

FENNY COMPTON PARISH COUNCIL
NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

Parish Councillors are hereby summoned to attend the Annual Meeting of Fenny Compton Parish Council to be held at The Village Hall, Fenny Compton, CV47 2XU on Monday 23rd May 2022 at
7:45pm

The meeting is open to the public and the press, who are welcome to attend the duration of the meeting* and may raise questions or comment on agenda items during Open Forum. Members of the public are not expected to speak at any other time during the meeting. *Occasionally members of the public may be asked to leave the meeting if the agenda item refers to 'confidential business.'

Clerk to the Parish Council fcpc.clerk@gmail.com 07789 822180

BUSINESS TO BE TRANSACTED

1. Election of Chairman and to receive their Declaration of Acceptance of Office
2. Acceptance of Apologies for Absence
3. Declaration of Interests
4. Dispensations
5. Election of Vice-Chairman
6. Acceptance of Minutes of Last Annual Parish Council Meeting
7. Review of delegation arrangements to sub-committees, employees and other local authorities
8. Review terms of reference for committees
9. Receipts of nominations to existing committees
10. Appointment of any new committees, confirm terms of reference, numbers and receipt of nominations
11. Review Standing Orders (including Co-Option Procedures), Financial Regulations and bank signatories
12. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities
13. Review of representation on or work with external bodies and arrangements for reporting back
14. Review of inventory of land and assets including buildings and office equipment
15. Review and confirmation of arrangements for insurance cover in respect of all insured risks
16. Review of the Council's and/or employees' memberships of other bodies
17. Establishing or reviewing the Council's complaints procedure
18. Establishing or reviewing the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998
19. Establishing or reviewing the Council's policy for dealing with the press/media
20. To remind councillors to update their Notice of Registrable Interests
21. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead