

Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 21st November 2022 At 7.45pm

PRESENT: Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, Samantha Parkes, Derek Carless, Alan Payne and Roly Whear

IN ATTENDANCE: Parish Clerk Lydia Cox

2022_11_01: Apologies

Apologies were received from Parish Councillor David Johnson, Councillor Nigel Rock (District Council Councillor) and Councillor Christopher Kettle (County Council), and were **accepted**

2022_11_02: Acceptance of Minutes of Previous Meeting

The Minutes of the Ordinary meeting held on 17th October 2022 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Parkes and seconded by Councillor Whear)

2022_11_03: Declarations of Interest

Councillors Whear and Payne declared an interest in Aqueous and therefore flooding discussions

Councillors Payne declared an interest in the bowls club

Councillor Payne declared an interest in any discussions around HS2 due to employment

2022_11_04: Requests for Dispensation

None received

2022_11_05: Open Forum

Three members of the public were in attendance to speak about the village planters. They have requested funding of c.£30- £40 per year for spring flowers. Councillors discussed and **agreed**. Chair also passed on his appreciation for the work that the group undertake

Two members of the public left at 19.50

2022_11_06: Matters Arising from Previous Minutes

- (i) Play Area Refurbishment: Councillor Parkes looked at HS2 and Warwickshire is no longer a priority county for funding
There has been a request for further painting of the playing field wall. Councillor **agreed** to ask Mick Jones to quote but there is no rush
- (ii) Memorial Tree: Plaque has been ordered
- (iii) Millennium Stone Repairs: Three quotes have been received
 1. Simon Bradley – Option 1 £455 incl. VAT (Relaying slabs that are uneven) OR Option 2 £995.90 incl. VAT (Taking up all slabs, putting down more hardcore and relaying)
 2. Ed Smyth Landscapes - £950 plus VAT (Equivalent of option 2 above)
 3. Three Shires Landscaping Ltd - £2,832 incl. VAT (This is complete relaying and also doing the path). £3,768 incl. VAT if use new slabsCouncillors discussed and **agreed** to use Simon Bradley for Option 2 ([Resolution under the Open Spaces Act 1906, ss. 9 and 10](#))
- (iv) Playing Field Trees: Further correspondence from resident of Meadow Way who was not happy with the Parish Council response but not heard further

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- (v) Trees at Squire Place: Chair to review
- (vi) Upper Lighthorne Primary Healthcare: Survey of the area to gauge opinion
- (vii) Electrical Works on Dog lane/ The Slade: Permit from WCC was not given so will not happen in 2022. Resident has offered use of land for parking and has offered the payment to the Parish Council

National Grid have offered some community support as part of the work. Ideas discussed were improvement of the path at the Millennium Stone, work at the bowls club, new street light connections or preparation for the next wildflower meadow

2022_11_07: District Councillor and County Councillor Reports

Councillor Kettle submitted a report which can be found in Appendix C

2022_11_08: Correspondence

The meeting noted the following correspondence:

- Residents Correspondence
 - Closure of the footpath across the school field
School was made aware of covenant and has kept the path open
Email update from Councillor Kettle investigations at WCC: As previously advised I've spoken to our PROW (Rights of Way) team and they tell me that currently there is not a footpath recorded on the Definitive Map and Statement for that field but they do have an application to add one there. This is based partly on user evidence, partly on historical mapping and partly on early iterations of the production of the first Definitive Map
As the footpath runs through a school site or a site which is being used by school children during the day then there may be a conflict with safeguarding and the school (or WCC) may seek to stop the route up under the Highways Act 1980 but also may choose not to. The Parish needs to be aware that legislation does exist for these purposes
Note – NDP is about to designate it as a local green space
 - Sunken section of Station Road outside Thompsons Field
Reported to WCC and a job has been raised to patch two areas of road
 - Stone fallen out of wall behind war memorial
Clerk to speak to owners
- Sports Pavilion – Hole in roof
It was **resolved** between meetings to ask Simon Bradley to repair the roof at a cost of £100 plus VAT. (Local Government Act 1972 (Miscellaneous Provisions) Act 1976 s. 19)
This has now been completed
- Fenny in Flower – Would parish council take responsibility for the Village planters?
Covered in open forum
- State of Canal Tow Path within Parish
Clerk to send details of the repairs needed to the Canals and River Trust
- Fenny Compton Colts – Purchase new net?
Clerk to ask Colts to attend a meeting to discuss requirements
- An update on the Energy Bill Relief Scheme
 - The scheme will provide a discount on energy usage between 1 October 2022 and 31 March 2023
 - The supplier will automatically apply the discount

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- The discount will be based on the difference between the wholesale price on the day your contract was agreed and a government “supported wholesale price” of £211 per megawatt-hour (MWh) for electricity and £75 per MWh for gas
- Fixed price contracts will only be eligible if agreed after 1 December 2021, including new contracts agreed between now and March 2023
- Warwickshire Road Safety Partnership is launching an online campaign to raise awareness of ‘What3Words’ in a bid to get more residents in Warwickshire using the app to provide emergency services with the location of a collision or emergency
 - What3words has divided the world into 3 metre squares and given each square a unique combination of three words - what3words address. For example, ///silver.label.smile will take you to a precise 3 metre square for Warwick Castle
 - If a collision or emergency occurs, callers can give the call handler the three words and this will help dispatch emergency services to the precise location. This is even more important in rural locations where it’s even more difficult to communicate location accurately. The app gives the caller a simple way to describe precisely where help is needed, enabling responders to find and get resources to the scene as quickly as possible. It is hoped that this simple change, could help save more lives and reduce the seriousness of some injuries due to patients getting treatment more quickly
 - To read more about the strategy and safe systems approach please visit the website. <https://warksroadsafety.org/our-strategy>
- Consultation on Development Requirements SPD Revised Part L (Open Space)
 - SDC has prepared a revised Part L (Open Space) of the Development Requirements SPD for Public Consultation. The draft guidance relating to the provision of open space in new developments is set out in Part L of the Development Requirements SPD
 - The amendments reflect Government reforms to CIL since the original adoption of this section and the Council's revised approach that all Public Open Space will now be adopted by either the local Town/Parish Council or by Stratford-on-Avon District Council. The amended SPD also provides more detailed guidance on the type and standard of on-site open space that the Council expects to be delivered through new development
 - Once adopted, this revised Part of the SPD will be used by the Council to help reach decisions on whether to approve or refuse planning applications
 - The consultation document can be viewed on the District Council’s website at www.stratford.gov.uk/openspacespd
 - Comments must be received by the District Council by 5pm on Friday 16 December 2022
- Information from Southam policing team regarding points of contact:
 - 999
 - This is the number to ring if there is an emergency incident happening right now that needs an immediate police presence – If life is at risk, people are injured, offenders are nearby or a crime is in progress
 - Reporting online
 - This is the preferred method to contact police and report any non-emergency issues which do not require an immediate response. This also includes reporting non-emergency collisions and anti-social behaviour. Online reporting is available 24/7 and can be accessed here: [Report | Warwickshire Police](#)

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- Just reporting
 - If you simply want to provide information or intelligence without speaking to anyone, can be done online at [Home | Warwickshire Police](#)
- Operation Snap
 - Online reporting re Operation Snap in relation to vehicle ASB/traffic offences [Operation Snap | Warwickshire Police](#)
- 101
 - If you are unable to report an issue online but have concerns that do not need an emergency response, this is the number you can use. Please be aware that you may have to wait if the lines are busy, but make sure you have (or receive) an Incident Number
- Crimestoppers
 - 0800 555 111
 - If you want to report something anonymously, you can contact Crimestoppers. They are an independent charity working to help communities. Your anonymity is guaranteed. Google Crimestoppers and you can report online.
 - Of course, if it relates to just information or intelligence and you would rather speak to a person, the public can speak to any of the SNT while out and about or email into the SNT directly

Member of public left meeting at 20.35

2022_11_09: Planning

(i) The following applications have been received for consideration since the last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
22/03306/TREE	30 Nov 2022	Inglenook Cottage, High Street, Fenny Compton, CV47 2YG	- T1 and T2 - Unspecified species - Fell - T3 - Turkish brown fig - Reduce height and spread by approx. 3metres

Councillors discussed and **agreed** to respond with 'no representation'

(ii) The following decisions have been received since the last meeting:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
22/02582/FUL & 22/02583/LBC	19 Oct 2022	Permission Granted	Old Toft, Bridge Street, Fenny Compton, CV47 2XY	Approval granted Dec-21 (ref: 21/00496/LBC) for solar panels to rear elevation of property. This application seeks approval of final design; minor revision to layout and number of panels previously approved (was 17 now 15) which is driven by changes in manufacturers panel size, and inclusion of a battery to the side of the property. Full planning was not sort previously

(iii) Further Updates:

- a. 17/02362/FUL Lankett Development: Clerk has spoken to Richard Barnard at WCC. The team are still investigating both the position of the path and the width. They have outstanding questions with the planning team. He indicated that it will take some time to resolve
- b. Compton Locks Development
 - i. Application for Discharge of Conditions. Reference No: DISCN/00337/22, Banbury Compton Limited, Station Works, Fenny Compton, CV47 2XB
Clerk will contact Orbit to see if they have any samples of the stone to be used that they could bring to a meeting

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- ii. Other updates - None

2022_11_10: Financial Administration

- (i) Councillors **approved** the following payments (Proposed by Councillor Payne and seconded by Councillor Briscoe):

NOV_22_1_SO	Lydia Cox (Salary and Expenses November)	£	571.84
NOV_22_2_SO	SDC (November Pension Contribution)	£	178.51
NOV_22_3_DD	Utility Warehouse (Sports Pavilion Electricity)	£	16.10
NOV_22_4_DD	Yu Energy (Street lighting)	£	361.92
NOV_22_5_DD	WaterPlus (Sports Pavilion Water)	£	8.39
NOV_22_6_DD	Information Commissioners Office (Subscription)	£	35.00
NOV_22_7	WALC (Clerk training course)	£	36.00
NOV_22_8	The Dassett School (Printing)	£	1.60
NOV_22_9	Anglia Sign Casting Ltd (Memorial plaque)	£	136.99
NOV_22_10	Royal British Legion (Poppy Wreath)	£	50.00
NOV_22_11	Michael Mann (Sports Field Grass Cut)	£	294.60
NOV_22_12	Smart N Tidy (War Memorial Clean)	£	195.00
NOV_22_13	Simon Bradley Carpentry (Sports Pavilion Roof Repairs)	£	120.00
Total		£	2,005.95

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and **agreed** them

- (iii) Utility Warehouse price increase for electricity at sports pavilion

We use very little electricity at the sports pavilion and just pay for a daily standing charge plus membership to Utility Warehouse. The price increase on the standing charge would mean an annual increase of £135 to £320. Clerk to speak to Colts about the impact of disconnecting the supply. What are the financial impacts of doing this?

- (iv) Fixed Term Deposit Account matures on 22 November 2022

Councillors **agreed** to reinvest if the interest rate was worthwhile

- (v) First draft of 2023_24 Budget

Councillors discussed. Clerk to obtain new quotes for streetlighting electricity and sports field cut

2022_11_11: Updates

- (i) Flood Prevention –

The contractor, Whitehouse, still need to undertake the last few property surveys due to some cancellations and issues with being unable to make contact

There are ongoing discussions with the Conservation Officer regarding Listed Building Consent. The Officer has been out to the village and pre-application advice has been received. 90% of the measures won't require LBC but may require tweaks so some additional discussion anticipated with SDC

WCC have compiled an extension report for the EA so that the scheme can run through into the next financial year

A project programme is being prepared and will be finalised on completion of the surveys. It will also be dependent householders agreeing the options and signing a legal agreement

Due to the complexity of a number of the properties the overall costs under pressure but WCC are waiting on

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the outcome of the surveys from Whitehouse, resolving concerns the Listed Buildings officer before they can assess the situation in detail. On a wider financial pressure, WCC are in close conversation with the EA about the increases in prices we are seeing across the board and have had some guidance on how we can claim additional funding in relation to increases due to inflation

In relation to the Doctors Surgery flow routing, WCC are due to meet Balfour Beatty who are the highways maintenance contractor, on site to show them the proposed works and get an updated cost with potential risks of working off the highway included

Councillor Payne is still waiting for an update from WCC regarding Memorial Road issues

- (ii) Trees – No further updates
- (iii) Playing Field and Play Equipment – Gate needs to be repaired on under 8's area – Clerk to obtain quote from Mick Jones. Fallen fence to be cleared near sports pavilion. Remedial actions from Safety inspection have been completed
- (iv) Neighbourhood Development Plan – Referendum version of the plan has been submitted and accepted. Portfolio holder needs to approve it and then will go to referendum. There is a 28-day statutory period for viewing the documents in various places. Hopefully the referendum will be in February
- (v) Allotments – Maintenance agreement to be checked as needs to be updated regularly. Agenda item to be removed
- (vi) Highways – BT Cover on Avon Dasset Road opposite Church Street – Has come loose and fills with water. Clerk to report
- (vii) Street Lighting – Avon Dasset Road lights now working
- (viii) Traffic – No updates
- (ix) Future Strategy – Bowls club questionnaire has now been completed
- (x) Risk Assessments: Equipment Shed – Paperwork outstanding
- (xi) Risk Assessment: Bowls Club – Councillor Payne has highlighted the following issues:
 1. No responsibility matrix between parish council and bowls club – Clerk to start and then bowls club add to
 2. Replacement window needed – Councillor Payne to ask Mike Bedding to quote
 3. Review recommendations from electrician following test – Clerk to resend details
 4. PAT testing needed
 5. Path maintenance alongside the green – Bowls club will do as have sourced materials
 6. Fire safety/testing for extinguishers – Could fire service do a preliminary inspection?
 7. Plan needed for provision of hot water
- (xii) 2023 Meeting Dates – Councillors agreed the following dates:
 - Monday January 16th
 - Monday February 27th – Fourth week as third during half term
 - Monday March 20th
 - Monday April 17th
 - Monday May 15th: Includes Annual Meeting
 - Monday June 19th: Includes Parish Meeting

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- Monday July 17th
- August – No meeting
- Monday September 18th
- Monday October 16th
- Monday November 20th
- Monday December 11th – Second week as third in Christmas holiday

2022_11_12: Items to Publicise

- (i) NDP Referendum
- (ii) Funding flowers for village planters
- (iii) Millennium Stone Repair

2022_11_13: Future Discussion

Budget

2022_11_14: Date of next meeting

The next meeting is an Ordinary Meeting scheduled for Monday 12th December

MEETING CLOSED 21.45

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Appendix A

October Financial Administration

Balances: (See attached bank reconciliation)		£
Traffic Management	2,135.82	
Flood Relief Grant	2,057.16	
WCC Flood Attenuation Grant	-	
Over 8's Play Area	250.30	
NP Plan Projects	1,658.33	
Allotments	250.00	
Defibrillator	2,038.16	
Other	- 0.42	
Deposit Account		8,389.35
Cotters Croft	5,095.88	
PC Balance	4,904.12	
12 Month Partial Withdrawal (High interest deposit):		10,000.00
Deposit Account (Unallocated Reserves)		11,684.56
Current Account		12,125.71
Total Balances (See Bank Reconciliation)		<u>42,199.62</u>
Less Payments (See agenda item 10)		
Lydia Cox (Nov Salary and expenses)	(571.84)	
SDC (Pension contribution Nov)	(178.51)	
Utility Warehouse (Electricity)	(16.10)	
Yu Energy (Street Lighting)	(361.92)	
WaterPlus (Sports Pavillion Water)	(8.39)	
ICO (Data Protection Fee)	(35.00)	
WALC (Training Course)	(36.00)	
Dassett School (Printing)	(1.60)	
Anglia Sign Casting (Memorial Plaque)	(136.99)	
Royal British Legion	(50.00)	
Michael Mann (Plying Field Cut)	(294.60)	
Smart N Tidy (War Memorial Clean)	(195.00)	
Simon Bradley Carpentry (Roof repair)	(120.00)	
Current Account		(2,005.95)
Total Balances carried forward		<u>40,193.67</u>

Signed _____ Chair December 2022

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Appendix B

October Bank Reconciliation

Bank Balances	£
30 Day Notice (Allocated Reserves)	8,389.35
12 Month Partial Withdrawal	10,000.00
Deposit Account (Unallocated Reserves)	11,684.56
Current Account 12,356.02	
Less payments outstanding:	
RoSPA (Play Area Inspection) (126.00)	
SDC (Pension contribution Oct) (104.31)	
Current Account	12,125.71
Total Bank	<u>42,199.62</u>
Cash Book Balance b/f	42,294.73
Less late payments	
Reimburse Clerk expenses (120.00)	
Add receipts since last meeting:	
Refund WALC training course 24.00	
Bank Interest 0.89	
Total Cash Book	<u>42,199.62</u>

Appendix C - County Councillor Report

Cost of living The Government recently introduced a support package, and Warwickshire County Council has announced additional local measures to provide further help to residents and local businesses.

Warwickshire County Council support includes:

- Allocation of the Government-funded Household Support Fund via the Local Welfare Scheme, which provides £3.47m support for the most vulnerable residents
- Creation of an online Cost of Living Hub, a website offering practical and financial advice from County, District and Borough Councils and other partners
- Accelerating the laptop lending programme, as part of digital inclusion work
- Establishing and extending partnerships with supermarkets and mobile apps that sell unwanted supermarket stock
- Promotion of existing spaces, such as libraries and museums, as warm spaces
- Increasing the scope of the countywide partnership working to improve access to financial support for people in need
- Expanding criteria for the Warwickshire Recovery and Investment Fund to allow for investments in business activities that reduce energy use
- A communications campaign to promote available support

Up to £1 million of additional County Council funding has been proposed, which would go towards additional initiatives, such as the creation of a network of warm spaces, extension and support for community supermarkets and

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food banks, and providing more activities in libraries.

Highways Fosse Way traffic lights: Open evening on Monday to which residents of Harbury, Bishops Itchington and other local villages were invited. Utility works should commence first in late November, running through to the new year followed by the widening re-aligning, re-profiling and levelling of the junction. Work should complete in the summer of 23

Targeted Youth Support service (TYS) at Warwickshire County Council (WCC) The team are providing support to even more young people across the county after acquiring two 'pop up' vans, one in the North and one in the South of the county.

The vans are currently being used by youth workers to take part in detached work and project work in the evenings. They're easy to locate for the young people, in local parks and in estates and the vans will make it easier for the team to meet with young people as they are bringing a space to them – which will be especially useful during the coming winter.

Youth workers can support up to 25 young people in one evening in each van. The vans are fully decked out with seating inside and an awning on the side. They're also equipped with sports equipment, a BBQ, music, deck chairs and much more for young people to be able to visit and spend time there.

Covid Warwickshire County Council is inviting carers of all ages to come forward to have their free COVID-19 Autumn Booster and Flu vaccinations.

Anyone aged 16 and above who receives carers allowance, or who is the main carer of an elderly or disabled person who is at increased risk from flu or COVID-19, is eligible for both vaccines.