

# Fenny Compton Parish Council

## Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 28<sup>th</sup> April 2025 At 7.45pm

**PRESENT:** Parish Councillors: Jon Dutton in the Chair, Emma Briscoe, David Johnson, and Martin Birch

**IN ATTENDANCE:** Parish Clerk Lydia Cox and County Councillor Christopher Kettle

### **2025\_04\_01: Apologies**

Apologies were received from Parish Councillors Samantha Parkes and Roly Whear, and District Councillor Natalie Gist and were **accepted**

### **2025\_04\_02: Acceptance of Minutes of Previous Meeting**

The Minutes of the Ordinary meeting held on 17<sup>th</sup> March 2025 (already circulated) were considered and the minutes were **agreed** (Proposed by Councillor Birch and seconded by Councillor Johnson)

### **2025\_04\_03: Declarations of Interest**

Councillor Johnson declared an interest in any discussion regarding the Bowls Club

### **2025\_04\_04: Requests for Dispensation**

None received

### **2025\_04\_05: Open Forum**

No members of the public were in attendance

### **2025\_04\_06: Matters Arising from Previous Minutes**

- (i) Noticeboards: Three noticeboards have now been sourced from the Canal and River Trust. New plastic has been ordered and new signage. Waiting for confirmation from Orbit that a noticeboard can be fitted at Compton Locks
- (ii) Station Road footpath widening and Railway Bridge: Clerk has applied to the Highways Action Fund for a grant of £25,000 to widen the footpath. Traffic survey results haven't yet been received
- (iii) Installation of bin at Compton Locks: Still waiting for response from Orbit
- (iv) Footpath at marina: Hardcore has been laid by the Footpath Group. Parish council passes on their thanks to the marina for purchasing and the footpath group for their work

### **2025\_04\_07: District Councillor and County Councillor Reports**

Please see Parish Meeting minutes for the District Council report

### **2025\_04\_08: Correspondence**

The following correspondence was received prior to the meeting:

- (i) Footpath across school playing field  

Parish Council has unofficially seen correspondence regarding the inclusion of the footpath on the definitive map. Clerk to find out the consultation process as the parish council would like to support the school given their concerns about safeguarding issues
- (ii) Dog Fouling - Public Space Protection Order
  - a. Following the public consultation over the festive period, Stratford-on-Avon District Council has decided to create a new Public Spaces Protection Order in relation to Dog Fouling
  - b. From Monday 31 March, it is an offence to allow your dog to foul on land without removing the waste without a reasonable excuse. This applies to all public places across Stratford-on-Avon District

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Clerk to request a new dog bin to be installed along the alleyway to sports field at Fieldgate Lane due to increased use

### 2025\_04\_09: Planning

- (i) The following applications have been received for consideration since the last meeting:

<u>Reference</u>	<u>Consultation Expiry Date</u>	<u>Address</u>	<u>Proposal</u>
25/00587/FUL	11 Apr 2025	4 The Paddock, Mill Lane, Fenny Compton, CV47 2YF	Proposed detached garden room

Councillors discussed between meetings and **agreed** to respond with 'No representation'

- (ii) The following decisions have been received since the last meeting:

<u>Reference</u>	<u>Decision Date</u>	<u>Status</u>	<u>Address</u>	<u>Proposal</u>
25/00372/LBC	11 Apr 2025	Permission Granted	The Cottage, Bridge Street, Fenny Compton, CV47 2XY	Installation of replacement flood resilient front door

- (iii) Further information: Application Withdrawn - 22/00750/LDP, The Grange, The Slade, Fenny Compton. Confirmation that the use of the land for camping (comprising two glamping pitches and an associated shower and toilet block) from April to October each year does not constitute a material change of use of land that requires planning permission
- (iv) Certificate of Lawful Proposed Use – 25/00404/LDP, St Peter and St Clare Church, Fenny Compton. The replacement of the roof materials is not considered to involve development under section 55 of the Town and Country Planning Act (1990). Planning permission is therefore not required for the proposal

### 2025\_04\_10: Financial Administration

- (i) Councillors **approved** the following payments (Proposed by Councillor Johnson and seconded by Councillor Birch):

APR_25_1_SO	Lydia Cox (Apr Salary & Expenses)	✓ (434.25)
APR_25_2_SO	SDC (Apr Pension Contribution)	✓ (121.77)
APR_25_3_DD	Employer NI	(6.38)
APR_25_4_DD	Yu Energy (Street Lighting)	(235.90)
APR_25_5_DD	WaterPlus (Sports Pavillion Water)	(18.95)
APR_25_6_DD	eon (Sports Pavilion Electricity)	(33.32)
APR_25_7	SDC (Website hosting)	(324.00)
APR_25_8	WALC (Annual subscription)	(447.80)
APR_25_9	WCC (Streetlight works)	(167.18)
APR_25_10	Trevor Gill (Internal Audit)	(630.00)
APR_25_11	Zurich (Annual insurance)	(1,527.17)
APR_25_12	Noticeboard plastic (Reimburse R Whear)	(96.00)
		<b>(4,042.72)</b>

Clerk is querying the insurance renewal premium as expecting it to be higher due to the play area upgrade

- (ii) Councillors noted the bank balances and bank reconciliations (Appendix A & B) and agreed them
- (iii) Tree survey quotes: Survey is undertaken every three years. Quotes were received from;
- a. Land Arb Solutions - £880.00 plus VAT. Have used previously and have been happy with work

Signed \_\_\_\_\_ Chair May 2025

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- b. MPL Tree Consultancy £1,350.00
- c. Apex Environmental Ltd £1480.00 plus VAT

Parish councillors agreed to award the work to Land Arb Solutions based on cost

- (iv) Streetlight maintenance quote - Councillors agreed to WCC quote of £2.48 plus VAT per lantern
- (v) Quarterly review – Councillor Birch completed a review of bank statements/ invoices and bank reconciliations during March 25 and found no issues
- (vi) Audit
  - a. Internal audit – Trevor Gill has completed the internal audit and found no issues
  - b. Fixed Asset Register – Councillors approved the asset register as of March 25. Value of assets increased due to the play area upgrade, new sports pavilion, shipping container and car park
  - c. AGAR submission – Councillors reviewed the prior year and budget variances prior to the external audit
  - d. Intermediate Review – The parish council has been selected to undertake additional audit reviews. These will be completed for the next meeting

### **2025\_04\_11: Updates**

- (i) Play Area/ Sports Field – Clerk to organise moving the shipping container to its final position. Colts will remove old goal posts.  
  
Sports pavilion ceiling – clerk to obtain quotes for repainting and repair (Cracks appeared after roof was walked on)
- (ii) Flood Prevention – see parish meeting minutes
- (iii) Trees – No further update
- (iv) Highways – No further update
- (v) Bowls club upgrade – No update
- (vi) Village planters – No update
- (vii) Streetlighting – Shield has been fitted on lamp in Dog Lane

### **2025\_04\_12: Items to Publicise**

- (i) Marina Footpath
- (ii) Dog Bins
- (iii) Village Hall treasurer

### **County Councillor Kettle arrived at 20.30**

### **2025\_04\_13: Future Discussion**

AGAR

### **2025\_04\_14: Date of next meeting**

The next meeting is the Annual Meeting and Ordinary Meeting scheduled for Monday 19<sup>th</sup> May 2025

**MEETING CLOSED 20.50**

Signed \_\_\_\_\_ Chair May 2025

# Fenny Compton Parish Council

Minutes of an Ordinary Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall,  
Fenny Compton on Monday 28<sup>th</sup> April 2025 At 7.45pm

## Appendix A

### March Financial Administration

<b>Balances:</b> (See attached bank reconciliation)	<b>£</b>
Traffic Management	2,135.82
Flood Relief Grant	1,293.76
Allotments	1,000.00
Defibrillator	885.94
Cotters Croft	2,324.58
<b>Allocated Reserves</b>	<b>7,640.10</b>
<b>PC Balance - Budgeted expenses remaining</b>	<b>30,624.06</b>
<b>Unallocated Reserves</b>	<b>- 12,823.66</b>
<b>Total Balances</b> (See Bank Reconciliation)	<b><u>25,440.50</u></b>
<b>Within the following accounts:</b>	
Current Account	484.59
Deposit Account 1	4,600.26
Deposit Account 2	18.79
12 Month Partial Withdrawal	10,005.00
1 Month Partial Withdrawal	10,331.86
<b>Total Balances</b> (See Bank Reconciliation)	<b><u>25,440.50</u></b>
Less Payments (See agenda item 10)	
APR_25_1_SO Lydia Cox (Apr Salary & Expenses)	(434.25)
APR_25_2_SO SDC (Apr Pension Contribution)	(121.77)
APR_25_3_DD Employer NI	(6.38)
APR_25_4_DD Yu Energy (Street Lighting)	(235.90)
APR_25_5_DD WaterPlus (Sports Pavillion Water)	(18.95)
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APR_25_9 WCC (Streetlight works)	(167.18)
APR_25_10 Trevor Gill (Internal Audit)	(630.00)
APR_25_11 Zurich (Annual insurance)	(1,527.17)
APR_25_12 Noticeboard plastic (Reimburse R Whear)	(96.00)
	<b>(4,042.72)</b>
<b>Total Balances carried forward</b>	<b><u>21,397.78</u></b>

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### Appendix B

#### March Bank Reconciliation

Bank Balances	£
Current Account	484.59
Deposit Account 1	4,600.26
Deposit Account 2	18.79
12 Month Partial Withdrawal	10,005.00
1 Month Partial Withdrawal	10,331.86
<b>Total Bank</b>	<b><u>25,440.50</u></b>
Cash Book Balance b/f	25,565.40
Less payments between meetings:	
Bank Fees	(4.25)
SDC Streetlighting	(192.04)
Add receipts since last meeting:	
Bank Interest	20.54
SDC precept for grass cutting	50.85
Total Cash Book	<b><u>25,440.50</u></b>

### Appendix D – County Councillor Report

Discussions had with councillor Kettle in the meeting:

Reminded about hedgerow for Network Rail to cut back and pipework under bridge to be redirect into drain  
Footpath opposite doctors' surgery – Work was supposed to start today but didn't