

# Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held by Zoom On Monday 15<sup>th</sup> February 2021 At 7.45pm

**PRESENT:** Parish Councillors: Jon Dutton in the Chair, Derek Carless, Alan Payne, David Johnson, Emma Briscoe, Sam Parkes and Roly Whear

**IN ATTENDANCE:** Parish Clerk Lydia Cox, Councillor Andy Crump (Warwickshire County Council) and Councillor Nigel Rock (District Council)

1 Apologies

None

2 Acceptance of Minutes of Previous Meeting

The Minutes of the Ordinary meeting on 18<sup>th</sup> January 2021 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Carless and seconded by Councillor Payne)

3 Declarations of Interest

Councillor Payne declared an interest in any discussions around HS2

Councillors Payne and Johnson declared an interest in the Bowls Club

Councillor Briscoe declared an interest in the discussion about the WI Centenary Garden

4 Requests for Dispensation

There had been no requests for dispensation

5 Open Forum

Cherie Southgate was in attendance to discuss the WI Centenary garden plans and Joe Turley was in attendance as an observer

- (i) WI Centenary Garden – Fenny Compton WI has its 100th birthday this year. They are planning to enter a WI National competition to design a 3m x 3m raised bed garden celebrating the Centenary. The group would like to propose that the garden is placed at Cotters Croft as it is Parish owned land. The WI would give the garden to the village but it would be the responsibility of the WI to maintain it

Although some concerns were raised, the Parish Council agree with the principle of the idea but ask that the WI consult the residents that face on to the green space at Cotters Croft

**Cherie Southgate left the meeting and Andy Crump joined at 20.00**

6 Matters Arising from Previous Minutes

- (i) Orbit grass cutting – Clerk has been in contact with WCC who think that WCC own the verge on the Station Road side of the Berry Meadow verge and that Orbit the Berry Meadow side, but this is still being checked. Clerk has forwarded this to Orbit and have had no response
- (ii) Problems with large vehicles on Mill Lane/ The Lankett – Councillor Dutton has been in contact with the enforcement team again and they are planning a site visit
- (iii) Emergency Plan – Councillors **approved** the redacted Emergency Plan document. Clerk will upload onto the website

# Fenny Compton Parish Council

## Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held by Zoom On Monday 15<sup>th</sup> February 2021 At 7.45pm

- (iv) Dog fouling – Signage seems to have improved matters
- (v) State of Playing Fields – Councillor Dutton has not received a response to the request for a meeting with the Colts representatives but will propose a meeting date
- (vi) Internet Banking – Councillor Dutton and Parkes access request is in process. Once completed the Clerk's access can be altered to allow set up of payments
- (vii) Annual Meeting and Parish Assembly – Councillors discussed the latest guidance on holding both meetings. It was agreed that the Annual Meeting will be held in May and that the Parish Assembly will be delayed until September (COVID permitting)
- (viii) April Meeting Date – It was agreed to move the April meeting to Wednesday 21st

### 7 SDC Report

Councillor Rock submitted a report which can be found in Appendix C

Further correspondence has been received from Orbit regarding the Compton Buildings site, mainly in response to concerns raised about the environmental impact of the site. Councillor Rock's view is that our concerns have not been taken seriously and so will be responding to Orbit. Councillors Dutton and Payne will also respond to Orbit

Aqueous have been working with Councillor Rock to provide evidence of the problems on the Ridgway. A meeting has been held with the SDC enforcement team but they have determined that there is no breach of the planning condition. The developer submitted the design and calculations which were approved so the condition has been satisfied. The fact that it doesn't work is irrelevant as there are no specific conditions relating to operating and maintenance

### WCC Report

Councillor Crump updated the Councillors with the latest budget information

**Councillor Crump left the meeting at 21.00**

### 8 Correspondence

The meeting noted the following correspondence:

- Residents correspondence
  - Concerns raised about a lean in the retaining wall between Mill Lane and the school playing field
  - Request for memorial stone in the burial ground
- Bowls Club quote for replacement windows
- Covid 19
  - Lateral Flow Covid 19 Tests
    - Tests for people without COVID-19 symptoms are now available at the Other Place Theatre, Royal Shakespeare, Stratford-on-Avon CV37 6BH
    - To book online visit [www.warwickshire.gov.uk](http://www.warwickshire.gov.uk)
  - Community Equipment
    - Warwickshire is looking for any spare community equipment that you may have had from hospital or your GP. The list includes; Wheeled trollies, Wheeled or mobile tables, Perching stools, Crutches and Walking Frames

# Fenny Compton Parish Council

## Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held by Zoom On Monday 15<sup>th</sup> February 2021 At 7.45pm

- (with or without wheels)
  - The unused equipment can be dropped off at Fenny Compton Fire Station between 7pm-9pm on Thursday nights
- Warwickshire County Council have provided VASA with funding to provide free transport to get those in the priority groups to their vaccine appointments
  - Patients or their friends and family can call Monday to Friday, between 9am and 4pm to book transport to their appointment to a central booking line on 01789 262889 and press option 1 or email [transport@vasa.org.uk](mailto:transport@vasa.org.uk)
- Volunteers to work with Young People
  - WCC is seeking volunteers to work with young people on several youth projects taking place across the county and led by a variety of voluntary and community sector organisations
- Census
  - Further information regarding social media timeline
- Warwickshire Local Transport Plan (LTP)
  - WCC is in the process of updating the current LTP, which sets out the transport needs, challenges, priorities and objectives for the county
  - An LTP sets policies to shape future transport schemes and developments within the County. It allows resources to be channelled to deliver a transport network that gives people who live and work in Warwickshire access to the facilities they need to go about their daily lives
  - Consultation is now open <https://ask.warwickshire.gov.uk/insights-service/ltp-themes/>
- 2021 Surface Dressing Programme – Valid from 22 Feb for 18 months
  - Avon Dassett Road between The Slade and Burton Hills Road/ Dassett Road
- (i) Clerk has looked into the ownership of the retaining wall between Mill Lane and the school playing field and it is Local Educational Authority land. Clerk has been in contact with the school administrator for them to contact their landlord
- (ii) Councillors discussed the quote for the bowls club replacement windows and it was **approved** (Proposed by Councillor Carless and seconded by Councillor Parkes)

### 9 Planning

- (i) No applications have been received for consideration since the last meeting
- (ii) The following decisions have been received since the last meeting:

| <u>Reference</u> | <u>Decision Date</u> | <u>Status</u> | <u>Address</u>                                       | <u>Proposal</u>   |
|------------------|----------------------|---------------|--|---|
| 20/03334/TREE    | 25 Jan 2021          | NO OBJECTION  | 1 The Willows, High Street, Fenny Compton, CV47 2FS. | -T1 apple - Reduce height by 1-2metres<br>-T2 apple - Reduce height by 1metre |
| 20/03575/TREE    | 25 Jan 2021          | NO OBJECTION  | Meadow Bank, Mill Lane, Fenny Compton, CV47 2YF      | -T1 ash - Fell<br>-T2 Lawson cypress - Fell                                   |

**Councillor Rock left the meeting at 21.05**

# Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held by Zoom On Monday 15<sup>th</sup> February 2021 At 7.45pm

## 10 Financial Administration

- (i) Councillors **approved** the following payments (Proposed by Councillor Parkes and seconded by Councillor Payne):

|              |  |                 |
|--------------|--|-----------------|
| FEB_21_1     | Lydia Cox (Salary and Expenses January)                | £ 435.63        |
| FEB_21_2     | E-ON (Streetlights January)                            | £ 221.76        |
| FEB_21_3     | Utility Warehouse (Playing Field Electricity January ) | £ 9.43          |
| FEB_21_4     | WCC (Annual street lighting maintenance charge)        | £ 243.89        |
| <b>Total</b> |  | <b>£ 916.71</b> |

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and **agreed** them
- (iii) The clerk requested approval to set up Direct Debits for Eon (street lighting), WaterPlus (sports pavilion water) and Utility Warehouse (sports pavilion electricity). Councillors unanimously **agreed**
- (iv) The clerk wishes to enrol in the Warwickshire County Council pension scheme. Councillors **agreed** and Councillor Dutton will process the application
- (v) Councillors **agreed** that Trevor Gill should undertake the internal audit for the financial year 2020/ 2021
- (vi) Councillors approved the AGAR submission for the 2019/2020 financial year

## 11 Updates

- (i) Flood Prevention – Aqueous have held a number of meetings with WCC and were asked to submit some principles for the design that we would consider as part of a solution and what options they see as feasible. They are now waiting for feedback from WCC on the latest hydraulic model, on our proposals and potential solutions. This would then be carried forward to wider community engagement and business case later this year for implementation in 2022
- (ii) Trees – No updates to report
- (iii) Playing Field – Councillor Whear has received a quote for £1,800 for the matting in the under 8's play area. Councillors agreed that this was too expensive and therefore Councillor Whear will buy the materials and repair
- Councillors agreed to hire a skip to dismantle the cricket score hut when the weather improves (COVID dependant)
- Councillors **approved** the Michael Mann mowing quote for the 21/22 financial year
- (iv) Neighbourhood Plan – Councillor Carless circulated the consultation feedback to Councillors. A number of comments have led to updates to the plan. Councillors **approved** these changes (Proposed by Councillor Carless and seconded by Councillor Briscoe)
- A number of comments made are not under the remit of the Neighbourhood Plan team but are within the Parish Council remit. There will be an 'Aspirations' section

# Fenny Compton Parish Council

## Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held by Zoom On Monday 15<sup>th</sup> February 2021 At 7.45pm

of the Neighbourhood Plan document. It is not legally binding but can include these points. Councillor Johnson has agreed to write this document

- (v) Allotments – Councillor Whear has drafted a maintenance agreement and will circulate to the Councillors for review prior to the next meeting

There are no updates regarding the lease

- (vi) Highways – Issues have been reported with running water along Avon Dassett Road. WCC confirmed that this is the responsibility of the adjacent landowners. This will be added to the Aqueous meetings
- (vii) Street Lighting – The clerk reported that Western Power Distribution are still working on an updated EAC certificate
- (viii) Traffic Calming – Only two responses have been received from residents regarding volunteering for Speedwatch. Councillors noted that this was despite many traffic comments in the Neighbourhood Development Plan
- (ix) Risk Register– Councillors reviewed the latest risk register and it was **approved**. Clerk will upload to the website
- (x) Risk Assessments – The Millennium Stone assessment has been undertaken by Councillor Parkes. There are some loose paving slabs that need to be looked at. Clerk will speak to Mick Jones about resetting

Councillor Dutton has assessed the sports pavilion. The main issue is with the fabric of the building (damp, cracks, ivy growing through the walls and asbestos in the roof). Councillors discussed next steps and agreed that this will be picked up as part of the ‘aspirations’ document. Clerk will find the structural survey that was completed a few years ago and circulate

There are also issues as to who currently has access to the building and the water and electricity supply

The Bowls Pavilion risk assessment will be completed when the building is open again

### 12 Items to Publicise

- (i) WI Centenary Garden
- (ii) Speed watch volunteers
- (iii) Neighbourhood Development Plan

### 13 Future Discussion

Ensure policies and mandatory documents are up to date

‘Aspirations’ document

### 14 Date of next meeting

The next meeting planned is an Ordinary Meeting scheduled for Monday 15<sup>th</sup> March. The Parish Council is meeting virtually in line with COVID-19 legislation

**MEETING CLOSED 22.10**

# Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held by Zoom On Monday 15<sup>th</sup>  
February 2021 At 7.45pm

## Appendix A

### January Financial Administration

|   |           |                         |
|---|-----------|-------------------------|
| <b>Balances:</b> (See attached bank reconciliation)         |           | <b>£</b>                |
| <b>30 Day Notice</b> (Committed on deposit)                 |           |                         |
| Fieldgate Lane  |           | <b>910.73</b>           |
| <b>12 Month Partial Withdrawal</b> (High interest deposit): |           |                         |
| Cotters Croft   | 7,497.34  |                         |
| PC Balance  | 2,502.66  |                         |
|   |           | <b>10,000.00</b>        |
| Deposit   | 18,429.96 |                         |
| Traffic Management  | 2,135.82  |                         |
| Flood Relief Grant  | 2,510.00  |                         |
| WCC Flood Attenuation Grant                                 | 305.96    |                         |
| Over 8's Play Area  | 604.23    |                         |
| NP Plan Projects  | 521.31    |                         |
| Defibrillator   | 2,009.29  |                         |
| WCC Violin Grant  | -         |                         |
| <b>Deposit Account</b>                                      |           | <b>26,516.57</b>        |
| <b>Current Account</b>                                      |           | <b>484.32</b>           |
| <b>Total Balances</b> (See Bank Reconciliation)             |           | <b><u>37,911.62</u></b> |
| Less Payments (See agenda item 10)                          |           |                         |
| Lydia Cox salary and expenses                               | (441.63)  |                         |
| Eon Electricity (Streetlighting)                            | (221.76)  |                         |
| Playing Field Electricity                                   | (9.43)    |                         |
| Mick Jones (Trees and maintenance)                          |           |                         |
| WCC (Annual street lighting maintenance)                    | (243.89)  |                         |
| <b>Total Payments</b>                                       |           | <b>(916.71)</b>         |
| <b>Total Balances carried forward</b>                       |           | <b><u>36,994.91</u></b> |

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## Appendix B

### January Bank Reconciliation

|                                    |           |                         |
|------------------------------------|-----------|-------------------------|
| <b>Bank Balances</b>               |           | <b>£</b>                |
| <b>30 Day Notice</b>               |           | <b>910.73</b>           |
| <b>12 Month Partial Withdrawal</b> |           | <b>10,000.00</b>        |
| <b>Deposit Account</b>             |           | <b>26,516.57</b>        |
| <b>Current Account</b>             | 1,036.84  |                         |
| Less cheques outstanding           |           |                         |
| 2337 WALC                          | (18.00)   |                         |
| 2344 Mick Jones                    | (310.00)  |                         |
| 2345Roly Whear                     | (179.96)  |                         |
| 2348 WALC                          | (30.00)   |                         |
| 2347 Utility Warehouse             | (10.68)   |                         |
| <b>Current Account</b>             |           | <b>488.20</b>           |
| <b>Total Bank</b>                  |           | <b><u>37,915.50</u></b> |
| Cash Book Balance b/f              | 37,915.20 |                         |
| Less payments between meetings:    |           |                         |
| Add receipts since last meeting:   |           |                         |
| Bank Interest                      | 0.30      |                         |
| <b>Total Cash Book</b>             |           | <b><u>37,915.50</u></b> |

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## Appendix C - District Councillor for Napton and Fenny Compton Report

### Covid

Infection rates here (mid-February), and more widely in Stratford district, have fallen to levels last seen before Christmas. Warwickshire as a whole reflects the UK average and Stratford District below average at 113 per 100,000 population. With the exception of Rugby, nearby local districts are below average as well

As at 12 February 183,328 doses of vaccine have been administered in Coventry and Warwickshire, with:

- 92.6% of over 80s vaccinated
- 98.6% of 75-79 vaccinated
- 81.6% of 70-74 vaccinated

As well as the Southam clinic, a mass vaccination centre is now operating at the NAC at Stoneleigh

### Elections

The Government has said that County Council and Police and Crime Commissioner Elections will go ahead on 6 May. There is considerable concern about the ability to hold the poll in a safe way while Covid infections are at significant level. Some of us thought that a short delay until the summer would allow the virus levels to fall, and July has been spoken of. Stratford Council has found that 15 polling stations are unsafe in terms of social distancing so some electors will have to vote elsewhere. Locally, Wormleighton residents are to be asked to travel to Fenny Compton or to vote by post. There are other effects too – a ministerial ruling says leaflets can now only be delivered by ‘paid for’ delivery (which favours candidates with strong financial backing). Many temporary polling staff have said they are unhappy with the risk and will not make themselves available. The government response is to provide an extra £31m across all councils to compensate for difficulties in running the elections during the pandemic, and although they recognise polling staff vulnerability is a key issue they will not prioritise them for vaccination

### District Council Merger

Stratford and Warwick Districts are planning to merge. This is forecast to save £4.5m a year across both councils and the government has signalled a desire for bigger councils. There is already some joint working going on, particularly in planning policy, but a merger is a big step and we need to make sure that local government does not ‘move further away’ from the residents they serve. The ambition is that that the merger is achieved by 2024. Between then and now there is much investigation to be done, and after all that the government could refuse the merger as proposed by the councils

Nigel Rock, Councillor for Napton & Fenny Compton Ward  
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