

Fenny Compton Parish Council

Minutes of the Annual Meeting Of Fenny Compton Parish Council Held at Fenny Compton Village Hall, Fenny Compton on Monday 18 May 2026 At 7.45pm

PRESENT: Parish Councillors: Jon Dutton in the Chair, Martin Birch and Sam Parkes.

IN ATTENDANCE: Parish Clerk Janette Wolf and incoming clerk Summia Khan

Councillor Chris Kettle arrived at 19.58

2026_AM_05_1. Election of Chairman and to receive their Declaration of Acceptance of Office: Cllr Birch proposed Cllr Jon Dutton for the role of Chairman, this was seconded by Cllr Parkes and unanimously agreed by the Parish Council. Cllr Dutton then duly signed the Chairman's Declaration of Acceptance of Office Form

2026_AM_05_2. Acceptance of Apologies for Absence: Parish Councillors Emma Briscoe, David Johnson and Roly Whear; and district councillor Natalie Gist

2026_AM_05_3. Declaration of Interests: None

2026_AM_05_4. Dispensations: None

2026_AM_05_5. Election of Vice-Chairman: The Council unanimously agreed that Cllr Parkes would continue as Vice-Chair and this was duly accepted.

2026_AM_05_6. Acceptance of Minutes of Last Annual Parish Council Meeting: The minutes to the last Annual Parish Council meeting were approved at the Ordinary meeting in June 2025

2026_AM_05_7. Review of delegation arrangements to sub-committees, employees and other local authorities: None

2026_AM_05_8. Review terms of reference for committees: None

2026_AM_05_9. Receipts of nominations to existing committees: None

2025_AM_05_10. Appointment of any new committees, confirm terms of reference, numbers and receipt of nominations: None

2026_AM_05_11. Review Standing Orders (including Co-Option Procedures), Financial Regulations and bank signatories: The Parish Council have reviewed and updated the current Standing Orders and Financial Regulations as published by NALC and unanimously agreed to adopt. They will be reviewed annually as part of the ongoing annual process. Councillors reviewed the Co-Option Procedures and it was agreed that they met requirements. Current bank signatories are Cllrs Jon Dutton, Sam Parkes and Emma Briscoe and it was agreed they would continue.

2026_AM_05_12. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities: None

2026_AM_05_13. Review of representation on or work with external bodies and arrangements for reporting back: Cllr Whear will continue to represent the Parish Council on the Allotments Committee and will report back as necessary

2026_AM_05_14. Review of inventory of land and assets including buildings and office equipment: The Fixed Asset Register was reviewed. The toddler slide remains despite a decision to remove it. It was decided there is no actual need to do this and therefore it can go back on the fixed asset register with an appropriate value.

2026_AM_05_15. Review and confirmation of arrangements for insurance cover in respect of all insured risks: In May 2024 a new three-year insurance deal was approved. This was updated during the year post completion of the new play area and sports pavilion. This item will be discussed further in the main parish council meeting.

2026_AM_05_16. Review of the Council's and/or employees' memberships of other bodies: The membership to WALC was renewed in April 2026 and subscription to ICO was renewed in November 2025.

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2026_AM_05_17. Establishing or reviewing the Council's complaints procedure: This was amended and approved and will be reviewed annually

2026_AM_05_18. Establishing or reviewing the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998: This is detailed in the Standing Orders, and a checklist is available on the website and was updated in November 2025

2026_AM_05_19. Establishing or reviewing the Council's policy for dealing with the press/media: This was amended and approved and will be reviewed annually

2026_AM_05_20. To remind councillors to update their Notice of Registrable Interests: Done

2026_AM_05_21. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead: The diary dates for 2026 were agreed and have been distributed and published on the Parish Council website.

The meeting closed at 20.04.