

The minutes of the Parish Council Meeting held at the Village Hall, Fenny Compton on 21st January 2019 commencing at 7:45pm.

Present: Jon Dutton in the Chair, Michael Guest, Neil Andrew, Derek Carless, Ian Hartwell, Sam Parkes, Cllr Bob Stevens and Parish Clerk Lisa Andersson.

1. **Acceptance of Apologies:** Cllr Chris Williams.
2. **Minutes of The Previous Meeting:** Michael Guest, seconded by Derek Carless, proposed acceptance of the Minutes of the Parish Council Meeting held on the 10th December 2018.
3. **Declaration of Interests:** Sam Parkes and Jon Dutton declared an interest in item 14 e).
4. **Dispensations:** None.
5. **Open Forum:** The Parish Council had received two applications for co-option to the council. Both applicants were given an opportunity to present their reasons for wanting to become a councillor, as well proposing what they thought they could bring to the PC in terms of their skills. The PC took the opportunity to ask the applicants questions relevant to their application. Once the discussion concluded, the Chair invited the applicants to remain for the rest of the meeting, but noted that they would have to step out whilst their applications were discussed by the Parish Council. Both applicants chose to leave the meeting at this point. The Parish Council would like to thank both applicants for their interest in joining the PC.
6. **Matters Arising:**
 - a) **Traffic and Speeding:** The response to the request for residents to put themselves forward for training for the Speed Watch initiative has been disappointing. Cllr Andrew has forwarded the forms onto the relevant authority and awaits a date to be set for training.
 - b) **Emergency Plan:** As the PC is happy with the draft Emergency Plan, it was decided to accept it in its current format. Cllr Guest will proceed to complete the formalities. The details in this plan will need reviewing every two years.
 - c) **Defibrillator at Doctors Surgery:** A copy of the Parish Councils' accounts will be needed in order to apply for funding for the defibrillator case outside the doctors' surgery.
Action: Cllr Parkes to ascertain what exactly is required and to let the Clerk know.
 - d) **Indolighting:** The Clerk met with an engineer from eon for a tour of the current streetlighting in the village. Eon will now proceed to quote on the cost of replacing existing lighting where necessary in order for the PC to put in place a program for replacement.
 - e) **Resident: Bench of Avon Dasset Road needs repairing:** The service provider suggested that if the bench is repaired using the same hardwood that is currently utilised on the bench, that the costs could well be over the £100 limit agreed on by the PC. The PC agreed that the service provider could utilise an alternative wood of good quality, and to proceed with the repair.
 - f) **Resident: Village Hall Light.** The Village Hall Committee requested that the PC pay for the improvements to the light.
Action: Clerk to forward grant application form to the VH Committee.

g) **Fenny Compton Village Violin School:** The cheque needs to be re-issued in the name of the head of the violin school as the FC Violin School do not have an account of their own.

h) **Zurich:** Cllr Carless offered to provide feedback on where there are trees on ground maintained by the PC, in order for the PC to proceed in getting a quote on having the trees assessed, in line with a request from our insurer.

Action: Cllr Carless to check on where there are trees that the PC would be responsible for.

The overhanging tree at the school is on the bowling green, and hence would be the responsibility of the PC.

Action: Cllr Carless to include this in his check.

i) **Resident:** Further evidence of the noise from the manhole on Avon Dassett Road has been sent onto Highways.

Action: Clerk to follow up with Highways.

j) **Fence slat in under 8 play area:** The Clerk has requested a service provider to repair this.

Action: Clerk to follow up with service provider.

7. **Correspondence:**

a) **SDC:** Rural Broadband Bid. SDC are undertaking research relating to Rural Broadband connectivity. The PC noted that it should like to register its interest in this Bid.

Action: Clerk to email the relevant person and note our interest.

b) **Resident:** Yews Are Awesome. A resident emailed the Clerk requesting information on the PC's views on protecting the Yew trees in our village. The question was raised as to whether the Neighbourhood Plan could suggest that all new builds should be required to plant a Yew tree, and it was also further suggested that the PC and DC should request that all new builds should be requested to install solar electricity/heating. The PC noted that as the NP was already in final stages of being written, having received all the relevant input from surveys, that sadly it was too late to add this into the completed NP. If this was noted as a concern by any resident in the feedback during the survey, then this will be included as part of the addendum. Cllr Stevens noted that these policies were not currently part of the National Planning Policy, but should the opportunity arise to raise this point, it would be done.

Action: Clerk to respond to the residents email.

8. **To receive written applications for the office of Parish councillor and to Co-opt a candidate to fill the existing vacancy:** The PC were impressed by both candidates and are going to have to take advice as to how to proceed.

9. **Planning:**

a) **Application(s) reference: 18/03622/FUL:** Replacement single storey rear extension to create living/kitchen/dining area. The Cottage. Brook Street. No Representation.

b) **Application(s) reference: 18/03676/OUT:** Outline application with all matters reserved for a new building and access. Wayland Farm, Wharf Road. No representation.

c) **Application(s) reference: 18/03638/FUL:** Change of use of 2 prefabricated timber framed holiday let bungalows to permanent dwellings. Nursery House, Avon Dassett. No representation.

d) **Notice of Decision: Prior Approval Granted: Application(s) reference: 18/03328/COUQ:** Convert Agricultural building to a dwelling. Wayland Farm, Wharf Road.

e) Apple Construction: installation of 21 porta cabins. Forward this issue onto the DC.

10. County and District Councillors Report:

See Appendix 1 for Cllr Bob Stevens' report. There was no report from Cllr Chris Williams this month, as he was unable to attend the meeting due to illness.

The inclusion of this report as an appendix does not assume that the PC agrees with all points mentioned in the report, it is merely a copy of the report given at the meeting.

11. Finance:

a) *Agreement of Payments/Signing of Cheques:* Payment for invoices was agreed and then presented for payment.

b) *Bank Reconciliation and Finance for the Meeting:* The various bank balances were reported on to the Parish Council as noted below.

Bank Balances 21st January 2019

Commuted Sum on Deposit	£1,934.44
Deposit Account	£31,354.71
High Interest fixed term deposit	£0.00
Current Account	£1300.71
Partial Withdrawal High Interest Deposit	£10,000.00

Transfers

Business to Call Account	£1,000.00
--------------------------	-----------

Interest Income Included In Bank Balances

	December
Business Call Account	£0.11
Commuted Sum	£1.41
	January
Business Call Account	£.08
Commuted Sum	£1.32

Cheques Paid Since Last Meeting

None

Cheques Requiring Payment

1) 2159 Veronique Materasso – Violin School reissue	£100.00
2) 2160 SSE: Street lighting	£385.79
3) 2161 MW Jones: Landscape Maintenance & Cemetery	£242.50
4) 2162 Utility Warehouse: Pavilion Electricity	£13.80
5) 2163 Sort I.T. Biz Ltd: Domain Renewal	£11.99
6) 2164 WCC: Staff pension contribution	£93.47
7) 2165 Lisa Andersson: Clerks' Expenses	£8.99

8) S/O Staff Salary £305.63

Payments Received

Warwick County FD: Grant for Attenuation Pond £400.00
Burial: Mrs. Eileen Mary Spike £205.00

c) Budget 2019/20 Approval: Resolution: The Parish Council agreed their budget for 2019/2020. This was proposed by Ian Hartwell and seconded by Derek Carless and agreed by all.

d) Precept 2019/20 Approval: Resolution: The Parish Council agreed a Precept Request of £23,710.00, which when added to the Council Tax Reduction Grant of £330.00 (a reduction from £370 last year) meets the total budget of £24,040.00. This is a decrease of 0.23% and takes into account that there was no need for a contingency amount in this budget (budgeted for allotment fencing in our previous budget, a proposed increase in tree works spending (due to having to do a risk assessment on all trees falling under the responsibility of the PC as per a request from our insurer, and putting money into the budget as part of the PC's commitment to replacing outdated street lighting. The approval of the Precept was proposed by Michael Guest and seconded by Sam Parkes, and agreed by all.

e) Grass Mowing Contract: Frank Mann Farmers quoted £77 plus VAT for 4 x mows/strim of the throttle area (actuation pool at Halls Yard), and £178.00 plus VAT for Annual Autumn Mow of entire actuation area. Acceptance of this quote was proposed by Michael Guest and seconded by Ian Hartwell, and agreed by all. MW Jones quoted £390 for a village mow and £10 per hour for ground maintenance work. There was no increase in the quote year on year and the acceptance of this quote was proposed by Derek Carless and seconded by Sam Parkes, and agreed by all.

Neil Andrew, seconded by Sam Parkes, proposed acceptance of the financial statement, which was **agreed by all**.

12. **Vacancy:** Dependant on advice from the monitoring officer, the PC will move to appoint a replacement for the current vacancy.

13. **Emergency Plan:** Covered in 6b).

14. **Updates:**

a) **Flood Prevention:** Consultants have been instructed to prepare a business application which should be ready by the end of March. Mr. Blount is going to consider possible tweaking to the embankment area. We await the calculations to see how things will proceed.

b) **Playing Field/Play Equipment:** Cllr Dutton and Cllr Hartwell will meet to consider the recommendations made by RoSPA. Cllr Hartwell noted that the dog fouling has again become worse. It was discussed whether we need to get new signs for the village requesting people to clean up after their dogs.

Action: The Clerk to look into getting quotes on new signage.

The Clerk has requested the dog bin lid be replaced.

c) **Neighbourhood Development Plan:** A great deal of time is being spent writing the various sections of the NP. A meeting will be held shortly to put everything together and see where the gaps are, and see what policies have been identified. After this some professional help will be required. The survey will then be put on the website for people to look at and comment on.

d) **Allotments:** Small white posts have been used to mark out the allotment area. The developers have put in a gate to allow access to the field for the allotments and the farmer. There are issues with how the gate has been installed. The gate has been moved to deal with the problem. A code of conduct has been compiled for the allotment to cover parking and other issues.

e) **Highways:** The leak outside the Co-Op appears to have improved. We await dryer weather in order to be able to further assess this issue. The road closure signs on Mill Lane have been removed.

f) **Street Lighting:** The number 1 Manor Court replacement lamp has been ordered. The light closest to the Wharf has not been fixed as yet.

Action: Clerk to follow up on light closest to the Wharf.

The numbering of the 6 new lights near the Wharf has not been done.

The streetlight on the cnr of Bridge and Avon Dasset Roads needs repairing as it is constantly on.

Action: Clerk to report to service provider.

Action: The Clerk to follow up on this with the service provider.

g) **GDPR:** Sam Parkes has booked to go on a training program that deals with GDPR. Cllr Parkes needs to investigate whether we need a Data Protection Policy, and if so, how it should be worded. The Clerk continues to work her way through documents and shredding those that require so.

15. **Fenny Compton Parish Risk Assessment:** Safety check lists for the playground were received and shall be filed for records purposes.

The Clerk has checked to see which grave stones the PC are responsible for, and it has been confirmed that the PC are only responsible for the new area.

16. **Items to Publicise:**

- a) Rural Broadband.
- b) Budget for 2019/20 approved.
- c) Dog fouling

17. **Items for Future Discussion:**

- a) Grass Cutting Quotes

18. **Date of Next Meeting:** 18th February 2019

The meeting closed at 9:36pm.

Appendix 1 -

District Councillor Bob Stevens' report:

Fenny Compton Parish Council County Councillors report January 2019

General

December was a quiet month at the County Council with most Departments only having a skeleton team "in the Office" for 2 weeks. The mild weather has meant that the gritters have been able to enjoy their Christmas at home and supplies are sufficient to meet any future demand. The recruitment of senior staff has started and posts are slowly being filled. The long awaited report on the County's fire service has at last been released and generally our

fire service meets all required standards although there is room for improvement in some areas. (Predominately back office). Work has now well advanced for next years' budget and 3 year plan. Each year I say the main pressures are adult services and children in care. These continue to increase with no extra money from central Government although they do acknowledge that an additional 2-3% on Council tax (over that which is already planned) may be required specifically to fund these services.

HS2

No report would be complete without a mention of this unwanted disruption to our lives! Road closures will continue around the proposed route for the first part of 2019 whilst the early works contractors continue their task of pricing the line. HS2 So College and stagecoach are liaising over School bus disruption. To date WCC are paying for extra buses when needed. Under the terms of the hybrid bill HS2 and the contractors are responsible for keeping us all informed of their plans and they will continue to hold drop in and information meetings during this period. I met with Jeremy Wright MP and HS2 Midlands Communication officer last Friday to discuss community communications.

Buses

Stage Coach's revised timetable has been published and although it does not suit everyone at least the village has a service. Any new route takes time for the operators to iron out problems and for the drivers to learn that route. I will ensure that the County council Officers are liaising with the operators to minimise any inconvenience caused.

Highways

Major works as well as HS2) around the Feldon Division, particularly on the A 423, will create major disruptions over the next few weeks. A programme for utilising the extra government money for pothole repairs is also being prepared. Please report significant ones ASAP as they will be repaired on a priority basis and the money spent this financial year.

And Finally

If I was asked to predict anything for 2019 I would go for a U turn on HS2 (Wishful thinking!) The outcome for BREXIT remains anyone's guess although the uncertainty is effecting every aspect of Local government planning.