c) **Play Equipment:** The RoSPA report will need to be obtained from Mike Davies.

11.

Any Other Business:

- a) None

The Minutes of Fenny Compton Parish Council Meeting – 16th May 2016