

Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 19th June 2023 At 7.45pm

PRESENT: Parish Councillors: Jon Dutton in the Chair, Roly Whear, David Johnson, Samantha Parkes and Emma Briscoe

IN ATTENDANCE: Parish Clerk Lydia Cox, Councillors Natalie Gist and Nigel Rock (District Council) and Councillor Christopher Kettle (County Council)

2023_06_01: Apologies

There were no apologies

2023_06_02: Acceptance of Minutes of Previous Meeting

The Minutes of the Annual Meeting and Ordinary meeting held on 15th May 2023 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Whear and seconded by Councillor Briscoe for AM and Proposed by Councillor Parkes and seconded by Councillor Briscoe for OM)

2023_06_03: Declarations of Interest

Councillors Whear declared an interest in Aqueous and therefore flooding discussions

Councillor Johnson declared an interest in the Bowls Club

Clerk declared an interest in planning application 23/01298/FUL as neighbour

2023_06_04: Requests for Dispensation

None received

2023_06_05: Open Forum

Prospective parish councillor Martin Birch was in attendance

2023_06_06: Matters Arising from Previous Minutes

- (i) Play Area Refurbishment: Lottery funding was declined. Suggested that smaller amount was applied for
- (ii) Upper Lighthorne Primary Healthcare: Cllr Nigel Rock has a meeting later in the week with MP, Deputy Chief Executive of District Council and Chief Executive of Integrated Care Board. Continue to apply pressure
- (iii) Sports Pavilion: Two quotes received regarding demolition of the building. Container conversion information has been received from Boddington and information from the Colts regarding temporary options. Cllr Parkes and Briscoe will look into funding options along with the play area refurbishment
- (iv) Flooding on Station Road: Still no response from land owner. Clerk escalated via County Council highways and hasn't got any further. Clerk to revisit original discussions with Alan Payne as this should already be on the County Council list. Clerk to email Cllr Kettle with the details
- (v) Defibrillator Training: Explorers have agreed to host the event on a Tuesday night. Cllr Parkes to organise a date with St Johns Ambulance
- (vi) Memorial Bench and Trees: Clerk to get quotes for bench fitting

2023_06_07: Review of new councillor applications

Councillors reviewed Martin Birch's application form and had no further questions. His application was proposed by Councillor Dutton and seconded by Councillor Whear and he was unanimously voted in

2023_06_08: District Councillor and County Councillor Reports

Councillors Gist and Rock submitted a report which can be found in Appendix C

Councillors discussed the possibility of applying for funding for the play area refurbishment and sports pavilion

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upgrade via the Community Infrastructure Levy funding

Cllr Gist will be predominately looking after the villages to the South of the Ward, and Cllr Rock villages to the North

Councillor Kettle submitted a report which can be found in Appendix D

Cllr Kettle confirmed that the 30mph speed limit will be extended to the end of Compton Locks development and then will be 40mph from Compton Locks to The Wharf. This is subject to public consultation

School playing field footpath – No timescale from County Council as to when this will be resolved

Councillor Kettle left the meeting at 20.37

2023_06_09: Correspondence

The following correspondence was received prior to the meeting:

- Residents correspondence
 - Problems with cycling between Fieldgate Lane and the play area
 - Councillors discussed and agreed to ask for feedback from other residents
 - Further problems with the Brook
 - Councillors have agreed to monitor the Brook every month before the meeting. A letter will be sent to resident raising the concerns regarding the parish councils position
 - Request to move dog waste bin on Mill Lane
 - Clerk has sent request to Streetscene
 - Tree at Squire Place impeding on residents house
 - Clerk has received quote from Andrew Saunders – Councillors discussed and agreed to spend £50 on removing the branch that is impeding on residents house
 - Clerk will also request tree surgeon to review entire area
- An introduction to Southam Safer Neighbourhoods Team
 - The Safer neighbourhoods' team is our primary point of contact for ongoing concerns related to policing
 - Alongside Clair Price (Safer Neighbourhoods Sergeant for Southam), Southam SNT currently consists of a Beat manager (Police officer) and two Police Community Support Officer's. Their primary roles within Warwickshire Police centre around public engagement, crime prevention and long-term problem solving. Within Stratford district they are supported by colleagues on Patrol, who respond to incidents and calls for service 24/7. Patrol Investigations unit (PIU), who undertake the investigation of volume crime and the Local Policing Resolution Centre who deal with telephone enquires and staff the front office at Stratford Police Station. On a wider level Warwickshire Police have dedicated units for road safety, roads policing, CID, Domestic abuse as well as trafficking and exploitation
 - SOUTHAM SNT
 - PC 1272 Donna PARRY
 - PSCO 6355 Naomi SUTTON
 - PCSO 6118 Sarah BAILEY

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2023_06_10: Planning

(i) The following applications have been received for consideration since the last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
23/01298/FUL	29 Jun 2023	1 Church Street, Fenny Compton	Two storey side extension to create utility room, shower room, storage and master bedroom. Single storey rear extension to create living space. Addition of porch to front elevation
23/01513/TREE	3 Jul 2023	16 Cotters Croft, Fenny Compton	T1 - willow - pollard to a new height. Cut down to 2-3 metres.

Councillors discussed both applications and **agreed** 'No representation'

(ii) The following decisions have been received since the last meeting:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
23/00066/FUL	15 May 2023	Refused	Land Next to The Lankett, Mill Lane, Fenny Compton	Erection of combination of close board and post and rail fencing
23/00592/LDP	18 May 2023	Certificate of Lawful Proposed Use or Development	8 Station Road, Fenny Compton	Proposed loft conversion/dormer extension with associated internal and external works
23/01242/TREE	30 May 2023	No objection	Rick House, Bridge Street, Fenny Compton	T1 larch – Fell

(iii) Further Updates:

a. Compton Locks Development

- i. Bus stop request – County Council will be doing a site visit to survey the area to determine the best position in the next week or so
- ii. Speed Limit along Station Road Covered in County Councillor report

Councillors Rock and Gist left the meeting at 20.48

2023_06_11: Financial Administration

(i) Councillors **approved** the following payments (Proposed by Councillor Parkes and seconded by Councillor Birch):

JUN_23_1_SO	Lydia Cox (Salary)	(358.04)
JUN_23_2_SO	SDC (Pension Contribution)	(111.77)
JUN_23_3_DD	Utility Warehouse (Electricity)	(29.67)
JUN_23_4_DD	Yu Energy (Street Lighting)	(213.45)
JUN_23_5_DD	WaterPlus (Sports pavilion)	(17.06)
JUN_23_6	Andrew Saunders (Tree surgery)	(150.00)
JUN_23_7	Village Hall (Street Party)	(80.00)
JUN_23_8	Village Hall (Annual room hire)	(132.00)
JUN_23_9	Mick Jones (May Grass cut & maintenance)	(550.00)
JUN_23_10	Michael Mann (Playing field cut)	(436.80)
JUN_23_11	Trevor Gill (Internal Audit)	(370.00)
JUN_23_12	Mick Jones (June maintenance)	(210.00)

Current Account **(2,658.79)**

(ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and agreed them

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- (iii) Approval of AGAR and supporting audit documentation – The Internal report was received and discussed. Two points noted
- a. Recommended that the Parish Council considers adopting a Freedom of Information Policy – The council do have one but it isn't clear from the title – Clerk to rename
 - b. On reviewing the budget there is an expense category for 'Donations to village organisations.' As this is an agreed and specific expense this should not be allocated to Section 137, and no budget should be set for Section 137 as this as should only be used for unexpected expenditure. Clerk to update as necessary

Councillors discussed the AGAR and it was **approved**

2023_06_12: Updates

- (i) Compton Locks Integration – Current draft of leaflet has been sent to councillors for review. An introduction will be written. Chair has publisher so can continue with any updates needed. Clerk to contact Orbit regarding latest timescales for residents moving in
- (ii) Flood Prevention – Alan Payne, who is overseeing the property protection works on behalf of Aqueous sent the following report:

The weather last week demonstrated the problem with flash flooding. The storm delivered 25mm of rain in an hour. The maintenance work has again proved very effective in reducing the flood risk. Had that storm lasted another hour then the situation may have been very different. This is a timely reminder that we need to progress and deliver the scheme to protect properties.

Property Protection scheme

Thank you to Cllr Kettle who has escalated concerns over the solutions where large lengths of barriers are proposed. When would barriers need to be deployed and the practicality of installing in adverse weather conditions. Meeting to scheduled for end of June/early July

- Non-listed properties

Out of the 15 agreements issued thus far to non-listed properties looks like at least 10 will proceed. The level of drop out is disappointing but householders have had a choice.

- Listed properties

8 agreements still to be issued.

There has also had one withdrawal.

Ongoing liaison with Stratford District Council regarding the LBC application when the survey results and design information is available to submit. However, it is anticipated legal agreements will then be issued shortly.

WHC were looking into locations within the village for welfare facilities and compound.

Memorial Road

The Flood Risk team have been chasing the Highways team for some time in regard to the flooding matters on Memorial Road, however they still do not have the capacity to come out on site. As this matter has been ongoing for considerable time the flood risk team have made the decision to have the site surveyed regardless.

They have been in contact with the company that surveyed the system back in 2017 and have reviewed the report. WCC are hoping to have the network beneath Memorial Road jetted and re-surveyed in July/August. Timing is somewhat limited due to it being in close proximity to the school, therefore we will book it for outside

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of term time. Prior to this, letters out to the residents to make them aware of what work will be done and what actions may be required as a result.

- (iii) Trees – No further update
- (iv) Playing Field and Play Equipment – Zip wire steps have been repaired. Mick Jones has fixed gate post at Sports Pavilion
- (v) Highways – No updates
- (vi) Street Lighting – No updates
- (vii) Traffic – No updates
- (viii) Future Strategy – Bowls club licence agreement. Currently there is no formal written agreement between the Bowls Club and the parish council, and no rent is paid by the Bowls Club. Recently a responsibility matrix has been drawn up that shows what each group is responsible for.

It has been suggested that it would be best to formalise the agreement via a licence. Councillors discussed and **agreed** that this is the best way forward. Clerk to draw up licence

- (ix) Electricity sub-station land – Currently the Footpath group strim the grass at the sub-station land on Station Road. Clerk to look at previous correspondence as to who is responsible for the maintenance

2023_06_13: Items to Publicise

- (i) New councillor co-option
- (ii) Fieldgate Lane – chicane suggested on footpath
- (iii) Speed limit on Station Road
- (iv) Welcome leaflet – any more entries?

2023_06_14: Future Discussion

No items

2023_06_15: Date of next meeting

The next meeting is the Ordinary Meeting scheduled for Monday 17th July

MEETING CLOSED 21.25

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Appendix A

May Financial Administration

Balances: (See attached bank reconciliation)		£
Traffic Management	2,135.82	
Flood Relief Grant	2,127.76	
Over 8's Play Area	140.56	
NP Plan Projects	86.33	
Allotments	500.00	
Defibrillator	956.68	
Other	- 0.13	
30 Day Notice (Allocated Reserves)		5,947.02
Cotters Croft	3,514.98	
PC Balance	6,490.02	
12 Month Partial Withdrawal (High interest deposit):		10,005.00
Deposit Account (Unallocated Reserves)		14,399.70
Current Account		8,201.69
Total Balances (See Bank Reconciliation)		<u>38,553.43</u>
Less Payments (See agenda item 10)		
JUN_23_1_SO Lydia Cox (Salary)	(358.04)	
JUN_23_2_SO SDC (Pension Contribution)	(111.77)	
JUN_23_3_DD Utility Warehouse (Electricity)	(29.67)	
JUN_23_4_DD Yu Energy (Street Lighting)	(213.45)	
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JUN_23_9 Mick Jones (May Grass cut & maintenance)	(550.00)	
JUN_23_10 Michael Mann (Playing field cut)	(436.80)	
JUN_23_11 Trevor Gill (Internal Audit)	(370.00)	
JUN_23_12 Mick Jones (June maintenance)	(210.00)	
Current Account		(2,658.79)
Total Balances carried forward		<u>35,894.64</u>

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Appendix B

May Bank Reconciliation

Bank Balances	£
30 Day Notice (Allocated Reserves)	14,399.70
12 Month Partial Withdrawal	10,005.00
Deposit Account (Unallocated Reserves)	5,947.02
Current Account	8,313.46
Less payments outstanding	
SDC (Pension Contribution)	(111.77)
Current Account	8,201.69
Total Bank	<u>38,553.43</u>
Cash Book Balance b/f	38,571.04
Less payments between meetings:	
Late Utility Warehouse Payment	(28.69)
Add receipts since last meeting:	
Bank Interest	11.08
Total Cash Book	<u>38,553.43</u>

Appendix C – District Councillor Report

The Council: The administration formally handed over in an Annual Council meeting on 24 May 2023. Dr Susan Juned was appointed Leader of the Council. Nigel Rock has been appointed Deputy Leader. Nigel is a retired mechanical engineer. Natalie Gist was appointed to the Cabinet as Portfolio Holder for Legal and Community Safety. Natalie is a solicitor (non-practising). This means that unusually both of your District Councillors are also Cabinet members. Further details of other Cabinet appointments may be found in the Press Release here: [Leader and Cabinet for Stratford-on-Avon District Council | Stratford-on-Avon District Council](#)

Applications for Funding for Infrastructure Projects from Stratford District Council: District Council are now looking for applications from projects to be considered as part of the 2022/2023 Infrastructure Funding Statement (IFS). This year £1.3 million is available for projects.

Applications are expected from statutory infrastructure providers and not-for-profit organisations such as state schools, community groups and registered charities for projects that demonstrate a wider community benefit. Projects must relate to infrastructure and meet six other mandatory criteria.

More information in relation to CIL Funding may be found here: [Spending CIL | Stratford-on-Avon District Council](#)

Once bids are opened the online form may be completed here: <https://online1.snapsurveys.com/sdccil>

If you have any questions regarding CIL Funding then please email Planning.policy@stratford-dc.gov.uk

Warwickshire CAVA (Community and Voluntary Action) may also be able to help with this and other funding sources for your community project: www.wcava.org.uk

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HS2 Road Closures near Southam: We have been notified of road closures on the B4451 and B4452 in June and July for ecology surveys to be carried out. All from 9.30am to 3.30pm.

These are as follows:

1. B4451 Gaydon Road near Southam.

Phase 1: 13 and 14 June, 26 and 27 June

Phase 2: 15 and 16 June, 29 and 30 June

2. B4452 near Southam

20 and 21 June, 3 and 4 July

The HS2 Helpdesk Team may be contacted on 08081 434 434 or emailed at HS2enquiries@hs2.org.uk. Any changes will be on www.hs2inwarwickshire.co.uk

As you are aware, the ward is large, with many parishes and additional meetings; we will endeavour to attend Parish Council meetings as often as possible.

Cllr Natalie Gist

Natalie.Gist@stratford-dc.gov.uk

Cllr Nigel Rock

nigel.rock@stratford-dc.gov.uk

Appendix D – County Councillor Report

Division issues Warwickshire Highways have confirmed that owing to issues of environmental health with the piling operation, there are delays to the Fosse Way / Harbury project.

Road closures are arising from the movement off site of Dorothy the HS2 tunnel boring machine from Ufton To the M40 junction 12.

The Fenny Compton speed limit and vehicle survey on Wharf Road and Station Road have demonstrated a need to extend the 30 mph to beyond the entrance to the Homes England with a proposed 40 mph upto the A423.

Flooding The challenges of the flooding protection scheme has been raised with WCC flooding team again and an on-site meeting is being arranged.

Councillor Grant Fund The first window has now closed for the WCC Councillor Grant Funding. As part of the 23/24 budget this amount has been increased to £8,000 per County Councillor.

The deadline for any second applications will be later in the year.

Footpath across school playing field The County is still looking into this.

Sustainable Warwickshire Podcast (Twitter and Facebook) The latest episode of the Sustainable Warwickshire Podcast explains Climate Change Adaptation and what it means for Warwickshire.

Find out more: <https://www.warwickshire.gov.uk/news/article/4242/new-sustainable-warwickshire-podcast-explains-climate-change-adaptation-and-what-it-means-for-warwickshire>

Sustainable Warwickshire Strategy Update (Twitter and Facebook) On Thursday 15 June, Warwickshire County Council's Cabinet was updated on the progress of delivering a sustainable future for Warwickshire.

Find out more: <https://www.warwickshire.gov.uk/news/article/4267/shaping-warwickshire-s-sustainable-future>

Clean Air Day 2023 (Twitter and Facebook) Even though Clean Air Day has passed, it's never too late to make a commitment to reducing the amount of air pollution that you are responsible for.

Find out what you can do: <https://www.warwickshire.gov.uk/news/article/4261/help-to-clean-up-our-air-to-look-after-mind-and-body-this-clean-air-day>

National Highways & Transport Survey (Twitter and Facebook) Warwickshire residents are being asked for their views on Warwickshire County Council's highways and transport services – from the condition of roads and footpaths to the quality of cycling facilities.

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Read more: <https://www.warwickshire.gov.uk/news/article/4243/national-highways-transport-survey-a-voice-for-residents>

Young Motorcyclist Webinar (Twitter and Facebook) The views of some of the county's youngest motorcyclists will be given the chance to be aired at a free webinar on Tuesday 27 June.

Find out more: <https://www.warwickshire.gov.uk/news/article/4259/register-for-the-young-riders-webinar-today->

The King's Award for Voluntary Service (Twitter and Facebook) Warwickshire County Council and the Warwickshire Lieutenancy are encouraging residents to submit nominations for The King's Award for Voluntary Service.

Read more: <https://www.warwickshire.gov.uk/news/article/4245/nominate-warwickshire-s-extraordinary-volunteers-this-year-for-the-king-s-award-for-voluntary-service>



Armed Forces Day 2023 (Twitter and Facebook) Armed Forces celebrations in Warwickshire begin next week with the hoisting of the Armed Forces Day flag at 10am Monday 19 June at Shire Hall, Warwick ahead of Armed Forces Day on Saturday 24 June.

Find out more: <https://www.warwickshire.gov.uk/news/article/4257/warwickshire-shows-its-support-for-armed-forces-day>

Let's Talk Volunteering Podcast (Twitter and Facebook) A new episode of the Let's Talk Warwickshire podcast has been released, this time with a focus on volunteering.

Find out more and listen: <https://www.warwickshire.gov.uk/news/article/4249/let-s-talk-volunteering-new-podcast-episode-available>

Utility bill support (Twitter and Facebook) Warwickshire residents struggling to pay their utility bills can look to the county council for support.

Find out more: <https://www.warwickshire.gov.uk/news/article/4248/utility-bill-support-from-warwickshire-county-council>

Business Ready Support for Kenilworth business (Twitter and Facebook) A Kenilworth-based innovative musical company helping schoolchildren see the fun in history is undergoing a major revamp following support from Warwickshire County Council after the pandemic almost saw it fold.

Read more: <https://www.warwickshire.gov.uk/news/article/4253/business-ready-support-helps-bring-educational-musicals-back-from-the-brink>

2022/23 financial outturn report (Twitter and Facebook) Warwickshire County Council's Cabinet has approved the report outlining the financial position of the organisation at the end of the 2022/23 financial year.

Find out more: <https://www.warwickshire.gov.uk/news/article/4265/cabinet-receives-2022-23-financial-outturn-report-for-approval>

Enhanced mainstream provision for pupils with SEND (Twitter and Facebook) New specialist resourced provisions

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(SRP) offering an additional 40 places to support children and young people in Warwickshire with special educational needs and disabilities (SEND) have been given the go-ahead.

Read more: <https://www.warwickshire.gov.uk/news/article/4266/plans-to-enhance-mainstream-provision-in-warwickshire-for-pupils-with-send-approved-by-cabinet>