

FENNY COMPTON PARISH COUNCIL
NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of Fenny Compton Parish Council to be held in Fenny Compton Village Hall on Monday 17th May 2021, which starts at 7:45pm. Please ensure that you follow the one-way signage, keep to social distance rules and wear face coverings when needed. If you have any questions for the parish council, please email the clerk on fcpc.clerk@gmail.com or call 07789 822180

Clerk to the Parish Council.

BUSINESS TO BE TRANSACTED

1. Election of Chairman and to receive their Declaration of Acceptance of Office
2. Acceptance of Apologies for Absence
3. Declaration of Interests
4. Dispensations
5. Election of Vice-Chairman
6. Acceptance of Minutes of Last Annual Parish Council Meeting
7. Review of delegation arrangements to sub-committees, employees and other local authorities
8. Review terms of reference for committees
9. Receipts of nominations to existing committees
10. Appointment of any new committees, confirm terms of reference, numbers and receipt of nominations
11. Review Standing Orders (including Co-Option Procedures), Financial Regulations and cheque signatories
12. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities
13. Review of representation on or work with external bodies and arrangements for reporting back
14. Review of inventory of land and assets including buildings and office equipment
15. Review and confirmation of arrangements for insurance cover in respect of all insured risks
16. Review of the Council's and/or employees' memberships of other bodies
17. Establishing or reviewing the Council's complaints procedure
18. Establishing or reviewing the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
19. Establishing or reviewing the Council's policy for dealing with the press/media
20. To remind councillors to update their Notice of Registrable Interests
21. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead