

The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 19th November 2018 commencing at 7:45pm.

Present: Jon Dutton in the Chair, Michael Guest, Neil Andrew, Derek Carless, Cllr Bob Stevens and Parish Clerk Lisa Andersson.

1. **Acceptance of Apologies:** Cllr Chris Williams, Sam Parkes and Ian Hartwell.
2. **Minutes of The Previous Meeting:** Derek Carless, seconded by Neil Andrew, proposed acceptance of the Minutes of the Parish Council Meeting held on the 15th October 2018.
3. **Declaration of Interests:** Jon Dutton declared an interest in 7 a).
4. **Dispensations:** None.
5. **Open Forum:** No members of the public present.
6. **Matters Arising:**
 - a) **Defibrillator:** No current updates.
 - b) **Traffic and Speeding:** Cllr Andrew has not had any response to his requests for training dates from the co-ordinator. He requested help from Cllr Stevens on this matter.
 - c) **Emergency Plan:** No current updates.
 - d) **Defibrillator at Doctors Surgery:** No current updates.
 - e) **Indolighting:** An estimate quotation was received from eon for installation of new LED streetlighting. This quotation of approximately £165 per unit installed was not including the apparatus. The apparatus could be purchased from Indolighting at a cost of approximately £99 per unit.
Action: The Clerk to follow up with our current provider questioning the difference in the costs quoted as compared to what we are currently paying.
 - f) **Resident:** There has been no response from the resident to the Clerk's email regarding the cost to inspect and remove the tree.
 - g) **RosPA:** The report and the invoice have been received. The findings will be discussed in more detail in item 14 b).
 - h) **SDC:** The Chair noted that there was a disused quarry up on the Dasset Road, near the junction with Avon Dasset Road.
Action: The Clerk to notify the relevant authority
 - i) **Resident:** Highways have notified the resident that their hedge needs trimming back, and Highways will see to the low hanging tree near the doctors' surgery.
 - j) **Resident:** The PC have decided to request that the patch of grass adjacent to number 10 Cotters Croft is added to our current grass cutting schedule for the area.
Action: The Clerk to request service provider to add this to their work schedule.
 - k) **Resident:** After discussions with the residents in Cotters Croft, it has been decided to remove the kissing gate.
Action: Notify the Footpath Group of the decision, and request that they remove the gate.
 - l) **Resident: Bench of Avon Dasset Road needs repairing:** Cllr Guest inspected the bench and noted that it needs stripping back and revarnishing.

Action: The Clerk to find suitable service provider to complete the work required.

n) **Resident:** Village Hall Light. The question of who would be responsible for the electricity costs for the light were raised.

7. **Correspondence:**

a) **Fenny Compton Village Violin School:** Grant request. It was agreed to provide the Violin School with £100, along with the suggestion that the new head teacher of the Dasset Primary is approached in January to see if the Violin School can resume practices in the school hall.

Action: Clerk to notify the FC Violin School of the decision.

b) **VASA:** Request for funding contribution towards community transport services. The PC agreed that there was no funding available for this request.

Action: Clerk to notify VASA of the decision.

c) **Resident:** Traffic Calming and Management. It was agreed that it would be beneficial to start the Road Safety Group again. Neil Andrew offered to head up this initiative.

d) **Resident:** Village Hall light. The Parish Council would prefer to maintain the existing light.

e) **Access to Allotments:** Discussed later under the Allotments update 14 d).

f) **Eon Energy:** Letter detailing approximate cost of installing LED lanterns for street lighting.

g) **Zurich:** Tree Liabilities and Cemetery/Memorial Management. Letter from our current insurer detailing requirements that need to be met in order to comply with our current insurance cover. It specified that all new graves need to meet with recommended standards.

Action: Clerk to investigate what these standard are.

All trees that fall under the Parish Council's care need to regularly have formal inspections to meet with safety standards.

Action: Clerk to request a quote from our current provider for doing regular inspections on the trees that the PC are responsible for, and to check with the tree safety officer in Stratford on how regularly these inspections should occur. Clerk to add these safety checks to the risk register.

8. **Planning:**

a) **Application Reference No: 18/01097/OUT:** Banbury Compton Limited Station Works. Outline planning application for the construction of up to 20 dwellings (all matters reserved except for access). Decision by planning committee made on the 14th November 2018 – Granted subject to S106

b) **Application(s) reference: 18/03162/FUL:** Demolition of existing detached garage and replacement with two storey extension to side. Windyridge, Mill Lane. No representation.

c) **Application(s) reference: 18/03355/TREE:** T1 – Sycamore – Fell. The Old Rectory, Church Street. No representation.

9. **County and District Councillors Report:**

See Appendix 1 for Cllr Bob Stevens' report. There was no report from Cllr Chris Williams this month, as he was unable to attend the meeting due illness.

The inclusion of this report as an appendix does not assume that the PC agrees with all points mentioned in the report, it is merely a copy of the report given at the

meeting.

10. Finance:

a) Agreement of *Payments/Signing of Cheques*: Payment for invoices was agreed and then presented for payment.

b) *Bank Reconciliation and Finance for the Meeting*: The various bank balances were reported on to the Parish Council as noted below.

Bank Balances 19th November 2018

Commuted Sum on Deposit	£3,059.25
Deposit Account	£33,022.90
High Interest fixed term deposit	£0.00
Current Account	£1,207.39
Partial Withdrawal High Interest Deposit	£10,000.00

Transfers

Business to Call Account	£1,500.00
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Interest Income Included In Bank Balances

	November
Business Call Account	£0.13
Commuted Sum	£1.31

Cheques Paid Since Last Meeting

None

Cheques Requiring Payment

1) 2142 WCC: Staff Pension Contribution	£142.48
2) 2143 Frank Mann Farmers: Mowing	£280.00
3) 2144 Frank Mann Farmers: Throttle	£90.00
4) 2145 SSE: Streetlighting	£202.25
5) 2146 Derek Carless: Attenuation Pond expense	£38.11
6) 2147 Playsafety Ltd: RoSPA playground inspection	£117.60
7) 2148 Information Commissioner: ICO Annual Membership	£40.00
8) 2149 Lisa Andersson: Clerk's Expenses	£8.99
9) S/O Staff Salary	£296.59

Payments Received

Neighbourhood Plan grant from Groundwork	£5,205.00
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c) Budget Preparation: The proposed budget was discussed, and The Clerk requested the councillors go over the proposed budget in detail before the next meeting, and revert with comments and suggestions at the meeting on the 10th December.

d) SSE Renewal: The Clerk provided the PC with the renewal quote from SSE, and it was decided to look for alternative quotes.

Action: The Clerk to seek alternate quotations in order to get the best possible deal for the next contract period.

e) Commuted Sum transfer £1125 to Business Account: The transfer of £1125 from the Commuted Sum account to the Business Account was proposed by Derek Carless and seconded by Michael Guest. This amount covers the cost of grass cutting and maintenance for the past period.

Michael Guest, seconded by Neil Andrew, proposed acceptance of the financial statement, which was **agreed**.

Michael Guest reconciled the bank statements with the bank reconciliation, and signed to confirm that all was in order.

Councillor Bob Stevens left the meeting at 8:50pm.

11. **Vacancy:** Derek Carless kindly designed a flyer requesting residents start to consider putting themselves forward for election to the Parish Council for the May 2019 elections. This flyer will be printed and each household will receive one.
12. **Adoption of new Social Media Policy:** The adoption of the new Social Media policy was proposed by Michael Guest and seconded by Neil Andrew, and agreed by all.
Action: Clerk to publish the new Social Media Policy on the website.
13. **Preparation for Elections:** The Clerk has forwarded various emails from WALC and SDC on to the councillors, providing guidance on preparing for the elections. It was agreed that an amount of £500 should be included in next years' budget to help cover any potential costs for the elections. The Chair asked for an indication of which councillors would be considering staying on for another term.
14. **Updates:**
 - a) **Flood Prevention:** The fencing around the apparatus has been kindly repaired by Derek Carless. Michael Guest reported that there had been a letter raising concerns about the proposed flood prevention measures by a resident. It was hoped that an alternative proposal would be recommended that would be acceptable to the resident. A new grant for £400 had been received, and the councillors would like to thank Cllr Stevens for his help in this regard.
 - b) **Playing Field/Play Equipment:** No further update on the proposal from the café owner.
RoSPA have forwarded their annual inspection report to the Clerk, and this was circulated amongst councillors. Michael Guest noted that there are some points of action that the PC need to look at a little closer. None of the points raised was noted as high risk.
The Chair will contact the previous cricket club members to discuss the removal of the old disused cricket equipment.
 - c) **Neighbourhood Development Plan:** A grant has been received for £5205.00 which should cover the cost of the next phase of the Neighbourhood Plan. There are still a few surveys/reports that need completing (Youth Survey and Business Survey), and then the NP group will begin the difficult task of writing the Neighbourhood Plan.
 - d) **Allotments:** The water point should be finalised soon, and the area marked out. Lagan have now vacated the site. There has been some correspondence received by the group regarding concerns over parking for the allotments, and these are being dealt with by the group. One of the next tasks will be renewing the quotations already received for fencing the allotments.
 - e) **Highways:** The issue on High Street near the Co-Op remains. There is ongoing correspondence between Fenny Compton Water, Highways and Severn Trent, as all try to get to the bottom of this issue.

It was reported that the road closure signs on Mill Lane have not as yet been removed.

Highways have requested that the resident cut back their hedges along the road leading out of Fenny Compton (in the direction of Compton Buildings).

Action: Clerk to notify Highways that they need to remove the signs on Mill Lane.

f) **Street Lighting:** The Clerk has followed up with the service provider recommending that they need to renumber the street lights near the railway bridge. The faulty light on Wharf Road has been repaired, but we are awaiting a quotation for the repair of the one near Manor Court.

g) **GDPR:** The Clerk provided a quotation for a shredder. It was agreed that the Clerk go ahead and purchase the shredder.

15. **Fenny Compton Parish Risk Assessment:** Safety check lists for the playground were not yet received for the past month, as Cllr Hartwell was not able to attend the meeting.

16. **Items to Publicise:**

a) Road Safety Group.

17. **Items for Future Discussion:**

a) Budget

b) Road Safety Group

18. **Date of Next Meeting:** 10th December 2018.

The meeting closed at 9:53pm.

Appendix 1 -

District Councillor Bob Stevens' report:

Fenny Compton Parish Council - WCC report November 2018

General

The implications of the recent financial statement are still not clear and until the local Government settlement is announced next year's WCC budget cannot be finalised. However extra money promised for Adult and children's services will alleviate some of the pressure on those areas. Extra money for potholes is also welcome. The overall political uncertainties are creating problems at all levels of government

A selection process has now started for the replacement of the 6 senior officers who are leaving the council shortly. Staff turbulence at WCC is inevitable in the short term.

HS2

There was a well-attended drop in session at Tithe lodge 2 weeks ago. HS2 and their contractors had a full team in attendance and were quite informative over their future plans. I have forwarded a draft programme for their proposed bore holes to be treated with a "Health" warning!! Work at Wormleighton has at last started

An email from the county council clarifies the relationship between HS2 and the County council and the implications of the Hybrid Bill with respect to Planning and community information. A road safety fund is being introduced.

Buses

Stagecoach have announced their intentions to reduce their bus services in Warwickshire which may have an effect on this parish. Buses are not being used and government subsidies being reduced. County Council Officers are presently in discussion with Stagecoach with a view to minimising the disruption being created and are presently obtaining quotes to run a service from the village.

Bob Stevens