

# Fenny Compton Parish Council

## Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 11<sup>th</sup> December 2023 At 7.45pm

**PRESENT:** Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, Martin Birch, David Johnson, Roly Whear and Samantha Parkes

**IN ATTENDANCE:** Parish Clerk Lydia Cox, District Councillor Natalie Gist and County Councillor Christopher Kettle

### **2023\_12\_01: Apologies**

None received

### **2023\_12\_02: Acceptance of Minutes of Previous Meeting**

The Minutes of the Ordinary meeting held on 20<sup>th</sup> November 2023 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Johnson and seconded by Councillor Birch)

### **2023\_12\_03: Declarations of Interest**

Councillor Whear declared an interest in Aqueous and therefore flooding discussions

Councillor Johnson declared an interest in the Bowls Club and therefore any discussions involving the club, plus hedgerow discussion at sports field as adjacent to property

### **2023\_12\_04: Requests for Dispensation**

None received

### **2023\_12\_05: Open Forum**

There were two members of the public in attendance

- (i) Ridgeway development – Letters of consent received from Parish Council from all residents of Ridgeway requesting support from the council regarding adoption of Ridgeway. Resident has had email exchanges with Councillor Kettle - the developer for the site has asked that the road remains private. There is a private sewer under the carriageway that Severn Trent won't adopt due to various issues with the sewer pipe. Residents believe that Severn Trent didn't want to adopt sewers because of the pumping station. Developer has paid money to the council to do drainage improvement works (running a pipe under the road near to the doctors surgery) but hasn't yet been spent. Councillor Whear has raised this with WCC but has heard nothing back. Councillor Kettle has requested someone from developer to attend a meeting on site. Councillor Whear to be invited
- (ii) Discussion about the amount of water and dirt on the road outside the Compton Locks building site. Pipe underneath field next to the site is blocked. Councillor Whear has sent photos to WCC. No response as yet. Chair requested that emails are sent on to Councillor Kettle also

### **2023\_12\_06: Matters Arising from Previous Minutes**

- (iii) Play Area/ Sports Pavilion Refurbishment: The Parish Council has been successful in the application for £130k from SDC for redevelopment of the play area and sports pavilion. The council will also receive c.£50k from the Compton Locks development. Councillors agreed to set up a sub-committee for the delivery stage of the project. Sub-committee will include Councillors Dutton, Parkes, Birch, Whear and Briscoe. At a later stage the Colts and other interested parties will be invited to join. Councillor Parkes to set up first meeting
- (iv) Upper Lighthorne Primary Healthcare: No further updates
- (v) Defibrillator Training: Councillor Parkes has contacted the Red Cross but they have no one in the area to provide training. It was decided to take up a weekend offer and wait to the lighter months. It would be volunteer led so would need some recognition. Councillor Birch to take this up

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(vi) Wildflower Meadows: No updates

### 2023\_12\_07: District Councillor and County Councillor Reports

Councillors Gist and Rock submitted a report which can be found in Appendix C which contains information about Christmas bin collections. Christmas tree collection information can be found here:

<https://www.stratford.gov.uk/news/press.cfm/archive/1/item/137887>

Councillor Kettle discussed the consultation regarding the fire station (now published). The focus is on putting resource where the risk is greatest – there is a lower risk in rural South Warwickshire

### 2023\_12\_08: Correspondence

There was no correspondence received prior to the meeting

### 2023\_12\_09: Planning

(i) No applications have been received for consideration since the last meeting

(ii) The following decisions have been received since the last meeting:

| Reference     | Decision Date | Status             | Address  | Proposal  |
|---------------|---------------|--------------------|--|---|
| 23/02801/TREE | 23 Nov 2023   | No Objection       | Kits Close, Avon Dassett Road, Fenny Compton, CV47 2XX       | T1 ash - Fell   |
| 23/01760/FUL  | 28 Nov 2023   | Permission Granted | The Paddock, Mill Lane, Fenny Compton                        | Erection of close board fencing (and entrance gates)  |
| 23/02797/FUL  | 6 Dec 2023    | Permission Granted | Cowslip Cottage , Avon Dassett Road, Fenny Compton, CV47 2XX | Internal alterations including conversion of garage to create open plan rooms. Alterations to window fenestrations and replacement of all external windows and doors. Construction of oak framed outdoor area with tiled roof to east elevation. Addition of an oak framed timber porch to north elevation. |

(iii) Further Updates

a. Compton Locks

- i. Bus stop request – No updates
- ii. Speed Limit along Station Road – No updates

### 2023\_12\_10: Financial Administration

(i) Councillors **approved** the following payments (Proposed by Councillor Birch and seconded by Councillor Whear):

|             |   |          |
|-------------|---|----------|
| DEC_23_1_SO | Lydia Cox (Dec Salary and expenses)       | (416.24) |
| DEC_23_2_SO | SDC (Pension contribution Dec)            | (114.48) |
| DEC_23_3_DD | Utility Warehouse (Electricity)           | 0.00     |
| DEC_23_4_DD | Yu Energy (Street Lighting)               | (251.38) |
| DEC_23_5_DD | WaterPlus (Sports Pavillion Water)        | (33.45)  |
| DEC_23_6    | Reimburse R Whear (Play area maintenance) | (5.99)   |
| DEC_23_7    | SDC (Election cost)                       | (100.00) |
| DEC_23_8    | Mick Jones (Village grass cut)            | (400.00) |

**Current Account**

**(1,321.54)**

Signed \_\_\_\_\_ Chair January 2024

**415** | Page

# Fenny Compton Parish Council

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- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and agreed them
- (iii) Playing Field and Flood Attenuation Pool Grass cut and maintenance tender – Clerk has received one quote so far from Michael Mann. The new tender includes a hedge cutting at the Fieldgate Lane entrance to the playing fields and along the ditch next to Fieldgate Lane. Councillors **approved** a one-off spend on cutting back the brambles near to the pathway onto the sports field to be done as soon as possible
- (iv) 2023\_24 Budget – Councillors discussed and the draft was updated to include hedge cutting at the sports field
- (v) Bank Accounts –
  - a. The Fixed Term Deposit account has been reinvested for a further 6 months (£10,000)
  - b. Between meetings, councillors agreed to move a further £10,000 to a 32 Day Notice account at a rate of 2.6%

### **2023\_12\_11: Updates**

- (i) Compton Locks Integration – School admissions PAN number reducing from 30 to 15. Should parish council want to contribute to consultation?
- (ii) Flood Prevention – No further updates. Councillor Whear to talk to Orbit to see if they want to also add to the discussions about flooding on Station Road
- (iii) Trees – No further updates
- (iv) Playing Field and Play Equipment – No further updates
- (v) Highways – Potholes on Berry Meadow entrance to Station Road have been filled
- (vi) Traffic – No updates. Councillors agreed to remove this
- (vii) Future Strategy – Remove. Replaced by sub-committee for Play area upgrade
- (viii) Risk Assessments –
  - a. Memorial Road Salt Bin – Waiting for Highways to empty the bin
  - b. Benches – Clerk has contacted Derek Maries regarding repair

### **2023\_12\_12: Items to Publicise**

- (i) Play area/ sports pavilion funding
- (ii) Fire service consultation
- (iii) Christmas bin collection timings

### **2023\_12\_13: Future Discussion**

Budget, trees at sports field

### **2023\_12\_14: Date of next meeting**

The next meeting is the Ordinary Meeting scheduled for Monday 15<sup>th</sup> January 2024

**MEETING CLOSED 20.45**

Signed \_\_\_\_\_ Chair January 2024

# Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall,  
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## Appendix A

### November Financial Administration

|   |          |                         |
|---|----------|-------------------------|
| <b>Balances:</b> (See attached bank reconciliation)         |          | <b>£</b>                |
| Traffic Management  | 2,135.82 |                         |
| Flood Relief Grant  | 1,683.76 |                         |
| Over 8's Play Area  | 140.56   |                         |
| NP Plan Projects  | 86.33    |                         |
| Allotments  | 500.00   |                         |
| Defibrillator   | 956.68   |                         |
| Other   | 11.36    |                         |
| <b>Deposit Account</b>                                      |          | <b>5,514.51</b>         |
| Cotters Croft   | 2,924.58 |                         |
| PC Balance  | 7,080.42 |                         |
| <b>12 Month Partial Withdrawal</b> (High interest deposit): |          | <b>10,005.00</b>        |
| <b>Deposit Account (Unallocated Reserves)</b>               |          | <b>12,913.08</b>        |
| <b>Current Account</b>                                      |          | <b>8,579.27</b>         |
| <b>Total Balances</b> (See Bank Reconciliation)             |          | <b><u>37,011.86</u></b> |
| Less Payments (See agenda item 10)                          |          |                         |
| DEC_23_1_SO Lydia Cox (Dec Salary and expenses)             | (416.24) |                         |
| DEC_23_2_SO SDC (Pension contribution Dec)                  | (114.48) |                         |
| DEC_23_3_DD Utility Warehouse (Electricity)                 | 0.00     |                         |
| DEC_23_4_DD Yu Energy (Street Lighting)                     | (251.38) |                         |
| DEC_23_5_DD WaterPlus (Sports Pavillion Water)              | (33.45)  |                         |
| DEC_23_6 Reimburse R Whear (Play area maintenance)          | (5.99)   |                         |
| DEC_23_7 SDC (Election cost)                                | (100.00) |                         |
| DEC_23_8 Mick Jones (Village grass cut)                     | (400.00) |                         |
| <b>Current Account</b>                                      |          | <b>(1,321.54)</b>       |
| <b>Total Balances carried forward</b>                       |          | <b><u>35,690.32</u></b> |

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## Appendix B

### November Bank Reconciliation

| Bank Balances                          | £                       |
|--|-------------------------|
| 30 Day Notice (Allocated Reserves)     | 5,514.51                |
| 12 Month Partial Withdrawal            | 10,005.00               |
| Deposit Account (Unallocated Reserves) | 12,913.08               |
| Current Account                        | 8,579.27                |
| Error in last month's pension payment  | 59.34                   |
| WaterPlus                              | 98.48                   |
| <b>Current Account</b>                 | <b>8,737.09</b>         |
| <b>Total Bank</b>                      | <b><u>37,169.68</u></b> |
| Cash Book Balance b/f                  | 36,799.52               |
| Add receipts since last meeting:       |                         |
| Bank Interest                          | 280.16                  |
| Total Cash Book                        | <b><u>37,079.68</u></b> |

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## Appendix C – District Councillor Report

### WASTE COLLECTIONS - Holiday Changes

Because there will be no refuse, recycling or food waste collections on Christmas Day, Boxing Day or New Year's Day the usual collection timetable is affected. The revised collection arrangements are shown in the table below:

| Normal collection date    | New collection date over Christmas and New Year |
|---------------------------|---|
| Monday 25 December 2023   | <b>Saturday 23 December 2023</b>                |
| Tuesday 26 December 2023  | <b>Wednesday 27 December 2023</b>               |
| Thursday 28 December 2023 | <b>Friday 29 December 2023</b>                  |
| Friday 29 December 2023   | <b>Saturday 30 December 2023</b>                |
| Monday 1 January 2024     | <b>Tuesday 2 January 2024</b>                   |
| Tuesday 2 January 2024    | <b>Wednesday 3 January 2024</b>                 |
| Wednesday 3 January 2024  | <b>Thursday 4 January 2024</b>                  |
| Thursday 4 January 2024   | <b>Friday 5 January 2024</b>                    |
| Friday 5 January 2024     | <b>Saturday 6 January 2024</b>                  |

Collections will return to normal on Monday 8 January 2024. Please ensure that your bins are presented at the edge of your property by 6am on your new collection date.

**Garden Waste Collections** There will be no garden waste collections from Saturday 23 December 2023 through to Saturday 6 January 2024. Please take any garden waste to your local recycling centre - Stockton is the nearest (appointments are required).

**Extra waste** Please note that no additional general waste (refuse) placed by or on top of your grey refuse bin will be collected. If you have any additional recycling, you can place it in a box or rigid container next to your blue-lidded wheeled bin for collection. Please flatten or cut cardboard pieces no larger than 1mx1m

**Podback scheme** This scheme is now live. Residents may now get their coffee pods recycled by using the bags provided by Podback and leaving them out with their blue bins. More details may be found by following the link here: [Coffee Pod Recycling with Podback | Stratford-on-Avon District Council](#)

**We wish residents the compliments of the season.**

Cllr Natalie Gist  
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Signed \_\_\_\_\_ Chair January 2024