

The Minutes of Fenny Compton Parish Council Meeting – 21st November 2016

The Minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 21st November 2016 commencing at 7.45pm.

Present: Miss Deborah Lea in the Chair, Jon Dutton, Michael Guest, Derek Carless, Ian Hartwell, Councillor Christopher Williams & Parish Clerk Catherine Lambert.

1. **Apologies:** Sam Parkes. Councillor Williams gave his apologies and arrived at 8.05pm.
2. **Minutes of the last meeting:** Derek Carless, seconded by Michael Guest, proposed acceptance of the Minutes to the Parish Council Meeting held on the 17th October 2016.
3. **Declaration of Interests:** Derek Carless declared a personal interest in item 11. Derek Carless also declared a personal interest in item 9(d) as he is a member of the Footpath Group and his wife is a member of the Village Hall Committee.
4. **Open Forum:** None.
5. **Matters Arising:**
 - a) **Tree work:** The Clerk had received confirmation from the District Council for permission to carry out the work in Squire Place, Andrew Saunders advised that this will be carried out at the beginning of January. The Clerk had met with Andrew Saunders to inspect the oak tree on the playing field which over hangs 15 Meadow Way. He felt that it was advisable to cut back two main branches and a side branch to alleviate the problem. He has quoted £150 to carry out this work. Michael Guest, seconded by Jon Dutton, proposed the acceptance of this quote which was agreed by all. The Clerk had encountered problems with the neighbour who also wanted the tree behind his and other resident's properties backing on to the playing field cut back. The Clerk advised that he should put this in writing for the Parish Council to consider. Michael Guest had looked at the overhanging trees at the top of the Avon Dasset Road. It was agreed to report this issue to the Highways Department. Michael Guest is still to report the trees by the Slade to Western Power. CL/MG
 - b) **Footpath by Station Road Electricity Substation:** Derek Carless reported that he had spoken to the footpath team at the County Council, they are happy that the route used is within the limits as set out on the definitive map. They confirmed that the District Council own the land by the substation and there should be no objection to the footpath group clearing and reinstating the path. DC
 - c) **Defibrillator:** Sam Parkes asked the Clerk to report that the Parish Council have received a cheque from the First Responders Group for £2131.11 which now closes their account. This money will be earmarked for the use of the defibrillator and its future maintenance. Sam will now order a cabinet the prices seem to range between £500 and £700 and she is researching the best value for the Council's needs. The Parish Council asked the Clerk to request Sam approaches the Village Hall Committee regarding the location of the defibrillator and thank her for all her hard work. SP
 - d) **Land Registry:** Michael Guest reported that he had met with the solicitor and they had agreed that they could proceed with registering three areas; the War Memorial, the Avon Dasset Green and the triangle area in the verge by Rectory Farm Court. The solicitor is satisfied that there is enough evidence for ownership of the War Memorial and Avon Dasset Green, however the determination of the area by Rectory Farm Court was more ambiguous and would have to be settled in a court of law. Therefore, the Parish Council agreed to proceed with the registration of the War Memorial and Avon Dasset Green. It was agreed to obtain an estimate for the work involved. MG
 - e) **Highways:** The Clerk had chased again for an update on the fallen sign on the A423 by the Wharf. They apologised for the delay and had instructed contractors to make repairs. Ian Hartwell reported that he had contacted Orbit to report about the surfacing breaking up by the garages on Berry Meadow. They had reported it as an emergency repair but there has been no further progress. Ian agreed to contact Orbit again. CL/IH
 - f) **Street lighting:** The Clerk had reported the streetlight on Dog Lane which had been passed on to the contractors to make repairs. There has been no news on the replacement lanterns. The Clerk will contact the street lighting department for an update. CL
 - g) **The Readings:** Ian Hartwell reported that the overgrown vegetation had been cut back. The housing association had done a fantastic job. IH
 - h) **1 The Willows, High Street:** Councillor Williams reported that the Council is still waiting for

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Severn Trent Water to carry out repairs.

- i) **Monitoring of Planning Conditions:** The Clerk will send through the planning decision notices to Derek Carless together with the existing planning spreadsheet. DC/CL
- j) **Waylands Farm Footpath diversion:** The Clerk has not received formal confirmation of the footpath diversion.
- k) **Property Marking Pack:** The Clerk has received this from Lucy Lambert. It was agreed to organise a property marking event in the New Year and advertise this in the Chronicle.
- l) **Pensions:** Jon Dutton reported that he had contacted Mike Davies who had no further information to add. Jon will investigate further and report back at the next meeting. JD
- m) **Brook Street:** Jon Dutton reported that he still had to contact Sarah Philips. He had investigated the cost of a camera which varied from approximately £100, the problem would be where you would site it to capture evidence of offending vehicles. The Parish Council asked if Jon could speak to the County Council to ask if they have a camera which could be put up temporarily. Councillor Williams reported that they would need more evidence before the Highways Department would install a camera at a cost of £2000. The Highways Department had already enhanced the road markings. The Parish Council highlighted that these had not been effective and at some point there will be an accident. Councillor Williams agreed to submit a formal complaint to the police to see what else can be done. JD/Cllr CW
- n) **Copies of Core Strategy:** The Clerk had collected a copy from Stratford on Avon District Council which was passed to Derek Carless.
- o) **Mike Davies Documentation:** The Clerk had email the District Council to close Mike Davies email account but had not received a reply. Jon Dutton had sorted through the play equipment documentation and had forwarded it to the Clerk. Jon Dutton and Derek Carless agreed to put up the signs for the playing field. CL/JD/DC
- p) **Facebook page:** Jon Dutton explained the benefits of Facebook for the Parish Council. It was agreed that this was a good idea and Ian Hartwell agreed to be an administrator with Jon. JD/IH

6. Correspondence:

- a) **WALC:** Government consultation on referendum principle on precepts.
- b) **Neil Robertson:** Asking for information on flooding by No 4 Manor Court. The Clerk had responded that the Parish Council cannot provide a specific opinion on the flood risk to a particular property.
- c) **Warwickshire County Council:** Safer Warwickshire Partnership News October 2016.
- d) **Warwickshire County Council:** Local Governance Arrangements review, including the future role of community forums.
- e) **WALC:** Newsletter of Safer Warwickshire Partnership Board.
- f) **Stratford on Avon District Council:** Rural Crime Newsletter Oct 2016.
- g) **Warwickshire Rural Housing Association:** Annual Report 2015-2016. JD
- h) **Stratford on Avon District Council:** Consultation on BT programme of intended public payphone removals. This does include the payphone in Fenny Compton. Fenny Compton Parish Council agreed to object to this proposal. Jon Dutton agreed to respond on the Council's behalf.
- i) **Fenny Compton Footpath Group:** Request for funding. To be discussed under the Finance item.
- j) **CSW Broadband:** Contract 3 - Public Consultation – Your chance to have your say.
- k) **Robert Purse:** Mr Purse is working to establish a Fenny Compton Allotments and Garden Society. Jon Dutton had responded with details of the established working group.
- l) **WALC:** New Legal Topic notes. Circulate to all Parish Councillors.
- m) **Fenny Compton Tots and Toddlers:** Request for funding. To be discussed under the Finance item.
- n) **Clarke Telecom:** A pre-consultation letter regarding a proposed base station installation at CTIL_201396_TEF_74861 Land at Manor Farm, Butt Hill, Napton on the Hill, Warwickshire. CV47 8NF. NGR E: 446684 N: 3261600.
- o) **Warwickshire County Council:** Warwickshire bear explains why Public Health matters.
- p) **Warwickshire County Council:** WCAVA/VASA Fundraising Workshop - How to write an effective funding bid Monday 5 December 2016.
- q) **Healthwatch Warwickshire:** November 2016 Newsletter. Forward to Jon Dutton.
- r) **Warwickshire County Council:** Warwickshire County Council Scam awareness Update.

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- s) **Stratford on Avon District Council:** Stratford-on-Avon Community Infrastructure Levy (CIL) Further Consultation. Pass to Derek Carless.
- t) **Keep the Horton General:** Asking for the Parish Council's view on possible changes to the services at the Horton General Hospital in Banbury. It was agreed to take no action.
- u) **Gaydon Speedwatch Group:** Request for a copy of the last speed survey carried out in Fenny Compton. The Clerk will provide this. CL
- v) **WALC:** Consultation events re care after leaving hospital.
- w) **Dave Miller:** Asking for the Parish Council's permission to reinstate the tennis court in the summer, which the Parish Council gave with their thanks. Dave also highlighted his concerns regarding the playing field gates and pavilion doors, which is being dealt with by the Parish Council. Finally he expressed his concerns regarding the trees which overhang the fence line of the houses on Meadow Way and Field Gate Lane. The Parish Council are currently monitoring these trees. CL
- x) **Stratford on Avon District Council:** The web team at Stratford-on-Avon District Council is currently developing a new corporate website which will incorporate a brand new design of the site and, during this process, they will be moving the website to its future home on one of their new servers. This process is already underway, with a parallel run of the new site and the old (current) site set to begin by Christmas and a full switchover by 1st April 2017. They will need to schedule in a training session for the administrator of the Parish Council website so that they can become familiar with the new system. CL
- y) **Fenny Compton Village Hall:** Request for funding. To be discussed under the Finance item.

7. **Planning:**

- a) **Notice of Decision. Refusal 16/02958/FUL:** Full application for a dwelling. Waylands Farm, Wharf Road, Fenny Compton.
- b) **Notice of Decision. Consent with Conditions 16/03310/TREE:** T1: Sycamore: reduce crown over house by 3m. T2: Sycamore: fell. Squire Place, Fenny Compton.
- c) **Planning Application Withdrawn 16/01793/FUL:** Relocation and erection of a 2m high fence and gate with storage area to the north boundary. 2 Field Gate Lane, Fenny Compton.
- d) **Notice of Decision. Consent with Conditions 16/03292/TREE:** T1 weeping silver birch: fell. Harefield House High Street, Fenny Compton.
- e) **Stratford on Avon District Council:** 16/02284/REM: Land East Of High Street, Fenny Compton. The Senior Planner asked if Fenny Compton Parish Council were content for this application to be determined under delegated powers. The Parish Council agreed to this request.
- f) **Amended Planning Application 16/02489/REM:** Application for approval of Reserved Matters (Access, Appearance, Landscaping, Layout and Scale) of outline planning permission 14/00124/OUT. Land Next to the Lankett, Mill Lane, Fenny Compton. Comments are due by 28 November 2016. Fenny Compton Parish Council objects on the grounds that they have concerns that a portion of the access road width has been reduced to make access for agricultural implements impossible.
- g) **Planning Application 16/03367/FUL:** Provision of first floor balcony to rear. 11 Grants Close, Fenny Compton. Mr David Finch. No representation.
- h) **Planning Application 16/02914/LBC:** Removal of existing C20 stud division walls, false beam and joisted ceiling from C17 dining room, together with C20 stud division wall from first floor. The Red House, Church Street, Fenny Compton. Mrs Fiona Merrick. No representation.
- i) **Planning Application 16/03512/FUL:** Proposed temporary permission (2 years) for the siting of demountable structure for use as a classroom and storage area in connection with existing training use (extension of 14/01631/FUL) Apple Construction Training Ltd, Unit 2 and 4, Station Fields, Fenny Compton. Mrs K Bendzak. Circulate to Parish Councillors. CL
- j) **Notice of Planning Appeal: 16/00990/OUT:** Outline application to the construction of up to 25 dwellings (35% affordable) with all matters reserved except access. The appeal will be determined on the basis of an Informal Hearing at a date to be confirmed. Any additional comments are due by 21st December 2016.
- k) **Compton Building's site:** Councillor Williams reported that he had spoken to the agent acting for Marshall's. They are talking to two prospective buyers for the site, however, they are experiencing difficulties with the demands of the health requirements of the Section 106 agreement. They confirmed that the buyer will not be Bloor Homes.

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Cllr CW

8. **County and District Councillor's Report:**

Councillor Williams gave the following report:

The Council is waiting for the Autumn Statement by the Chancellor of the Exchequer on Wednesday before deciding the next stage of developing their budget proposals for the next financial year. The Council had carried out a series of Public Consultations throughout the County to try to find out which measures are more acceptable than others. There is a clear requirement to concentrate on care of the aged and children.

There has been much confusion about the current steps that are being taken in Parliament to reduce the number of MPs from 650 to 600. It appears that the present constituency of Kenilworth and Southam could disappear if the proposals are accepted and be realigned with Rugby/Stratford. If this realignment occurs Fenny Compton could have a new MP. The composition for the new Constituency is a numerical compilation, not geographical.

This realignment of constituencies does not affect either the County or District boundaries although Fenny Compton will be part of the newly agreed Feldon Division in the County Council election to be held next year.

As a result of the 2016 County Councillor's Grant Fund, the Aqueous Group have been successful in their bid for £500 for flood risk reduction, a further £700 to the Dasset Violin School for the purchase of instruments and a further £500 has been awarded to the Abacus Preschool to pay for an outdoor area expansion.

The decision by the Parish Councils of Gaydon and Lighthorne to refer land adjacent to the Old Gated Road, Gaydon/Lighthorne Heath to the Secretary of State for Communities and Local Government has been evaluated. The Secretary of State has decided, having regard to policy documents, not to call in this application. He is content that it should be determined by the Local Planning Authority. This is a similar decision to that made for the call in for the Gaydon part of the Gaydon/Lighthorne Heath development in October 2016.

9. **Finance:**

- a) **Pavilion Electricity:** The Clerk has received the November invoice for £8.51 this will be taken from the accrued credit
- b) **Cheque signatories:** The Clerk had completed the online form which she printed and was signed by two Parish Councillors and will be sent to the bank.
- c) **Streetlight Electricity Contract:** The Clerk obtained a new quote which is fixed for 24 months. Derek Carless, seconded by Ian Hartwell, proposed the acceptance of this quote which was agreed by all.
- d) **Funding Requests:** The Parish Council received the following applications for funding:
The Fenny Compton Footpath Group. Jon Dutton, seconded by Ian Hartwell, proposed the donation of £50, which was agreed by all.
Fenny Compton Tots and Toddlers. Jon Dutton, seconded by Derek Carless, proposed a donation of £100, which as agreed by all.
Fenny Compton Village Hall. Jon Dutton, seconded by Ian Hartwell, proposed a donation of £2200, which was agreed by all.
- e) **Village Grass mowing Quote:** Mick Jones had submitted a quote to mow the village verges at a cost of £390 per cut, compared to £380 the previous year, and £10 per hour for landscape maintenance which is unchanged. Derek Carless, seconded by Ian Hartwell, proposed acceptance of this quote which was agreed by all.
- f) **Budget:** To be discussed at the next meeting.

CL

Bank Balances 21 November 2016

Committed sum on deposit	£3,733.09
Deposit Account	£17650.16
Higher interest fixed term deposit	£15000.00
Current Account	£1057.90
Partial Withdrawal High Interest Deposit	£10443.80

Transfers

21/11/16: Business Call to Current Account	£700.00
22/11/16: Business Call to Current Account	£1300.00

Interest Income included in Bank Balances

Business Call Account	£1.48
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Commuted Sum £0.16

Cheques paid since the last meeting

1941: The Information Commissioner: Data Protection Registration Renewal. £35.00

Cheques requiring payment

1942: SSE: Streetlighting October 2016. £175.21
1943: Fenny Compton Village Hall: Hire of hall for Neighbourhood Plan meeting. £20.00
1944: MFM Services: Mowing the playing field – October. £269.00
1945: Playsafety Limited: Annual play equipment inspection. £117.60
1946: Smart n Tidy: Cleaning and planting War Memorial Area. £203.00
1947: M Jones: Grasscutting and Landscape Maintenance. £500.00
1948: Derek Carless: Printing Costs for Neighbourhood Plan meeting. £18.75
1949: Jon Dutton: Materials to board score hut window on playing field. £18.89
S/O: Catherine Lambert: 2 months' salary. £680.45

Payments Received

Stratford on Avon District Council: Grass verge mowing contribution. £194.74
Fenny Compton First Responders: Closing balance of their account to be used towards the associated costs of the new defibrillator. £2131.11

Ian Hartwell, seconded by Deborah Lea, proposed acceptance of the financial statement, which was agreed.

10. Updates:

- a) **Flood Prevention:** Michael Guest reported that he had attended a meeting with Councillor Williams and David Thorpe the land agent, however there was not much progress, however they did ask the land agent to set up a heads of terms agreement for the attenuation scheme. The County Council have agreed in principle for the preliminary investigation tests to be carried out. However there is no funding for it to be carried out this year. Councillor Williams reported that he had attended a meeting with the flood prevention team, the cost has risen greatly, the Environment Agency want contingency factors. Councillor Williams requested that the business plan should to be with him before Christmas. It was highlighted that there had been significant rainfall and there are a lot of fallen leaves around. Aqueous cannot be responsible for this. Brian Peers had been out to clear the drains the best he could, thanks were given to him for this. Councillor Williams has reported the drain on the corner of Northend Road and is awaiting a response. MG/ Cllr CW
- b) **Playing Field and play equipment:** Jon Dutton reported good news that the tap has been repaired in the pavilion and an invoice is yet to follow. Someone has changed the code on the lock to the playing field car park or the lock is not working. Jon agreed to contact the Colts to get the new code. The gate does work but needs lifting to open. To rectify this the hanging post needs digging out and re concreting, which needs better weather. Jon Dutton agreed to ask for a quote. It was agreed to try to obtain a third quote for the replacement of the doors to the pavilion. Jon Dutton had boarded up the broken window to the score hut at a cost of £18.89. JD
- c) **Play Equipment:** The Clerk has received the report from the RoSPA play equipment inspection, which she forwarded to Jon Dutton, who will report back at the next meeting. JD
- d) **Business Continuity Action Plan:** The Clerk is continuing to implement the recommendations. CL
- e) **Neighbourhood plan:** The Parish Council thanked Derek Carless for organising the Neighbourhood Plan Public Meeting which took place on the 16th November. There was a disappointing turnout since the event was well publicised. Only 10 residents put down their names as interested in receiving information and no one put their name down to volunteer for the steering group. If the neighbourhood plan is going to go forward there needs to be more people to be practically involved. Hilary Birkbeck is happy to be involved and knock on doors to increase awareness. The next communication should go into the Chronicle to report on the outcome of the meeting. Derek Carless agreed to draft an article. The Parish Council agreed to support the principle of the neighbourhood plan and would like to take it forward but they need more support. Derek Carless agreed to start preliminary work to agree the plan boundary. DC

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11. **Casual Vacancy:** The two candidates had met with the Parish Council to discuss the role. After due consideration Michael Guest, proposed the co-option of Neil Andrews to the role of Parish Councillor, which was seconded by Jon Dutton and agreed by all. The Clerk will notify the Monitoring Officer and Returning Officer of the Parish Council's decision.
12. **Items for future discussion:**
- a) Speed survey do we want to carry out a new one.
 - b) War Memorial – repairs to the paving.
 - c) Apologies for next meeting Ian Hartwell.

CL